

Minutes of Meeting  
INFORMAL FACT-FINDING CONFERENCES  
**AUGUST 9, 2011**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Kristin Becker, Presiding Officer, presided. No Board members were present.

Victoria Traylor, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Ricky A. McCauley  
File Number 2011-04822 (KOR)  
**(No Decision Made)**
2. Stacey Miller  
File Number 2011-05033 (KOR)  
**(No Decision Made)**
3. Kenneth James Fletcher  
File Number 2011-05038 (KOR)  
**(No Decision Made)**
4. Gerald Keith Smith  
File Number 2011-05035 (KOR)  
**(No Decision Made)**
5. Benjamin L. Kendrick  
File Number 2011-04583 (KOR)  
**(No Decision Made)**
6. Scott Michael Mattox  
File Number 2011-04821 (KOR)

Ricky McCauley

Stacey Miller

Kenneth James Fletcher  
Judith Daniels-Witness

Gerald Keith Smith

Benjamin Kendrick  
Debra Kendrick-Witness  
William Abato-Witness  
Craig Hedley-Witness

Scott Mattox  
Rickie Mattox -Witness

**(No Decision Made)**

William Abato-Witness

The meeting adjourned at 4:15 p.m.

Board for Contractors

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Troy Smith, Jr., Chairman

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Gordon N. Dixon, Secretary

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