

**VIRGINIA BOARD OF VETERINARY MEDICINE
MINUTES OF FULL BOARD
DEPARTMENT OF HEALTH PROFESSIONS
RICHMOND, VA
OCTOBER 20, 2010**

- CALL TO ORDER:** A quorum of the Board of Veterinary Medicine (Board) was called to order at 9:30 a.m. at the Department of Health Professions (DHP), Perimeter Center, Henrico, VA.
- PRESIDING OFFICER:** James DeBell, DVM, President
- MEMBERS PRESENT:** John Wise, DVM
Joseph May, DVM
Taryn Singleton, LVT
Kelly Gottschalk, DVM
Constance Pozniak, DVM
Dorothy Blackwell
- STAFF PRESENT:** Leslie Knachel, Executive Director
Terri Behr, Operations Manager
Elaine Yeatts, Senior Policy Analyst
Arne Owens, Chief Deputy Director
Faye Lemon, Director of Enforcement
Eric Gregory, Assistant Attorney General
- OTHERS PRESENT:** Robin Schmitz, Virginia Veterinary Medical Assoc. (VVMA)
Diane Carey
Ashley Reed
- ORDERING OF AGENDA:** On properly seconded motion by Ms. Blackwell, the Board voted unanimously to approve the agenda as presented.
- PUBLIC COMMENT:** Public comment was presented by Ms. Diane Carey. Ms. Carey stated that she does not believe the minutes of the board meeting held on July 20, 2010, should be approved because the summary did not accurately reflect her public comments. In addition, she provided specific details about the circumstances of her closed complaint case. She requested that the board amend the minutes so that her previous public comment is accurately portrayed, relay her current public comment by attaching her verbatim statement to the current minutes, direct one of the board's veterinarians to review her pet's record with her, and re-open her

complaint case to sanction the involved veterinarians in a manner that she feels is appropriate.

APPROVAL OF MINUTES:

On properly seconded motion by Ms. Blackwell, the Board voted unanimously to adopt the minutes of the full board meeting of July 20, 2010, as presented.

On properly seconded motion by Ms. Singleton, the Board voted unanimously to adopt the minutes of the Formal Hearing of September 23, 2010, as presented.

DIRECTOR'S REPORT:

Mr. Owens spoke on behalf of the agency director, Diane Reynolds-Cane, M.D., who could not be present today as she is involved in the Virginia Health Reform Initiative.

Mr. Owens presented the Board with an update on the Secretary of Health & Human Resources' Health Reform Initiative. He stated that the Governor's Advisory Council is reviewing all aspects of health care in Virginia and hopes to have a report by the end of the year.

Mr. Owens reported that the agency has released data on physicians in Virginia collected by the Virginia Healthcare Workforce Data Center. He also stated that the data center has valuable information that could be used by policymakers.

Mr. Owens reported that a key challenge facing Virginia is the projected shortage of health care workers by 2014 due to the increase of anywhere from 250,000 to 600,000 newly insured individuals. He stated that there will be an increased demand for health care. Mr. Owens reported that of Virginia educated physicians, Virginia only retains 35% of the medical school graduates and 39% of the medical school residents.

Mr. Owens commented on the National Drug Take Back Day for expired controlled substances. He stated that there were about 80 sites throughout Virginia and that about 2½ tons of expired controlled drugs were collected.

Mr. Owens welcomed the newly appointed member of the Board of Veterinary Medicine, Dr. Constance Pozniak, and reported that the new board member orientation will be held on October 27, 2010.

REPORT ON ENFORCEMENT:

Ms. Lemon presented a slide presentation on the role of the Enforcement Division and the complaint process. She also presented specific data on veterinary medicine cases investigated by the Enforcement Division.

INSPECTION COMMITTEE:

Ms. Knachel explained the need to appoint an inspection committee to look at the inspection form and process. She stated that Sammy Johnson, Deputy Director of Enforcement, suggested that the committee consist of six members (two board members, Ms. Behr, Ms. Knachel, one inspector and Mr. Johnson).

Ms. Singleton and Dr. Gottschalk volunteered to serve on this committee. On properly seconded motion by Dr. May, the Board voted unanimously to approve Ms. Singleton and Dr. Gottschalk to serve on the Inspection Committee.

Ms. Lemon explained that the Board of Pharmacy is currently piloting a project in which "tickets" are issued for pharmacy inspections with violations.

VVMA CONFERENCE OUTLINE:

Ms. Knachel presented an outline on recordkeeping that could be used by a presenter at the VVMA annual conference. She stated the majority of information contained in the outline came from the Board's Guidance Document posted on the website, and could be prepared as a slide presentation too. Ms. Knachel asked for the board's feedback on the outline by November 1, 2010.

ELECTION OF OFFICERS:

Ms. Knachel read a description of the duties of the president from the Board's bylaws.

Dr. DeBell nominated Ms. Singleton for president. Dr. Wise nominated Dr. May for president.

A secret ballot election was conducted. Dr. May received four votes and Ms. Singleton received three votes, thereby establishing Dr. May as the

new Board president.

Ms. Knachel read a description of the duties of vice president from the Board's bylaws.

Dr. Wise nominated Dr. Gottschalk for vice president. There being no further nominations, on properly seconded motion by Dr. Wise, the Board voted unanimously to elect Dr. Gottschalk as the new board vice president.

Ms. Knachel read a description of the duties of the Secretary from the Board's bylaws and stated that this office is required by statute.

Dr. Gottschalk nominated Ms. Singleton as Secretary. There being no further nominations, on properly seconded motion by Dr. Gottschalk, the Board voted unanimously to elect Ms. Singleton as Secretary.

SET 2011 CALENDAR:

The Board set the following dates for their meetings for 2011, provided there are conference rooms available in the Conference Center for these dates:

January 18, 2011 – Informal Conferences
January 19, 2011 – Board Meeting
February 16, 2011 – Informal Conferences
March 17, 2011 – Informal Conferences
April 19, 2011 – Informal Conferences
May 19, 2011 – Informal Conferences
June 15, 2011 – Informal Conferences
June 16, 2011 – Board Meeting
July 19, 2011 – Informal Conferences
August 17, 2011 – Informal Conferences
September 15, 2011 – Informal Conferences
October 18, 2011 – Informal Conferences
October 19, 2011 – Board Meeting
November 16, 2011 – Informal Conferences

EXECUTIVE DIRECTOR'S REPORT:

Statistics and Budget

Ms. Knachel reported that the Board currently has 6,103 total licensees. She also reported that there are 47 cases currently in investigations.

Ms. Knachel reported that the Board's current budget shortfall is \$259,762. She stated that cost saving measures put into effect by staff have

helped to keep expenses down.

Ms. Knachel informed the Board of the upcoming new board member orientation on October 27, 2010.

Ms. Knachel reported that the board is "Going Green" and proceeding with a pilot project of electronically transmitting renewal notifications. The first renewal notification email will be sent to all licenses that have registered emails with the Board on November 1, 2010.

**SANCTION REFERENCE
POINTS UPDATE:**

Kim Langston, VisualResearch, Inc., updated the Board on their use of the Sanctioning Reference Points (SRP) and provided an overview of the program. She stated the veterinary medicine is in agreement with the SRP about 85% of the time.

NEW BUSINESS:

Dr. DeBell introduced Dr. Pozniak as the newest member of the Board and welcomed her.

Dr. DeBell stated that Virginia Tech is interested in having a member of the Board address the veterinary students at Tech on the function of the Board.

Ms. Knachel presented a draft of the new probable cause review sheets that the Board will begin using when they review cases. The sheets are not in their final form yet, but she wanted the Board to see a draft version.

Ms. Singleton asked about a letter that she had presented at the last board meeting regarding technicians performing laser therapy at the home of a client, under orders of a veterinarian. This issue was addressed at the last board meeting. The Board's consensus was that if the veterinarian has seen the animal and prescribed the therapy, the technician could provide the ongoing therapy.

A Regulatory/Legislative Committee meeting will be held on January 19, 2011, before the start of the full board meeting.

ADJOURN:

There being no further business the Board adjourned at 12:30 p.m.

James DeBell, DVM, President

Leslie L. Knachel, MPH, Executive Director