Periodic review stand-alone process in its basic form:

Agency posts on Town Hall that it is starting a periodic review of a regulation (a chapter in the Virginia Administrative Code).

Later that same day, an email notification is automatically sent to

Town Hall registered public users about the periodic review.

A periodic review announcement is published in the *Virginia Register of Regulations* (*Register*), the public comment period begins (minimum 21 days), and a Town Hall public comment forum is opened.

No more than 120 days after the close of the public comment period, the agency must consider comment,post the result on Town Hall (which is later published in the *Register*), and an email notification is automatically sent to Town Hall registered public users.

The result indicates whether the agency will retain the regulation as is, or plans to file an action to amend or repeal the regulation.

Public Guide: Periodic Review of Regulations Using Stand-alone Process

Every state regulation of executive branch agencies must be reviewed at least once every four years to: ensure it is supported by statutory authority; is necessary for the protection of public health, safety and welfare; is clearly written and easily understandable; and to make sure its economic impact on small businesses is minimized as much as possible.

This process requires review by the promulgating agency, the Office of the Attorney General, the Office of Regulatory Management (ORM), and the Governor's Office.

The stand-alone process is the preferred way for an agency to conduct a periodic review. The other way is to do it during a standard (3-stage) regulatory action.

Authority: Sections 2.2-4017 and 2-2-4007.1 (D-F) of the Code of Virginia and ORM Procedures (2022) to implement Executive Order 19 (2022)



For more information, visit the Virginia Regulatory Town Hall at townhall.virginia.gov

