

BOARD FOR BRANCH PILOTS MEETING MINUTES

The Virginia Board for Branch Pilots met on Friday, June 15, 2012, at the Virginia Port Authority, 600 World Trade Center, Norfolk, Virginia, with the following members present:

Captain Robert H. Callis, III
Captain J. William Cofer
Captain Milton B. Edmunds
Thomas P. Host, III
Christine N. Piersall
Meade G. Stone, Jr.

Board members Charles R. Amory, Jr., Patrick B. McDermott and Captain John A. Morgan, Jr. were not present for the meeting.

Staff present for the meeting was:

Kathleen (Kate) R. Nosbisch, Executive Director

There was no representative from the Office of the Attorney General present.

Finding a quorum of the Board present, Mr. Stone, Vice-President and acting President, called the meeting to order at 10:44 a.m.

Call to Order

Mr. Stone introduced new board member, Christine N. Piersall, and welcomed her to the Board. Ms. Piersall is filling the seat vacated upon the retirement of Bruce R. Cherry.

**Welcome &
Introduction of
New Board
Member**

Captain Callis moved to approve the agenda. Captain Cofer seconded the motion which was unanimously approved by Messrs., Mme. and Captains: Callis, Cofer, Edmunds, Host, Piersall and Stone.

**Approval of
Agenda**

Captain Cofer moved to approve the minutes from the April 30, 2012 board meeting as amended. Mr. Stone seconded the motion which was unanimously approved by Messrs., Mme. and Captains: Callis, Cofer, Edmunds, Host, Piersall and Stone.

**Approval of
Minutes**

There were no public comments.

**Public Comment
Period**

Captain Callis provided the Board with a report of the examinations conducted by the Examination Administrators on June 15, 2012. The following report was made:

**Exam
Administrators
Report**

Charles A. Huffman V

Charles A. Huffman answered oral questions related to the raise in grade. The subjects included safe anchoring positions in Lynnhaven and Sewell's Point, anchoring techniques, vessel squat, overtaking situations, traffic management, block coefficient displacement, port security and safe vessel speed. Captain Huffman stood a good examination and was found to be qualified. Captain Callis moved that Captain Huffman be raised from a Foxtrot classification (46,000 gross tons and 40 feet maximum draft) to a Golf classification (55,000 gross tons and 42 feet maximum draft). Mr. Host seconded the motion which was unanimously approved by Messrs., Mme. and Captains: Callis, Cofer, Edmunds, Host, Piersall and Stone.

There was no other business.

Other Business

Conflict of Interest forms and travel vouchers were completed by all members present.

Conflict of Interest Forms

There being no further business, the meeting was adjourned at 11:06 a.m.

Adjourn

Meade G. Stone, Jr., Acting President

Gordon N. Dixon, Secretary