

**Board of Towing and Recovery Operators  
Joint Compliance and Consumer Affairs and Administrative Affairs Committee  
May 25, 2010, 9:30 am  
Meeting Minutes  
Dept. of State Police  
Police Academy Room 317  
7700 Midlothian Tnpk. Richmond, Virginia**

**Members Present:**

Charles Brown – Chairman	Ron Miner
Kenneth Mitchell	Mark Sawyers
Woody Herring	Adan Rangel, Jr.
Andres Alvarez – Designee of the Virginia Department of Agriculture and Consumer Services	Brock Cole – Designee for the Commissioner of the Department of Motor Vehicles

**Members Absent:**

Roy Boswell

**Board Counsel:**

Jeff Spencer – Senior Assistant Attorney General

**Staff Present:**

Marc Copeland  
Barbara Drudge  
Kara Corso

**Called to Order:**

The meeting was called to order at 9:40 am.

**Approval of the Minutes:**

Chairman Brown requested a motion to accept the minutes from the April 29, 2010, meeting as amended by adding Andres Alvarez to the “members present”. Mr. Miner so moved and Mr. Herring seconded the motion. The motion passed unanimously.

**Finalize and Approve the Compliance Monitoring and Enforcement Practices:**

Mr. Mitchell moved to approve the compliance monitoring and enforcement practices as presented and Mr. Rangel seconded the motion. The motion passed unanimously.

**Other Business:**

There was no further business before the Committees.

**Adjournment:**

Mr. Mitchell made a motion for adjournment and Mr. Cole seconded the motion. The motion passed unanimously and the meeting adjourned at 9:51 am.