

# LAND SURVEYORS SECTION MEETING

## MINUTES

The Land Surveyors Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on May 21, 2008, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Nancy E. McIntyre  
W. R. Stephenson, Jr.

The following member of the Section was not present:

John R. McAden

Staff present for all or part of the meeting were:

Jay W. DeBoer, Director  
Saba Shami, Chief Deputy  
Marian H. Brooks, Program Administrator  
Earlyne Perkins, Legal Analyst  
Anna Badgley, Administrative Assistant

No representative was present from the Office of the Attorney General.

Ms. McIntyre, Chair, called the meeting to order at 9:00 a.m.

**Call to Order**

Mr. Stephenson moved to approve the agenda. Ms. McIntyre seconded the motion which was unanimously approved by members: McIntyre and Stephenson.

**Approval of  
Agenda**

**Public Comment Period** – Craig Moore was present to address the Section with regards to his request that coursework be accepted in lieu of experience. Mr. Moore provided the Section members with several handouts concerning his comments.

**Public Comment**

Regarding **File number 2007-02205, Stephen C. Letchford**, the Section members reviewed the Consent Order as seen and agreed to by Mr. Letchford. Mr. Stephenson moved to recommend that the Board accept the Consent Order which cites the following violations of the Board's regulations: 18 VAC 10-20-710.B (Count 1); and 18 VAC 10-20-700.A (Count 2). For these violations Mr. Letchford agrees to the following monetary penalties: \$750.00 for the violation contained in Count 1; and \$1,500.00 for the violation contained in Count 2; as well as \$150.00 in Board costs for a total monetary penalty of \$2,400.00. In addition, Mr. Letchford

**File Number  
2007-02205  
Stephen C.  
Letchford**

agrees to complete eight (8) hours of continuing education pertaining to ethics and/or other equivalent course approved by the Board and provide proof of attendance and successful completion within six (6) months of the effective date of this order for the violation contained in Count 1. Mr. Letchford has acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal of license. Ms. McIntyre seconded the motion which was unanimously approved by members: McIntyre and Stephenson. Mr. McAden was not present during the discussion or vote.

Mr. Stephenson discussed several of the topics of interests that were discussed at the NCEES NE Zone Meeting which included the requirement of a BS+30 semester hours for a professional engineer license; as-builts; record drawings; and the division of the governance of land surveyors and professional engineers within NCEES. Mr. Stephenson moved to recommend that the Board oppose the division of the governance of land surveyors and professional engineers within NCEES. Ms McIntyre seconded the motion which was unanimously approved by members: McIntyre and Stephenson. Mr. Stephenson also discussed the Colonial States Boards of Surveyor Registration meeting.

**Report from  
NCEES NE  
Zone Meeting**

Mr. Stephenson recalled his conversation with Mr. Gary Thompson, Chairman of the North Carolina Land Surveyor Board, regarding 3D modeling for construction stakeout. North Carolina only had one harmful incident which led them to adopt a policy. Mr. Stephenson did not see that this should cause the Board to take any action. The Section members requested that this matter be brought before the APELSCIDLA Board at its meeting on June 18, 2008.

**Discussion of  
North Carolina  
Board Action on  
3D Modeling for  
Construction  
Stakeout**

Ms. Brooks informed the Section members of the recommendation from the Architects and Professional Engineers Sections regarding the use of a land surveyor seal for preparation of plans which include BMP's. After discussion, the Section members agreed that the use of the land surveyor seal for preparation of plans which include BMP's is not a problem for a Land Surveyor-B. The Section members agreed that a Land Surveyor may seal plans with a manufactured BMP only if it involves an outflow pipe and not a system.

**Discussion of  
Use of Land  
Surveyor's Seal  
for Preparation  
of Plans which  
Include BMP's**

The Section members reviewed draft language from the Department of General Services for a proposed change to the Construction and Professional Services Manual. After review and discussion, the Section members agreed that an appropriate disclaimer needed to be developed to be placed on the sealed record drawings.

**Discussion of  
Record Drawings**

Mr. Stephenson nominated Ms. McIntyre as Chair of the Land Surveyor Section for a term beginning July 1, 2008, and ending June 31, 2009. Ms. McIntyre seconded the motion which was unanimously approved by members: McIntyre and Stephenson.

**Election of Officers**

The Section members were provided with various memorandums and notices from NCEES.

**Review Information from NCEES**

The Section members discussed the NCEES Zone Meeting to be held in Norfolk, Virginia, on April 18 & 19 in 2009. Mr. DeBoer agreed to serve as one of the speakers. Mr. Stephenson noted that staff support will be needed at this event.

**Other Business**

Conflict of Interest forms were completed by all members present.

**Conflict of Interest Forms**

There being no further business, the meeting was adjourned at 10:35 a.m.

**Adjourn**

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Nancy E. McIntyre, Chair

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Jay W. DeBoer, Secretary