

**DRAFT**  
**Minutes of Meeting**  
**BOARD FOR CONTRACTORS**  
**INFORMAL FACT-FINDING CONFERENCES**  
**May 17, 2011 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

E. C. "Chick" Pace, III, Board member, presided. No other Board members were present.

Dean Weston Ricks and Caroline Pruett appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

- |  |                    |
|--|--------------------|
| 1. Grand Hill Builders, Inc<br>File Number 2010-05187 (Disc.)<br>NO DECISION MADE                            | Deborah Sharpe – C |
| 2. American Air Inc.<br>File Number 2010-04732 (Disc.)<br>NO DECISION MADE                                   | None               |
| 3. Timothy B. Owens<br>t/a Owens Heating & Air Conditioning<br>File Number 2011-03973<br>NO DECISION MADE    | None               |
| 4. Anthony W. Holmes, Sr.<br>t/a Plumbing – Gas Piping<br>File Number 2011-02003 (Disc.)<br>NO DECISION MADE | None               |
| 5. Steven W. Johnson   | Johnson - R        |

t/a Albemarle Enterprises  
File Number 2011-00837 (Disc.)  
NO DECISION MADE

Jose Vallejo - C  
Shasta Meyers - C

The meeting adjourned at 2:02 p.m.

BOARD FOR CONTRACTORS

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Troy Smith, Jr., Chairman

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Gordon Dixon, Secretary

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Custodian of Records