Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
December 4, 2008 (9:00 a.m.)

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ruth Ann Wall, presiding officer, presided. No Board members were present.

Joseph Haughwout and Jesstina Adelman appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim
Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney

	Participants
1. Carefree Builders Inc. File Number 2008-03517 (Disc) (NO DECISION MADE)	None.
2. Decks by Design, Inc. File Number 2008-02717 (Disc) (NO DECISION MADE)	Barbara McDiarmid – C
3. Segundo Santisteban & Betty Bernedo t/a BB & SS File Number 2008-00446 (Disc) (NO DECISION MADE)	Segundo Santisteban – R Gary Jenkins - W
4. Segundo Santisteban t/a Santis Construction File Number 2008-04089 (Disc) (NO DECISION MADE)	Segundo Santisteban – R Patricia Henshaw – W
5. Eonjin Park t/a Ko-Am Homedesign File Number 2009-01284 (Disc.) (NO DECISION MADE)	Eonjin Park – R Sang Byun – W

6. Natures Choice Landscape Design, Inc. — Buck M. Lay, III – R
File Number 2009-01283 (Disc.)
(NO DECISION MADE)

7. Shon Jones — None.
t/a Asphalt Done Right
File Number 2009-01334 (Disc.)
(NO DECISION MADE)

8. Daniel L. Miller, Jr. — None.
t/a J & B Home Improvement
File Number 2009-01333 (Disc.)
(NO DECISION MADE)

9. James Michael Di Costanzo — None.
t/a Insignia Design Contractors
File Number 2009-01358 (Disc.)
(NO DECISION MADE)

10. CMD Dulles, Inc. — None.
File Number 2009-01344 (Disc.)
(NO DECISION MADE)

The meeting adjourned at 1:50 p.m.

BOARD FOR CONTRACTORS

Robert M. Kirby, Chairman

Jay DeBoer, Secretary

COPY TESTE:

Custodian of Records

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Ruth Ann Wall

2. Title: Presiding Officer

3. Agency: Board for Contractors

4. Transaction: Informal Fact-Finding Conferences on Thursday, December 4, 2008

5. Nature of Personal Interest Affected by Transaction: _____

_____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

_____

✓ (b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ruth Ann Wall
Signature

12/4/08
Date