

**Draft Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
March 29, 2013 (1:30 p.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Michael Redifer, Board Designee, presided. No other Board members were present.

Stephen Kirschner and Joseph Haughwout appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. R & R Home Repair, Inc.  
File Number 2012-02616 (Disc.)  
(NO DECISION MADE)

None

2. Divine Custom Builders, Inc.  
File Number 2013-00270 (Disc.)  
(NO DECISION MADE)

Parker Terry – C

3. Charles McKann, III  
File Number 2012-03162 (Disc.)  
(NO DECISION MADE)

Jeffrey Anderson - C

The meeting adjourned at 2:16 p.m.

BOARD FOR CONTRACTORS

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Erby G. "Rudy" Middleton, Chairman

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Gordon N. Dixon, Secretary

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Custodian of Records