

ARCHITECTS SECTION MEETING

MINUTES

The Architects Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on February 5, 2008, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

John S. Clark, Jr.
J. Everette Fauber, III
Kenneth A. Schwartz

Staff present for all or part of the meeting were:

Jay W. DeBoer, Director
Saba L. Shami, Chief Deputy
Mark N. Courtney, Executive Director
Marian H. Brooks, Program Administrator
Michelle Gowen, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. Schwartz, Chair, called the meeting to order at 9:00 a.m.

Call to Order

Mr. Clark moved to approve the agenda as written. Mr. Fauber seconded the motion which was unanimously approved by members: Clark, Fauber and Schwartz.

**Approval of
Agenda**

Regarding **File Number 2008-01304, Mark W. Gibson**, the Section Members reviewed the Consent Order as seen and agreed to by Mr. Gibson. Mr. Fauber moved to recommend that the Board accept the Consent Order which cites a violation of 18 VAC 10-20-740.D of the Board's regulations. For this violation Mr. Gibson agrees to a fine in the amount of \$350.00 and Board costs in the amount of \$150.00 for a total monetary penalty of \$500.00. Mr. Schwartz seconded the motion which was unanimously approved by members: Fauber and Schwartz. As the reviewing Board member, Mr. Clark was not present during the discussion or vote.

**File Number
2008-01304,
Mark W. Gibson**

Mr. Courtney introduced the new Chief Deputy, Saba L. Shami, to the Section members.

**Introduction of
Saba L. Shami**

Regarding **File Number 2007-04714, Harold O. Warner**, the Section members reviewed the Consent Order as seen and agreed to by Mr. Warner. Mr. Fauber moved to recommend that the Board accept the Consent Order which cites a violation of 18 VAC 10-20-760.B.2 of the Board regulations.

**File Number
2007-04714,
Harold O.
Warner**

For this violation Mr. Warner agrees to a fine of \$50.00 and Board costs in the amount of \$150.00 for a total monetary penalty of \$200.00. Mr. Schwartz seconded the motion which was unanimously approved by members: Fauber and Schwartz. As the reviewing Board member, Mr. Clark was not present during the discussion or vote.

The Section members discussed the upcoming NCARB Region II meeting to be held in Omaha, Nebraska, in April 2008. One topic of discussion will be the NCARB Position Paper for the NAAB 2008 Accreditation Review Conference. Mr. Schwartz noted that officers for Region II will also be decided on at the upcoming meeting. Mr. Schwartz noted that there will be a motion for a bylaw amendment to align the Region II bylaws with National bylaws to allow Member Board Executives to run for regional office.

**Discussion of
NCARB Region
II Spring
Meeting**

Duncan Abernathy, VSAIA, was present to let the Section members know of two pieces of legislation currently being considered. The first of which will require the names of all property owners to be on construction documents for building permit applications. The second will require that contractors provide proof of state licensure before applying for a local business license. Mr. Abernathy noted that he feels that this should be a requirement for all professions, not just contractors. Mr. Abernathy informed the Section members that if these bills are not passed in the 2008 Session, they will be brought forth again in 2009.

**Public Comment
Period**

The Section members discussed the prospect of the Board funding the IDP application fee for students enrolled in Virginia architecture programs (Hampton, UVA & VA Tech). The cost would be \$100 per student. Mr. Schwartz reviewed the IDP funding proposal and noted that other states are taking this action in order to assist students who may not be able to afford the cost. Mr. Schwartz stated there are several benefits to students entering into this program. Mr. DeBoer stated that Virginia is very strict on the way its money is budgeted. If the Board's money is to be spent on such an initiative, there would need to be a specific authorization in the budget.

**Discussion of
Board Funding
IDP Application
Fees**

After discussion, the Section members agreed to try to persuade NCARB for a change in the IDP fee structure.

Mr. Courtney provided the Section members with various memorandums and notices received by the Board office from NCARB during the last quarter.

**Review of
Quarterly
Information
from NCARB**

Mr. Courtney gave the Section members an update on the travel restrictions.

Other Business

Mr. DeBoer informed the Section members that the Department has named Mr. Courtney as the new Deputy Director of Licensing and Regulation.

Conflict of Interest forms were completed by all members present.

**Conflict of
Interest Forms**

There being no further business, the meeting was adjourned at 10:00 a.m.

Adjourn

Kenneth A. Schwartz, Chair

Jay W. DeBoer, Secretary