

**Administrative Affairs Committee
April 13, 2011 10:00 am
Fairfax County South County Center
8350 Richmond, Highway, Room 221
Alexandria, Virginia 22309**

MEETING MINUTES

Members Present:

Woody Herring – Chairman

Adan Rangel

Richard Metz

Andres Alvarez – Designee for the Commissioner of the Virginia Department of Agriculture and Consumer Services

Mark Sawyers

Roy Boswell

Lynwood Butner – Designee for the Commissioner of the Department of Motor Vehicles

Staff Present:

Marc Copeland

Barbara Drudge

Kara Corso

Meeting Called to Order:

The meeting was called to order at 10:00 am.

Public Comments:

There were no public comments before the Committee

Acceptance of Meeting Minutes:

Mr. Alvarez made a motion to accept the draft minutes from the March 29, 2011 meeting as presented. Mr. Butner seconded the motion and it passed unanimously.

Discussion of Counteroffer Received from Virginia Interactive Regarding Its Proposal to Improve and Enhance Licensing Capabilities Including Online Credentialing and IVR Phone Processing:

Mr. Metz made a motion to accept the counteroffer made by Virginia Interactive requiring an up-front payment of \$75,000 and a three percent per transaction fee. Mr. Butner seconded the motion and it passed unanimously.

Additional Public Comments:

There was no additional public comment.

Next Meeting:

No meeting was scheduled.

Adjournment:

Mr. Sawyers made a motion to adjourn, and all were in favor. The meeting adjourned at 10:08 am.