

LANDSCAPE ARCHITECTS SECTION MEETING

MINUTES

The Landscape Architects Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on February 22, 2011, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Vaughn B. Rinner
Andrew M. Scherzer

Staff present for all or part of the meeting were:

Gordon N. Dixon, Director
Mark N. Courtney, Deputy Director of Licensing and Regulation
Kathleen (Kate) R. Nosbisch, Executive Director
Marian Brooks, Board Administrator
Justin Garofalo, Board Administrator
Amy Goobic, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. Scherzer, Chair, called the meeting to order at 9:00 a.m.

Call to Order

Ms. Rinner moved to approve the agenda. Mr. Scherzer seconded the motion which was unanimously approved by members: Rinner and Scherzer.

Approval of Agenda

Public Comment Period – John S. Knight, Charlottesville, was present to address the Section. Mr. Knight stated that he was seeking the advice of the Section, as he would be applying for licensure and had questions. Ms. Nosbisch informed him that she would answer any questions for him at the conclusion of the meeting and that the Section could not comment on a future licensing applicant.

Public Comment

Rob McGinnis, American Society of Landscape Architects, was present to address the Section. Mr. McGinnis inquired about the General Assembly's transference of funds from the BAR Association, and the possible ramifications to other agencies.

Ms. Nosbisch informed the Section that Joel Albizo, Executive Director of CLARB and Denise Husband, CLARB Board of Directors, President Elect, had planned to attend the meeting, but were unable to due to the inclement weather. They plan to attend the August section meeting.

CLARB Update

Ms. Nosbisch informed the Section that the CLARB MBE webinar would take place Saturday, February 26, 2011, 3:30-6:30 p.m.

At the request of Nancy McIntyre, Land Surveyor and APELSCIDLA Board member, the Section reviewed correspondence she received regarding the preparation of topographic surveys as part of site plan development. Discussion was held on whether the surveys could be prepared by a professional other than a surveyor, as incidental work, unregulated topographic surveys and who signs and seals a survey that is part of a site plan. Ms. Nosbisch informed the Section that the PE and LS Sections discussed drafting a Guidance Document for clarification of 18VAC10-20-382.B.11, that when another professional does perform *incidental* surveying, he needs to put the "Name of Professional," Cite 54.1-402 A1, A2, & C and 18VAC10-20-730.C and bring all those cites full circle. The Section agreed with the PE and LS Sections, to have staff draft a guidance document for approval of the full board.

**Discussion of
Preparing
Topographic
Surveys as Part
of Site Plan
Development**

The issue will be addressed when the new regulations became effective, as the Regulatory Review Committee made proposed changes to the language.

Ms. Nosbisch informed the Section that the PE and LS Sections discussed 18VAC10-20-760 at their respective section meetings. Section members were provided the proposed changes made by the PE and LS Sections. Discussion was held on possible changes to the language. Ms. Nosbisch stated that the Certified Interior Designers and Architects would also review the language at their section meetings. The changes will be included in the review of the proposed regulations at the March 22, 2011 APELSCIDLA Board meeting.

**Regulatory
Review**

There was no Other Business

Other Business

Conflict of Interest forms were completed by all members present.

**Conflict of
Interest Forms**

There being no further business, the meeting was adjourned at 9:50 a.m.

Adjourn

Andrew M. Scherzer, Chair

Gordon N. Dixon, Secretary