

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING
July 21, 2003
Richmond, Virginia**

Members Present

Mr. James Benson
Ms. Betty Ann Davis
Ms. Susan Dewey
Mr. Thomas Fleury
Mr. Jack Loeb
Mr. Phillip Paquette
Mr. Doug Thomas
Mr. Ken Thompson
Mr. William Thompson

Members Absent

Ms. Ann Hunnicutt
Mr. John Kilgore
Ms. Rene Miller
Mr. Evans Thomas

Call to Order

Mr. Bill Shelton, Director of the Department of Housing and Community Development, called the meeting of the Board of Housing and Community Development to order.

Board Elections

Mr. Shelton asked for nominations for Chairman of the Board. Mr. Ken Thompson nominated Ms. Betty Ann Davis. There were no other nominations. Ms. Davis was elected Chairman by acclamation.

Ms. Davis asked for nominations for Vice Chairman of the Board. Mr. Jim Benson nominated Mr. Bill Thompson. There were no other nominations. Mr. Thompson was elected Vice-Chairman by acclamation.

Roll Call

The roll was called by Mr. Stephen Calhoun of the Department's Policy Office. A quorum was present.

Approval of Minutes

A motion was made to approve the minutes of the May 19, 2003 meeting of the Board with one amendment requested by Mr. Bill Thompson. The motion was seconded and unanimously passed.

Public Comment

Ms. Davis opened a public comment period for persons wishing to address the Board. There was no one requesting to speak. The public comment period was closed.

Regulations

Mr. Shelton provided an update on the six final regulations recently adopted by the Board. The effective date for the regulations is scheduled to be October 1, 2003. Mr. Shelton reviewed specific issues of the Uniform Statewide Building Code including the fire separation distance issue and the fuel gas issue. Mr. Shelton reported on a recent conference call with propane gas industry representatives.

Report of VHDA

Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority, reported on an upcoming Federal Low-Income Housing Tax Credit Forum to be held in Richmond. Ms. Dewey also provided information on a Single Family Housing Regulation public forum and issues related to current restrictions on joint applications.

Report of the Virginia
Fire Services Board

Mr. Ed Altizer provided the Virginia Fire Services Board report. Mr. Altizer provided an update on current studies being jointly conducted by the Department of Fire Programs and the Department of Housing and Community Development. These studies are on in-building emergency communications and on night club safety. Mr. Phil Paquette provided an overview of recent Fire Service Board activities and meetings and offered to be of assistance to the Board of Housing and Community Development member appointed to serve on the Virginia Fire Service Board.

Report of the Director

Mr. Shelton provided an overview of urban issues and the work of the Urban Policy Task Force. Mr. Shelton also reported on recent Housing and Community Development Block Grant (CDBG) grant announcements. Details of the recent sale of the Virginia Housing Partnership Fund were reported. Mr. Shelton reported that stakeholders meetings on the future use of these housing funds will be held later this year.

Mr. Shelton reported on the upcoming Governor's visit to Southwest Virginia and the Self Help Virginia efforts to install waterlines in that part of Virginia. Mr. Shelton reported on the Appalachian Regional Commission and the work of the Virginia Housing Study Commission. Mr. Basil Gooden, Principal Deputy Director, provided an update on the upcoming Governor's Housing Conference to

be held in Norfolk. Mr. Tom Fleury reported on fund raising efforts. Ms. Nikki Nicholau, Deputy Director of the Housing Division, made a presentation overviewing the programs and work of the Housing Division. Handouts were provided.

Board Matters

Ms. Davis made several Board assignments. Mr. Jack Loeb was appointed to serve as the BHCD member to the VHDA Board of Commissioners. Mr. Tom Fleury was appointed as Chairman of the Code and Standards Committee.

Unfinished Business

None

New Business

Mr. Bill Thompson made a motion for the Board to establish an advisory group to consider fuel gas issues. The motion was seconded and unanimously passed. Department staff was requested to develop a proposed list of participants for this advisory committee.

Mr. Fleury made a motion that Department staff be authorized to take administrative measures necessary to assure Board adopted regulations move forward in the timeliest manner possible. This would include the authority to suspend, temporarily, individual sections or provisions within a regulation to allow the Board to receive additional public comment on such sections or provisions. The motion was seconded and unanimously passed.

Future Meetings

The next meeting of the Board will be Monday, September 22, 2003

Adjournment

Upon a motion duly made and seconded, the meeting was adjourned.

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