

**BOARD FOR CONTRACTORS COMMITTEE
MEETING MINUTES**

The Board for Contractors Committee met on Tuesday, December 6, 2022, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Board member(s) present for the meeting:

Donald Groh, Chairman
Wiley 'Bif' Johnson (arrived at 8:15 a.m.)
John O'Dell
Nathan Trice
James Spencer
Francis McGonegal

Board member(s) absent from the meeting:

Deborah Tomlin, Vice Chairman
Vernell Woods

The following DPOR staff members were present for all or part of the meeting:

Marjorie King, Board Administrator
Adrienne Mayo, Board Administrator
Stephanie Keuther, Administrative Coordinator

Mr. Groh called the December 6, 2022, Board for Contractors Committee Meeting to order at 8:03 A.M. Call To Order

Mr. McGonegal made a motion seconded by **Mr. O'Dell** to adopt the Agenda of December 6, 2022. Approval of Agenda

The motion was approved with a vote of 5-0-0. Ayes: Groh, Trice, O'Dell, Spencer, and McGonegal
Nays: None **Abstain:** None **Absent:** Tomlin, and Woods.

Mr. O'Dell made a motion seconded by **Mr. Spencer** to approve the draft Minutes of October 25, 2022, Board for Contractors Committee Meeting as presented. Minutes

The motion was approved with a vote of 5-0-0. Ayes: Groh, Trice, O'Dell, Spencer, and McGonegal
Nays: None **Abstain:** None **Absent:** Tomlin, and Woods.

Mr. Groh opened the Public Comment section of the meeting. Public Comment

With no one else wishing to come forward **Mr. Groh** closed the Public Comment section of the meeting.

Education Provider Applications Education Provider Applications

Adrienne Mayo, Regulatory Board Administrator addressed the Committee:

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

Ms. Mayo shared that staff recommends approval for: Advanced Technology

Advanced Technology Institute – Twelve classroom HVA vocational education course – PROVIDER RE-APPROVAL

A motion was made by Mr. O'Dell seconded by **Mr. Spencer** for approval.

The motion was approved with a vote of 6-0-0. Ayes: Groh, Trice, O'Dell, Spencer, Johnson, and McGonegal
Nays: None **Abstain:** None **Absent:** Tomlin, and Woods.

Ms. Mayo shared that staff recommends approval for: Maryland Delaware Water Well Association

Maryland Delaware Water Well Association – one classroom Certified Water Well Systems Provider continuing Education course

A motion was made by Mr. O'Dell seconded by **Mr. Spencer** for approval.

The motion was approved with a vote of 6-0-0. Ayes: Groh, Trice, O'Dell, Spencer, Johnson, and McGonegal
Nays: None **Abstain:** None **Absent:** Tomlin, and Woods.

Ms. Mayo shared that staff recommends approval for:

Milby Company

Milby Company – One classroom Certified Water Well Systems Provider continuing education class – REQUESTED RETRO ACTIVE APPROVAL TO November 1 2022

A motion was made by Mr. O'Dell seconded by Mr. Spencer for approval.

The motion was approved with a vote of 6-0-0. Ayes: Groh, Trice, O'Dell, Spencer, Johnson, and McGonegal **Nays:** None **Abstain:** None **Absent:** Tomlin, and Woods.

Ms. Mayo shared that staff recommends approval for:

NAESA International

NAESA International – Once classroom Certified Elevator Mechanic continuing Education class

A motion was made by Mr. O'Dell seconded by Mr. Spencer for approval.

The motion was approved with a vote of 6-0-0. Ayes: Groh, Trice, O'Dell, Spencer, Johnson, and McGonegal **Nays:** None **Abstain:** None **Absent:** Tomlin, and Woods.

Ms. Mayo shared that staff recommends approval for:

NAESA International

NAESA International – One HYBRID Certified Elevator Mechanic continuing education class and One HYBRID Certified Elevator Mechanic vocational education class

A motion was made by Mr. O'Dell seconded by Mr. Spencer for approval.

The motion was approved with a vote of 6-0-0. Ayes: Groh, Trice, O'Dell, Spencer, Johnson, and McGonegal **Nays:** None **Abstain:** None **Absent:** Tomlin, and Woods.

Ms. Mayo shared that staff recommends approval for:

NEIEP

NEIEP – One classroom certified elevator mechanic continuing education classroom course

A motion was made by Mr. O'Dell seconded by Mr. Spencer for approval.

The motion was approved with a vote of 5-0-1. Ayes: Trice, O'Dell, Spencer, Johnson, and McGonegal **Nays:** None **Abstain:** Groh **Absent:** Tomlin, and Woods.

Old Business

None

Old Business

None

New Business

New Business

Remedial Education Report

Remedial Education Report

Marjorie King, Board Administrator informed the Committee that the remedial education class continues to be well received by participants. Ms. King recommended to all Board Members that they attend a Remedial Education class.

Regulatory Review Workgroup Report

Regulatory Review Workgroup Report

Marjorie King, Regulatory Boards Administrator informed the Committee in accordance with Executive Directive One and current statutory requirements a Workgroup was held with members of the Board for Contractors Committee and panel experts from different organizations. Ms. King stated that the panel captured thoughts and comments from the public for the Contractor Regulations, the workgroup completed the review the Contractor Regulations and no actions were taken.

Ms. King reported that the workgroup will start the proposed regulatory language for its Individual Tradesman regulations at its next meeting on March 13, 2023.

Regulatory Review

Regulatory Review

Marjorie King, Regulatory Boards Administrator updated the Committee on current regulatory actions as follows:

Regulations	Action	Status
Contractor 18 VAC 50-22	Amend Prohibited Acts	Proposed Stage – to be published
Contractor 18 VAC 50-22	Amend Exam Fee Cap	NOIRA - Second Public Comment, seeking additional comments 12/19/22 – 1/18/23
Contractor 18 VAC 50-22	Amend Eligibility Requirements	NOIRA – Public comment period 12/19/22 – 1/18/23
Contractor 18 VAC 50-22	General Regulatory Reduction	NOIRA – Public comment period 12/5/22 – 1/4/23
Individual 18 VAC 50-30	Amend Backflow Training Hours	Final – Effective 1/1/23
Individual 18 VAC 50-30	Amend Exam Fee Cap	NOIRA - Second Public Comment, seeking additional comments 12/19/22 – 1/18/23
Individual 18 VAC 50-30	Journeyman Exam Exemption for Apprentices	NOIRA – Public comment period 11/21/22 – 12/21/22
Individual 18 VAC 50-30	Amend CE Requirement	NOIRA – Public comment period 11/21/22 – 12/21/22
Individual 18 VAC 50-30	Amend Eligibility Requirements	NOIRA – Public comment period 11/21/22 – 12/21/22
Individual 18 VAC 50-30	General Regulatory Reduction	NOIRA – Public comment period 11/21/22 – 12/21/22

Delegation of Non-Routine Applications

Marjorie King, Regulatory Boards Administrator informed the Committee that staff cannot sign off on non-routine applications without approval by the Board. Staff recommends the Committee recommend to the Board if they want to have staff to sign off on non-routine applications or create a sub-committee from the committee members and have committee members review the non-routine applications.

The Committee Members recommend the Board create a sub-committee from the Board Committee Members for review of the non-routine applications, to determine if the application can be approved, or referred to an Informal Fact-Finding Hearing.

Delegation of Non-Routine Applications

Adjournment

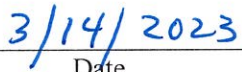
Mr. Groh thanked the Committee and Staff and adjourned the Committee Meeting at 8:59 A.M.

The next Committee Meeting will be **March 14, 2023**.

Adjournment



Donald Groh, Chairman



Date

Approved