

**Board of Towing and Recovery Operators  
Application Work Group Meeting  
2601 W. Broad Street, 2<sup>nd</sup> Floor  
Richmond, Virginia 23220**

**October 23, 2012 at 12:30 pm**

**Members Present:**

Scott Wyatt  
Lt. R. C. Hardison  
John J. Beall, Jr.

**Staff Present:**

Barbara Drudge

**Meeting Called to Order:**

The meeting was called to order at 12:33 pm.

**Public Comments:**

There were no public comments.

**Acceptance of Meeting Minutes:**

On a motion made by John J. Beall, Jr., and seconded by Lt. Hardison, the minutes from the September 18, 2012 Application Work Group meeting were approved.

**Executive Session:**

A motion was made by Mr. Beall at 12:35 pm to go into closed session to review criminal background histories for licensing and credentialing approval, pursuant to the exemption granted under Section 2.2-3711(A)(4) of the Code of Virginia. All were in favor.

The Application Work Group reconvened at 1:31 pm. Mr. Beall stated that only matters exempt under Virginia Code Sections 2.2-3711(A)(4) relating to a review of the criminal background histories for licensing and credentialing approval were discussed or considered during the closed meeting. Roll call by the Application Work Group to accept the above statement was unanimous. The Committee reviewed nine applications, and six were approved, two were denied, and one was deferred to obtain additional information.

**Other Business:**

No other business was before the Application Work Group.

**Next Meeting:**

The next meeting was scheduled for November 27, 2012 at 12:30 pm.

**Adjournment:**

Scott Wyatt moved to adjourn the Application Work Group meeting, and all were in favor. The meeting adjourned at 1:40 pm.