

**Board of Housing and Community Development  
Board Retreat Agenda  
4224 Cox Road  
Glen Allen, VA 23060  
May 10, 2022**

Members Present

Claudia Cotton  
Susan Dewey  
Andrew Friedman  
Sylvia Hallock  
Abigail Johnson  
Keith Johnson  
Larry Murphy  
Paykon Sarmadi  
Sean Farrell  
Richard Gregory  
Brett Meringoff

Members Absent

Sonny Abbasi  
Mark Jackson  
Patty Shields

**Start at 8:50 am**

- 8:30 a.m. – 9:30 a.m. – Board Speakers/Video

Board members were provided a [video](#) prepared by Chesterfield County regarding building inspections. After the video, board members Sean Farrell and Keith Johnson provided their perspectives and input on code enforcement.

Mr. Farrell and Mr. Johnson responded to questions from the Board. There was detailed discussion of implementation and use of the Virginia Maintenance Code in Virginia.

- 9:45 – 11:00 am – Building and Fire Regulation BFR/Code adoption process
  - National

Mr. Jeff Brown, Director of the State Building Codes Office at the Department of Housing and Community Development (DHCD), provided information on the process used to adopt model codes by the International Code Council (ICC).

- Virginia

Mr. Brown provided the Board information on Virginia's code adoption process including discussion of the Administrative Process Act, study groups, subworkgroups, workgroups, and the Board adoption process. Mr. Brown provided additional information on other programs and initiatives of the DHCD Division of Building and Fire Regulation.

- 11:00 a.m. – 12:10 a.m. – Other BFR Programs

Ms. Sandi Morris, Director of the Virginia Building Code Academy, provided information on the training and certification of code officials in Virginia. Ms. Morris provided information on the different training formats, certifications available/required, and continuing education.

*Note: Times are approximate as agenda was flexible.*