

Minutes
State Mental Health, Mental Retardation
and Substance Abuse Services Board
Southside Virginia Training Center
Petersburg, Va.
December 7, 2005

Members Present: B. Hunt Gunter, Chairman
Victoria Huber Cochran, Vice-Chairman
Linda S. Bartlett
Ruth G. Jarvis
Daniel E. Karnes
Kathryn A. Smith

Members Absent: The Rev. Cheryl Ivey Green
Elaine McConnell
Dr. David B. Trinkle

Staff Present: James S. Reinhard, M.D., Commissioner
Raymond R. Ratke, Deputy Commissioner
James M. Martinez, Jr., Director, Office of Mental Health Services
Charline Davidson, Director, Office of Planning and Development
Paul Gilding, Director, Office of Community Contracting
Wendy Brown, Office of Planning and Development
Martha J. Mead, Director, Office of Legislation and Public Relations
Bill Foy, Office of Legislation and Public Relations
James Morris, Director of Forensic Facility Services
Jerry Deans, Assistant Commissioner, Office of Facilities Management
Jane Hickey, Office of the Attorney General
Marlene Butler, Secretary to the State Board

Others Present: Bobby Tuck, State Human Rights Committee
Karen Feagin, Associate Director, Va. Assn. Of Community Services
Boards

Call to Order: The meeting was called to order at 10:15 a.m. by the Board Chairman.

Welcome: The Board was welcomed to the Southside Campus of DMHMRSAS by Dr. John Holland. Director; Southside Virginia Training Center, and to the region by Joseph E. Hubbard, Executive Director, District 19 Community Services Board.

Agenda: The agenda was approved as distributed.

Minutes: The minutes of October 5, 2005 were unanimously approved as amended.

By-Laws: The Board's By-laws were unanimously approved as revised.

Planning & Budget: Charline Davidson reported for the committee on the public hearings held on the draft Comprehensive Plan. She explained the changes that resulted from the hearings.

Upon motion made and seconded, the Board unanimously approved the Comprehensive Plan.

Evaluation Comm.: Victoria Cochran reported that the Committee recommended the Board rescind State Board Policy 1024(SYS) 89-2 *Human Rights*. Based on its review, the Committee determined that the Board's Human Rights Regulations, which are adopted according to §§37.2-203 and 37.2-400 of the Code of Virginia, reflect a much more extensive and complete statement of the Board's policy on human rights. The Committee also recommended that a statement be inserted into the State Board Policy Manual to reflect this rationale for rescinding the human rights policy.

The Committee reviewed State Board Policy on *Emergency Services*, The Committee recommended that the Board defer action on this policy pending the development of new policies 1038(SYS)05-5. *The Public Safety Net of Services*, and 1039(SYS)05-6 *Availability of Minimum Core Services*.

Upon recommendation of the Committee, the Board unanimously approved for field comment:

Draft Policy 1038(SYS)05-5 *The Public Safety Net of Services*;
Draft Policy 1039(SYS)05-6 *Availability of Minimum Core Services*;
Draft Policy 1040(SYS)05-7 *Consumer Involvement and Participation*.

The Committee plans to complete its review of existing policies 1014(SYS)86-20, Provision of Forensic Services and 2010(ADM)88-2 *Policy Development and Evaluation* at its next meeting and will make its recommendations on these policies at the January meeting of the Board.

Public Comment: There was no public comment.

VACSB: Karen Feagin, Associate Director, Virginia Association of Community Services Boards, presented the Annual Report of the VACSB to the Board.

Commissioner's Remarks: James S. Reinhard, M.D., Commissioner reviewed the Integrated Strategic Plan. The final draft of the Plan will be presented to the Board for approval in January.

He also spoke about the recent budget initiative announced by Governor Mark Warner on December 6 2005. The Governor is proposing an historic and unprecedented transformation initiative that will improve and expand services for individuals with mental illness, mental retardation and substance use disorders in the Commonwealth.

Upon motion made, seconded and unanimously approved, the Board approved a resolution supporting the Governor's action. Martha Mead will prepare the resolution for distribution to the Board and to the Governor and General Assembly.

Reinvestment Activities: Arnold F. Woodruff, M.S., Project Manager made a presentation on Region IV's reinvestment activities.

Jail Services Team: Lynda Hyatt, Ph.D., Manager presented on the HPR IV Jail Services Team.

Community Intervention: Victoria Huber Cochran, Vice-Chairman, presented on the Crisis Intervention Team Projects and Grants.

Staff Update to Board: Martha Mead reported to the Board on staff actions following up the previous Board meeting:

Board Liaisons List update
New Employee Work Profiles

Bill Foy informed the Board of the updated Department website and said plans for a comprehensive public education plan and production of materials regarding the services system is under development. Mr. Foy asked for the Board's involvement and suggestions. He will report regularly to the Board on these projects.

Marlene Butler informed the Board that the process for transferring old Minutes books from her office to the Library of Virginia does meet Confidentiality and HIPAA requirements.

The Board unanimously approved the transfer of the files to the Library of Virginia.

Adjournment: There being no further business before the Board, the meeting was adjourned .

Following lunch, Board members toured the Virginia Center for Behavioral Rehabilitation and the Forensic Unit of Central State Hospital. Because of time restraints, the Board was unable to tour Southside Virginia Training Center and Hiram Davis Medical Center, as planned.

B. Hunt Gunter, Chairman

Marlene A. Butler, Secretary