

Minutes
State Mental Health, Mental Retardation
and Substance Abuse Services Board
Hanover Community Services Board
Ashland, Virginia
July 31- August 1, 2003

- Call To Order* The meeting was called to order at 1:00 p.m. by the Chair, Virginia Dofflemyer.
- Attendance* Members present were Virginia Dofflemyer, Bunny Gunn, Hunt Gunter, Elaine McConnell, William Pierce, and Nancy Ward. Excused were Dr. David B. Trinkle and Garnett Robinson.
Staff present: Dr. James Reinhard, Charline Davidson, Julie Stanley, Wendy Brown, Jane Hickey, Dr. Anita Everett and Marlene Butler.
- Minutes* The minutes of June 27, 2003 were approved as distributed.
- Agenda* The proposed agenda was approved.
- Public Comment:* There was no public comment.
- New Member* The Chair introduced Mr. B. Hunt Gunter Board. The second new member, Dr. David B. Trinkle was unable to attend.
- VACSB* Mary Ann Bergeron shared the Virginia Association of Community Services Board's Public Policy and Budget Platform with the Board. She also announced that the Fall Conference will be held at Wintergreen in October.
- Commissioner's Report* Dr. Reinhard briefed the Board on a number of topics including the Strategic Plan; the Sexually Violent Predator Program which will be temporarily housed in a building on the Southside Virginia Training Center campus; waiting lists for both the CSBs and facilities; forensic issues and populations.
- Inspector General* Dr. Anita Everett presented a report to the Board on the activities of Office of the Inspector General over the past few months.

Olmstead Task Force Julie Stanley announced that the draft of the final report of the Task Force is in the final stages of preparation and highlighted the recommendations of the report .

Policy Review Wendy Brown, Policy Analyst, presented a proposal for State Board Policy Review. The Board approved a recommendation for a field review of the policies in four stages. The first set of policies for review will be:

- 2011(ADM)88-3 *Naming of Buildings, Rooms and Other Areas at State Facilities*
- 3000(CO)74-10 *Employees Ineligible for Service on a CSB*
- 5008(FAC)87-12 *Accreditation/Certification*

Human Rights The Board appointed Ms. Barbara S. Jenkins, Ms. Susan D. Payne and Mr. Bobby J. Tuck to the State Human Rights Committee. They also reappointed Dr. Angela S. Brosnan to the Committee.

Substance Abuse Programs Robert Johnson, Ken Batten, Hope Merrick, Mellie Randall, and Minakshi Tikoo, Department of Substance Abuse Services presented a program on the activities of that department.

Title Revision Process Amy Marschean, Division of Legislative Services, reported that the Title 37.1 Revision Task Force for the purpose of bring the State Code pertaining to “Institutions for the Mentally Ill and Mental Health Generally” up to date as to language, consistency, etc. This section of the code has not been recodified since 1968. She will keep the Board informed as the Task Force’s work progresses.

Vice-Chair Motion was made, seconded and approved that William Pierce be elected as Vice-Chair of the Board.

Committee Assignments: The Chair appointed members of the Board’s committees as follows:

Evaluation: Bill Pierce, Nancy Ward, Elaine McConnell and Hunt Gunter

Planning and Budget – Virginia Dofflemyer, Garnett Robinson, Joe Allen, Bunny Gunn and David Trinkle.

Review of By-Laws The Board reviewed their By-Laws and suggested some changes. A draft of the revised by-laws will be scheduled for the October 29-30, 2003 meeting of the Board.

Adjournment There being no further business, the Board adjourned.

Virginia Dofflemyer, Chair

Marlene Butler, Secretary