

DRAFT

Employment Services Organization Advisory Committee (ESOAC) April 13, 2010 Meeting Minutes DRS Central Office

Members Present: ESOAC Chair: Beth Tetrault, Chris Lavach, Beth Dugan, Bruce Patterson, Phil Black, Emily Helmboldt, Sharon Harrup, Quintin Mitchell, Charles Layman, Bruce Phipps, and Nova Washington.

Members Absent: Mark Peterson, Sylvia Ross, and Gary Juskowiak

Guests Attending: Robin Metcalf, Sharon Barton, Alisha Meador, Nicole Jewell, Karen Tefelski, Joanne Ellis, Lance Elwood, Rex Parr, Linda LaMona, Amy Thomas, Greg White, Lisa Morgan, Marshall Henson, John Craig, Ron Burnop, Joan Harmon, Debbie Adair, Pat Vinson, Evan Jones, Thomas Johnson, Thalia Simpson-Clement, Sharon Taylor, Veronica Rhome, Shirley Lyons, Helen Butler, Shalene Hart, Dennis Brown, Dave Wilber, April Keeler, Chuck McElroy, Kelly Lambert, and Maureen McGuire Kuletz.

DRS Staff Attending: Kathy Hayfield, Donna Bonessi, Larry Overbay, Randy Harris, Doug James, Bonnie Hawley, and Carrie Worrell.

Call to Order:

Beth Tetrault, Chair, called the meeting to order at 9:30 AM and asked that all present introduce themselves starting with the Committee members.

Draft Minutes Review and Approval

The chair asked if there were any changes or corrections to the minutes of the previous meeting. The approved minutes are available on the ESSP Website under Minutes at (<http://www.vadrs.org/essp/>).

Commissioner Rothrock Comments:

Commissioner Rothrock welcomed the committee and made the following points:

New ESOAC Chair:

The Commissioner welcomed Beth Tetrault as the new chair of the ESOAC and Donna Bonessi as the Employment Support Specialist at DRS

Boards and Councils:

The Commissioner informed the group that the Governor was seeking nominations to state Board and Councils and encouraged them to apply. All governor appointments to a gubernatorial board or commission must go through the Secretary of the Commonwealth's office. A web site has been established for this purpose. The Commissioner encouraged people to apply for appointments. <http://www.commonwealth.virginia.gov>. He also informed the group that DRS

would be requesting nominations to fill vacancies on the ESOAC and the LTESS Steering Committee.

Governors Executive Order #2

This order covers Efficiencies and Effectiveness Measures. Some initiatives that DRS is implementing are:

1. New DRS website expected to be ready in July will be more user friendly for clients.
2. Fast Track to Service, for person in last two categories, expected to launch in July.

Town Meeting:

The Commissioner attended a Town meeting in Fredericksburg with Congressman Whitman. The Congressman discussed a recycling program in the 1st Congressional District that employs persons with disabilities.

Economic Development Grants.

The Commissioner explained that he may be able to set aside additional funds for new grants. The RFP will be posted shortly.

One Stops

DRS has developed a presence in each one stop in the state. However, not all offices may be combined. As additional leases expire DRES will be looking at each one to determine the cost effectiveness of consolidating offices.

New Secretary and Deputy Secretaries:

Commissioner spoke briefly about Secretary Hazel and Deputy Secretaries Hare and Cobb. As Secretary Hazel visits different parts of the state he may be visiting ESO's.

Public Comments

Sharon Taylor, Goodwill of Greater Richmond announced a series of free Safety trainings open to all ESO's. More information is attached.

Old Business

GWU TACE Program Update

Maureen McGuire-Kuletz, discussed the TACE Program's plan to provide an Employment Services Training and Certificate. Full scholarships for this training are available to community rehabilitation professionals whose job responsibilities include working directly with employers to achieve job placements, such as job developers, job coaches, transition personnel and VR staff. Dr. Maguire-Kuletz discussed their training programs as follows:

On-site and Online Trainings

Employment Services Training – 2 day in-person session providing participants with the opportunity to learn about and sharpen their skills in beginning employment services. Participants who wish to continue on toward a 40 credit hour Employment Services Certificate (ACRE endorsed) will attend two additional instructor-led sessions, and will complete a series of field based assignments within an eight week period. The initial training is available for approximately 50-60 people and is will held May 18th and 19th this will be followed by Online Trainings –These trainings do not require an in-person component, run for approximately six weeks, and are available at no cost to eligible participants.

Information about additional training offered by the TACE Program can be found on their website at www.gwcrcre.org. Contact information-- mkuletz@gwu.edu.

Wage and Statistical Research Update:

Kirsten Rowe updated the committee. The University of Richmond staff, David Dean, continues to work on gathering information regarding “return on investment” outcomes for individual Supported Employment. It is expected that a report will be available at the next ESOAC meeting in July. Currently they have a pending agreement with SSA to receive data.

VCU/ASD Career Links:

Richard Kriner updated the group on the Autism PDA study with VCU. They are looking for 50 participants. Participants must be DRS consumers preferable in job development or within first two weeks of placement. More information is attached.

New Business

Call for ESOAC Nominations

Donna Bonessi discussed the upcoming committee rotations. She stated that DRS will be seeking three 3-year nominations and one 1-year nomination. Nominations are due by June 1st. Nominations should be addressed to Commissioner Rothrock and sent to Donna Bonessi

SELN:

Emily Helmboldt updated the committee on the State Employment Leadership Network (SELN), a project of the Department of Behavioral Health and Developmental Services (DBHDS). The objective is to improve integrated employment outcomes in Virginia. Currently 17 states around the country are involved. Sub Groups have been formed to develop priorities and look at policies in place that are barriers to employment services, such as Medicaid Transportation.

Public Comments

Bruce Patterson passed out information regarding the Collaborations Conference and the call for papers. Information is attached.

LTESS steering committee joined the ESOAC at he table for the joint discussion

History of ESOAC and LTESS steering Committee:

Bob Huff joined the group and presented a history of EES, LTESS and the two Committees.

ESOAC and LTESS Steering Committees discussion regarding structure of each committee.

Bruce Patterson lead a discussion regarding combining the two committees. Advantages and disadvantages were discussed.

A motion was made by Bruce Patterson that a sub committee be formed to further review the issues presented: The motion was seconded by Sharon Barton. Issues to be reviewed:

1. Assuring separation of funds (EES and LTESS)
2. Orientation of new members
3. Clarity of each committee's roles
4. Distinct structure of each committee

Donna Bonessi will send out emails to both committees seeking volunteers for the sub committee. Volunteers should respond to the Chairs of the committee they sit on. The group will report back to the two full Committees.

Adjourn The Chairperson adjourned the meeting at 12:35 PM

2010 Meeting Schedule:

January 12, 2010

April 13,, 2010

July 13, 2010

October 12, 2010

Note: VTC sites at Abingdon, Roanoke, Portsmouth and Fairfax have been confirmed for these dates.

Attachment A

Goodwill of Central Virginia Training - Page 1

**FREE Training Available on Safety Health Management
Systems from Goodwill**

Goodwill is excited to offer **FREE** safety and health training, made possible by a one-year Susan Harwood Grant.

Goodwill of Central Virginia will host the training on
Thursday, June 3, 2010 8:00 a.m. – 5:00 p.m.
6301 Midlothian Turnpike
Richmond, VA 23225
Register online at

<http://goodwill.net/centralva.com/gov/evet/register.htm>

Contact Sharon Taylor at sharon.taylor@goodwillva.org or (804) 521-4906 with questions regarding the training scheduled for June 3, 2010.

If you are interested in hosting a training session or taking the online course see the attached flyer for contact information.



Protect Your Organization with FREE Safety and Health Training from Goodwill Industries®

Goodwill Industries International is proud to offer this series thanks to a one-year Susan Harwood Grant from the Occupational Safety and Health Administration.

Why consider taking this FREE training?

- Learn the fundamentals of safety in the workplace.
- Help save your organization money by reducing possible exposure.
- Help meet critical safety standards as defined by CARF (competency-based training, critical incident procedures and processes, current guidance for emergency preparedness).
- Receive 8.75 HRCI recertification credits or 4 CE points from CARF.

Presented through September 2010 by Safety Ambassadors with extensive safety and health experience:

- **Deliver in 30-minute segments over five weeks.** Each lesson begins at 2 p.m. ET to accommodate all time zones. Each employee must register separately. Training schedule will be posted at:
 - <http://www.goodwill.org/calendar>
 - <http://www.goodwill.org/business-solutions/free-safety-and-health-training>
- **In-person or virtual training** at your facility for your employees and members of your community - at no cost!
- **Organizations eligible to participate in the training are:**
 - Have 750 or fewer employees in your organization.
 - Be covered by OSHA.

In order to receive the certificate of completion participants must complete all five modules, however they need not be taken in sequence should you have schedule conflicts on a particular day.

Collaborations Conference 2010 October 3-5, 2010

*Save the Date!
Pre-register
using the
attached form!*

"Navigate Your Way to Success in Tough Economic Times"

**Norfolk Sheraton Waterfront
777 Waterside Drive
Norfolk, VA 23510
757-622-6664**

Sponsored by VA-APSE, vaACCSES and VRA

NEW Networking Opportunities!

NEW Session Tracks!

- Job Development/Marketing
 - Direct Service
- Leadership, Management & Supervision
 - Regulatory & Accreditation
- Personal & Professional Growth

GREAT Room Rates!

City View = \$89/night

Harbor View = \$115/night

*One FREE Daily Self-Park Rate Included with Each Room per Night!

* Rates are good three days prior and post conference dates.

Make your Hotel Reservation Today!

*We've coordinated this year's Collaborations Conference to be held immediately before
the NISH East Regional Conference*

(Norfolk Marriott Oct 5-7th)

Take Advantage of the Great Room Rate & Attend Both!

Hotel Accommodations

A conference rate has been secured at the Norfolk Sheraton Waterfront. You must state that you are with the Virginia Collaborations Conference Group to secure this rate. **Deadline for the special rate is August 31, 2010, so book early – rooms go fast.** Call now to reserve your space! Add a couple of relaxing vacations days – rates are good the Friday before the conference until the Friday after the conference. Please call (757) 428-7025 or go to <http://www.Sheraton.com/Norfolk>

For More Information

Contact: Marilyn Morrison at Mmorrison@vaaccses.org Phone: (571) 339-1305 .
Fax: (703) 569-3932.

Go to www.vaaccses.org for updated Collaborations Conference Information

Attachment C - Call for Papers for Collaborations Conference



A CALL FOR PAPERS
For Presenters
Collaborations Conference 2010
October 3–5, 2010
“Navigate Your Way to Success in Tough Economic Times”

Sponsored by
 VA-APSE, VaACCSES; VRA
Norfolk Sheraton Waterfront
Norfolk, VA

CRC Credits Available

Proposals are due by May 1, 2010.

Mail to Marilyn Morrison, 7420 Fullerton Road, Suite 110, Springfield, VA 22153 or Fax to (703) 569-3932 attention: Marilyn Morrison. You may also email to Mmorrison@vaaccses.org.
 Questions – please contact Marilyn Morrison at (571)339-1305

Call for Papers form must be completed with attachments included to be considered:

Lead Presenter: _____

Organization: _____

Address: _____

Phone: _____ Fax: _____ E-mail (Required): _____

Topic: _____

Length of Presentation (please circle one): 1.5 hours Or 2 x 1.5 hours (3.0 hrs)

Would you be willing to repeat the session: yes ___ no ___

Session Track Appropriate for Your Workshop (Please Specify): _____ Job Development & Marketing; _____ Direct Service; _____ Leadership, Management & Supervision; _____ Regulatory & Accreditation; _____ Personal & Professional Growth;

Sessions will be on Sunday, Monday and Tuesday. Please indicate when you are NOT AVAILABLE: _____

Package must include the following to be considered:

- Objectives to be learned. (Minimum of 3 training objectives) (Please Attach)
- Abstract of presentation in 150 words with presentation title. This should be a comprehensive description of your session that will be printed in the program booklet and will assist attendees in determining if they wish to attend your session. (Please Attach)
- Biographical Paragraph of 75 words or less of each presenter (to be printed in Program Booklet). Emails of each presenter are required. This is not a full Vita or resume.

<p>Equipment needs: Rooms will be supplied with flip charts and screens.</p> <ol style="list-style-type: none"> 1. <input type="checkbox"/> Will bring own LCD/computer 2. <input type="checkbox"/> Will need overhead projector <p>Other (Please describe) _____</p>	<ul style="list-style-type: none"> • All Presenters must furnish 50 copies of presentation and/or handouts for workshop attendees. • All Presenters attending the conference must register for one-day or full conference. Speakers will be given a reduced rate.
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Co-Presenter(s):

Name: _____ Name: _____

Address: _____ Address: _____

Phone: _____ Phone: _____

E-mail: _____ E-mail: _____

Attachment D – VCU Autism Spectrum Disorder Career Links

VCU
Career
Links

Autism Spectrum Disorder (ASD) Assistive Technology for Cognition Project

The National Institute on Disability and Rehabilitation Research has awarded Virginia Commonwealth University a grant to study vocational rehabilitation models for individuals with Autism Spectrum Disorders (ASD).

This five-year project titled VCU ASD Career Links is a collaborative initiative between the VCU School of Education's Rehabilitation Research and Training Center (RRTC) and the Virginia Department of Rehabilitative Services (DRS).

The purpose of this particular research study is to investigate whether a specific piece of assistive technology can improve the work performance of individuals with ASD.

Features....

- Task reminder alarm linked to Calendar Applications
- Memo for Task Description
- Auditory Cues via Voice Memo
- Video Task Sequences
- GPS Maps
- Autism specific Applications

Who is eligible to participate....

If you are a job coach who serves a person with ASD, you and your client may be eligible for this study. As part of this project, participants with ASD will be provided an iPod touch and trained to use the device as a task management tool in their work settings. Participants and their job coaches will be interviewed about the tool's effectiveness.



Who should I contact for further information

Richard Kriner, Project Coordinator
Virginia Department of Rehabilitative Services
Richard.kriner@dvs.virginia.gov
804-640-3372

Websites....

VCU – ASD Career Links
<http://www.vcu-autism.org/>

AT for Cognition:
http://at4cognition.ning.com/?xg_source=msg_invite_ncl



Virginia Commonwealth University, Rehabilitation Research and Training Center on Workplace Supports and Job Retention



Virginia Department of Rehabilitative Services

The contents of this flyer were developed under a grant from the Disability and Rehabilitation Research Project (DRRP), grant #135408027 from the National Institute on Disability and Rehabilitation Research (NIDRR), Virginia Commonwealth University, School of Education and Department of Physical Medicine and Rehabilitation in an equal opportunity affirmative action institution providing access to education and employment, without regard to age, race, color, national origin, gender, religion, sexual orientation, veteran's status, political affiliation, or disability. If special accommodations are needed, please contact Janice McInerney at (804) 628-1851 VOICE or (804) 828-2454 TTY.