

# ARCHITECTS SECTION MEETING

## MINUTES

The Architects Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on July 27, 2010, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

James R. Boyd  
J. Everette Fauber, III  
Michael F. LeMay

Staff present for all or part of the meeting were:

Mark N. Courtney, Deputy Director of Licensing and Regulation Division  
Kathleen R. Nosbisch, Executive Director  
Justin Garofalo, Board Administrator  
Amy Goobic, Administrative Assistant

Gordon N. Dixon, Director, was not present at the meeting.  
No representative was present from the Office of the Attorney General.

Mr. Boyd, Chair, called the meeting to order at 9:03 a.m.

### Call to Order

Mr. Boyd advised the Section of the emergency evacuation procedures.

### Emergency Evacuation Procedures

Mr. Fauber moved to approve the agenda. Mr. LeMay seconded the motion which was unanimously approved by members: Boyd, Fauber and LeMay.

### Approval of Agenda

There were no public comments.

### Public Comment Period

Mr. Boyd welcomed Mr. Mike Coppa, Director, Bureau of Capital Outlay Management (BCOM), Department of General Services (DGS). Mr. Boyd explained that the Architect's Section thought it was important for a representative from DGS attend a section meeting to bring the Board's regulations and the BCOM manual together.

### DGS Discussion- Mike Coppa, Director, Bureau of Capital Outlay Management, Department of General Services

Discussion was held on: the BCOM manual and the ripple effect that it has throughout localities in Virginia; use of the term 'architect' and insuring that Project Managers are not practicing outside their expertise; ownership of electronic drawings and 'use of seal.'

Mr. Coppa requested that the Section provide suggestions on updating the BCOM manual to be in sync with the Board's regulations. Mr. Boyd thanked Mr. Coppa for coming to the meeting and stated that he will review the BCOM General Conditions for recommended changes.

Discussion was held on licensing through comity; BEA (Broadly Experienced Architect) and BEFA (Broadly Experienced Foreign Architect), which NCARB is supporting; NAAB accreditation and NCARB certificates.

### NCARB

The Section recessed from 10:40 a.m. until 10:50 a.m.

**Recess**

Discussion resumed on comity and reciprocal agreements. Mr. Courtney suggested reviewing the most recent Table 1 Schedule from past the 1990 regulations for use in creating a schedule to be included in the regulations. The Table 1 Schedule, NCARB and NAAB requirements for exam and comity, will be discussed at the next Section meeting.

**NCARB**

The Section discussed Continuing Education (CE). Mr. Boyd commented that at the NCARB Annual meeting, he learned that all states surrounding Virginia require 12 hours of CE in Health, Safety and Welfare (HSW). Mr. Boyd suggested researching the CE requirements of surrounding states for discussion at the next Section meeting.

Ms. Nosbisch reviewed "News Clips" received from NCARB for informational purposes. Ms. Nosbisch also reviewed the "emeritus status" bill passed by the 2010 General Assembly.

The Section members were provided draft copies of the regulations with recommended changes discussed at the June 17, 2010, Regulatory Review Committee meeting.

**Regulatory  
Review Update**

There was no other business.

**Other Business**

Conflict of Interest forms were completed by all members present.

**Conflict of  
Interest Forms**

There being no further business, the meeting was adjourned at 11:43 p.m.

**Adjourn**

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James R. Boyd, Chair

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Gordon N. Dixon, Secretary