

# Virginia Regulatory Town Hall Agency Background Document Notice of Intended Regulatory Action (NOIRA)

**Agency Name:** The Library of Virginia  
**VAC Number:** 17 VAC 15-20  
**Regulation Title:** Standards for the Microfilming of Public Records for Archival Retention  
**Action Title:** Amending  
**Date:** July 28, 1999

## **Basis:**

This standard is mandated under the Virginia Public Records Act, Code of Virginia, 42.1-76.

## **Purpose:**

The proposed updating of this standard revises the existing regulation which ensures that public records transferred to microfilm are retained in that form for the life of the record so that the vital and historical documentary records of the Commonwealth will be preserved.

## **Substance:**

The purpose of the proposed action is to make technical amendments, incorporate updates in reference standards and add section 5.4.2 of 17 VAC 15-30 "Archival Standards for the Recording Deeds and Other Writings by a Procedural Microphotographic Process" to this standard.

## **Alternatives:**

There are no alternatives to this standard that conforms with national standards and practices. Microfilm produced from public records that does not follow this standard will not survive and therefore, the legal, historical, administrative and fiscal obligations of the Commonwealth will not be met.