VIRGINIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Amusement Device Technical Advisory Committee

<u>Summary Minutes of the January 27, 2022 Meeting – Goochland County Government Center – Administration Building</u>

Committee members present: Michael Dellinger, Wayne Fuqua, and Casey Littlefield. Danny Abner called in on a conference phone line.

DHCD Staff present: Jeff Brown and Travis Luter

Others present: Marlene Jolliffe

Jeff Brown called the meeting to order at approximately 10:00 a.m.

Mr. Brown welcomed new members Michael Dellinger and Casey Littlefield to the ADTAC and invited everyone in attendance to introduce themselves.

Mr. Brown provided an overview of the Code Development process. He also provided an update on the 2021 code development cycle such as calendar of meetings, submittal deadlines, etc.

Mr. Brown advised the ADTAC that due to the retirement of Chair Brian Gentilini, a new chair needed to be elected and turned the meeting over the Secretary Travis Luter for election of the Chair

Mr. Luter then called for nominations for Chair. Mr. Fuqua nominated Mr. Littlefield. The nomination was seconded by Mr. Dellinger. Mr. Luter called for nominations for Chair twice more. After hearing no further nominations, Mr. Luter closed the nominations for Chair. A vote was taken and Mr. Littlefield was unanimously elected as Chair.

Chair Littlefield opened the floor for the first item on the agenda, approval of the June 24, 2019 meeting minutes. The draft minutes of the June 24, 2019 meeting in the ADTAC members' agenda package were considered. Mr. Dellinger moved to approve the minutes with an editorial change to add Michael Dellinger to the list of others present who had not signed the meeting sign in sheet. The motion was seconded by Mr. Fuqua and passed unanimously.

Chair Littlefield then called for nominations for an ADTAC member to serve as the BCAAC representative. Mr. Littlefield nominated Mr. Dellinger. The nomination was seconded by Mr. Fuqua. Mr. Littlefield called for nominations for BCAAC representative twice more. After hearing no further nominations, Mr. Littlefield closed the nominations for BCAAC representative. A vote was taken and Mr. Dellinger was unanimously elected as the BCAAC representative.

Chair Littlefield then opened the floor for discussion of the next agenda item concerning updating the referenced standards in the VADR. Mr. Brown provided an overview of how the referenced standards were researched and reviewed and suggested updating the VADR referenced standards to the newest edition of the standard. The ADTAC members generally agreed to approve updating the standards in the 2021 VADR to the newest edition as presented on pages 5 and 6 of the agenda package.

Chair Littlefield then opened the floor for discussion of the next agenda item concerning the consideration of ASTM F24 Committee Standards not currently in the VADR. The ADTAC members generally agreed that the ASTM F24 Committee Standards not currently in the VADR, as presented at the bottom of page 6 and on page 7, not be added as referenced standards in the 2021 VADR.

Chair Littlefield then opened the floor for discussion of the next agenda item concerning the Review of VAC 5-31.30 Section B Item 1. The ADTAC members generally agreed that a code change was in order to strike the words "where no admission fee is charged for its use or for admittance to areas where the equipment is located" from the section in the 2021 VADR. Chair Littlefield volunteered to draft the code change proposal for the ADTAC.

During discussion of the VAC 5-31.30 Section B Item 1, the ADTAC reviewed VCC Section 102.3 Item #7 and generally agreed that a code change was in order to ensure VCC Section 102.3 Item #7 aligned with VAC 5-31.30 Section B Item 1. Chair Littlefield and Jeff Brown volunteered to work together to draft the code change proposal for the ADTAC.

Chair Littlefield then opened the floor for discussion of the next agenda item concerning whether the definition of "serious injury" should be added to the 2021 VADR or whether the reference in ASTM F747-21a was sufficient. The ADTAC members generally agreed that the definition of "serious injury" should be added to the 2021 VADR. The ADTAC members further generally agreed that the wording should come from ASTM F747-06, which is the 2006 edition of the standard. The ADTAC members also generally agreed that the words "serious injury" should be an italicized term in the 13VAC5-31-85. Chair Littlefield volunteered to draft the code change proposal for the ADTAC.

Chair Littlefield then opened the floor for discussion of the next agenda item concerning other potential changes to the 2021 VADR.

- Danny Abner initiated a discussion related to generator permits and inspections.
- Mr. Abner also initiated a discussion related to the need for third party inspectors to have errors and omissions insurance as well as the amount of insurance to be required. Mr. Abner volunteered to draft and submit a code proposal related to the need for errors and omission insurance and the requirements of the insurance.
- Mr. Abner initiated a discussion related to the need for attendant or signage on all zip line courses platforms. Mr. Abner volunteered to draft a code proposal for signage requirements on zip line platforms. Mr. Brown advised Mr. Abner to collect data showing why the signage would be helpful to help garner Board consideration and possible approval.

- Mr. Abner initiated a discussion for the need to perform an in depth review of the referenced standards to decide what does and does not apply to amusement device in each standard. The ADTAC group generally agreed that this task was a major undertaking and could not be done by the May 1, 2022 deadline for the 2021 code cycle. The ADTAC further generally agreed to work to create a plan and attempt to get the review done for the 2024 code cycle through regularly scheduled meetings
- Mr. Dellinger initiated a discussion on climbing walls in swimming pools. The ADTAC members generally agreed to research the matter further and discuss at a future meeting.

There being no other business, the meeting was adjourned at approximately 12:15 p.m.