

State EMS Advisory Board Executive Committee
1041 Technology Park Drive
Glen Allen, Virginia
March 23, 2011
9:00 p.m.

ATTENDANCE:	ATTENDANCE CONTINUED:	OEMS STAFF:	OTHER ATTENDEES:
Jennie Collins, Chair		Gary R. Brown	
Dr. Allen Yee		Scott Winston	
Gary A. Dalton		Wanda Street	
Pokey Harris (phone)			
Bruce W. Edwards (phone)			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to Order:	Jennie Collins, Chair, called the meeting to order at 9:58 a.m. This was not an “official” meeting and no motions could be made because there was no quorum physically present at the meeting.	
Approval of February 10, 2011 Meeting Minutes:	The motion to approve the minutes will be carried over to the next meeting.	
Approval of March 23, 2011 Meeting Agenda:	The motion to approve the draft agenda will be carried over to the next meeting.	
Chair Report – Jennie Collins:	No report.	
Vice Chair Report – Pokey Harris:	Pokey has followed up on Gary’s request to get the coordinator’s committee information. She has received information from some of the committees, but not all. She will follow up on those that she has not received.	
EMS Representative on Board of Health Report – Bruce Edwards:	<p>Bruce has spoken to the Commissioner about the location of the Advisory Board meetings. She indicated that he should speak with Dr. Levine about this and Bruce has spoken to her about the possibility of going back to a full service hotel. The issue is a loss of camaraderie and being able to walk next door or down the hall to attend another meeting. Also the lack of being able to discuss important issues during breaks. Dr. Levine has Gary/Irene look into the expenses of holding the meetings in a hotel. Bruce feels that this is very important for the Advisory Board.</p> <p>The Trauma Triage Plan was approved without any issues. Dr. Remley has hired someone to look at VDH’s Performance Improvement System to look at improving some of VDH’s operations.</p> <p>Bruce was asked to sit on the Nominating Committee due to the elections occurring in June for the Chair, Vice Chair, and members at large on the executive committee to take their posts on July 1.</p> <p>The most interesting piece was the issue of the legislation that was passed directing the Board of Health to promulgate regulation of abortion clinics. During the public comment period some</p>	

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	<p>individuals spoke on both sides of the issue. The General Assembly wants the Board of Health to implement long term and emergency regulations. The emergency regulations are due January 1, 2012 which is a relatively short time period. South Carolina has regulations which may be possible to adopt.</p> <p>Jennie also has been in discussions with Gary and Dr. Levine about getting boxed lunches back for the Advisory Board members and meeting spaces.</p> <p>Gary stated that he looked back at the prices previously paid at the Marriott and he also asked Irene to call the Hilton Garden Inn near The Place at Innsbrook. The office is gathering information on availability and costs. It will be compared and put on a RAPP Form for approval. The contract with the Cultural Arts Center cannot be broken by the next meeting in May. We may be able to go back to the full service hotel setting in August, if approved to do so.</p> <p>Gary asked the executive committee members to write statements as to why the meetings should be held under one roof. Bruce and Pokey talked about the travel time, not being accessible to other members, and loss of focus and productivity.</p> <p>Bruce also talked to Dr. Levine about an overview of the EMS system presentation at the Board of Health. She was thinking that this could be a working lunch type of thing; the other item was the Injury Prevention Study that VA Beach as far as looking at the type of injuries that they are experiencing in order to do an injury prevention benchmark program to be developed later.</p>	<p>Gary asked the executive committee members to write statements explaining why the meetings should be held in one place. This is due by the beginning of next week.</p>
<p>Coordinator Reports of Committees (Composition/membership, mission, size, etc.)</p>	<p>The following list tells what changes have been made by the chairs for their committee membership, size or mission.</p> <p>1) Administrative Coordinator – Gary Dalton Rules & Regulations - There were no changes in the membership, committee size or the mission statement.</p> <p>There was a discussion regarding what Executive Committee actions may be required if there was an organization represented on the Advisory Board that was not participating or may not be a viable organization. After several options were reviewed, it was decided Jennie would address specific concerns with involved group as an initial step to resolving any attendance or organizational level issues.</p> <p>Legislative & Planning – The only change is to add an EMS for Children representative who has been on the committee for eight years, but wasn't listed on the handout. They also want to replace the Trauma Oversight Committee member with someone from the VHHA. The FARC member will be removed. Will go on next agenda for recommended changes.</p> <p>2) Infrastructure Coordinator – Larry Oliver Transportation - No changes.</p>	

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	<p>Communications -</p> <p>Emergency Management – Have not heard from them. Pokey will follow up with Bubby Bish.</p> <p>3) Patient Care Coordinator – Dr. Allen Yee Medical Direction - There will be 11 Regional OMDs, the EMSC Rep, Committee Chair, and two member at large seats, for a total of fifteen members and one ad-hoc (non-voting) administrator.</p> <p>Medevac – No changes.</p> <p>Trauma System Oversight & Management – Dr. Yee has not received feedback yet. Jennie sent an email to Dr. Malhotra.</p> <p>EMS for Children – There will be nine members. Gary Dalton suggested that they have a provider on the committee. He also suggested VAVRS and VAGEMSA.</p> <p>4) Professional Development Coordinator – Jason Campbell Training & Certification – They will discuss at the April meeting and will go on the next agenda. The y would like to include a fire-based provider.</p> <p>Workforce Development – Pokey will follow up with Mr. Quarles about the membership overage and other membership. He needs a copy of the document listing the stakeholder group.</p> <p>Provider Health & Safety - Jennie will follow up with Jason on his email.</p>	
<p>Consideration of Advisory Board meeting time and location:</p>	<p>The May Advisory Board meeting will be held at the Cultural Arts Center in Glen Allen due to inability to get out of contract without being penalized. We should still talk about the meeting times. At the last meeting Jason mentioned that the committee meetings should be held at least a week or two prior to the Advisory Board meetings to allow motions and action items to be read and understood before the meeting. This would cause more travel expenses for the committee members. One solution is to delay the motions and action items until the next Advisory Board meeting, which will cause things to be delayed a quarter. The committee also discussed changing the Advisory Board meeting to Thursday instead of Friday. Bruce suggested sending out an email to the board members to gather information. They must only reply to Jennie. The results will be discussed at the next meeting.</p>	
<p>Advisory Board Appointments for 2011-2014 term:</p>	<p>Appointments: Gary distributed a list of the individuals who <u>are not</u> eligible for reappointment until they sit out a term. They are listed below: Edward “Bubby” Bish – VAVRS Jason Campbell – Blue Ridge EMS Council Jennie Collins – Northern VA EMS Council Gary Dalton – VAVRS</p>	

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	<p>Kevin Dillard – Rappahannock EMS Council Linda Johnson – Thomas Jefferson EMS Council Cheryl Lawson, MD – VHHA Clarence Monday – VA Municipal League</p> <p>The following individuals have completed one full term and <u>are</u> eligible for reappointment: Asher Brand, MD – Central Shenandoah EMS Council Carol L. Fisher-Strickler – Consumer Robin Foster, MD – American Academy of Pediatrics James Gray, Jr. – VA Fire Chief’s Assoc. Ajai Malhotra, MD – American College of Surgeons Larry Oliver – Lord Fairfax EMS Council William Quarles, Jr. – VA Assoc. of Counties Delores “Dee Dee” Soyars – VA Emergency Nurses Assoc. /VA Nurses Assoc. John Wagner – Western VA EMS Council Scott Weir, MD – VA College of Emergency Physicians Allen Yee, MD – Medical Society of Virginia</p> <p>Gary has written to each of these organizations and requested three nominees and resumes for each nominee from each organization to be sent back to him by May 1. Once all of the information is received and assembled, Gary will meet with Dr. Levine and the Secretary’s office.</p> <p>Board Member Orientation: In the past, OEMS management staff would introduce themselves and tell what was currently going on in their divisions. This was a means of getting the new members informed about OEMS. They would also let the new member know how often their committee met, where they met and what time they met. They explained that the new members were eligible for travel and lodging reimbursement and should see Irene for information.</p> <p>Jennie feels that the office structure and background information is something they can read. They need information on the travel and lodging, committee meeting info, board members and names maybe in a PowerPoint. They would also need a copy of the By-laws.</p> <p>Dr. Yee suggested putting together a training program on TRAINVirginia.</p> <p>Bruce said that his orientation to the Board of Health was about three hours long. He talked with Joe and the Commissioner’s staff for a while then each Deputy Commissioner came in and gave an overview of their area. It was like a “grand overview” of what was going on in the Health Dept.</p> <p>Gary said basically we need an organizational chart that shows the relationship of the Advisory Board is to the Health Dept., Office of EMS, Board of Health, Secretary of Health, and Governor. They would also need the code language, by-laws, code of ethics, etc.</p>	<p>Jennie will prepare a one-hour summary for the new board</p>

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	Jennie will summarize all of this into a one-hour overview.	member orientation.
Summary Brief of 2011 Virginia General Assembly:	There were no new budget reductions; however, revenues are still down. There was a budget amendment in the House and Senate, to restore the funding that is transfer out of the RSAF to the State Police MedFlight program. It was decided not to be acted on. A letter was submitted to the State Police asking them to find other revenue sources to replace the RSAF funding. A weekly email was sent by Gary each Friday during the General Assembly session with the EMS legislations being followed. One of which was the code language changes in regard to variances and the other was the EMS certification test exemptions for members of the Armed Forces in the medical field. Greg explained how their previous training fit into the new changes.	
New Process for Certification Testing – Warren Short:	<p>Warren stated that they have been looking into a cost effective way to create certification tests. OEMS has been with the Atlantic EMS Council for a number of years and are gradually moving away from the Atlantic EMS Council to produce a valid, legally defensible, sound certification examination. The reason for the change is that the States are going toward registry and the validation process is changing. They looked at updating the processor that they currently use, but has been met with quite a few challenges with trying to get it web-based. The system may be corrected and back up and running by summer on a limited basis. However, they do believe strongly in the EMS education agenda as well as the EMS agenda for the future.</p> <p>The appropriate approach to these issues is to move Virginia to the National Registry Testing. This is already being used for some testing. It is not being used for First Responder, EMR & EMT. They will not change how they make course announcements or course enrollments.</p> <p>Warren explained the guidelines of the program, the number of students needed per test site (15 or more) and other procedures. The fee is \$70 per test.</p> <p>They looked at other testing options and they were very expensive. (\$100,000 for a thirty question test.)</p> <p>Jennie advised DED that a comprehensive implementation plan would be needed and consideration of availability of testing sites in the rural areas and heavily populated areas (due to heavy traffic conditions) are critical. Jennie thanked DED section for providing an overview to the Executive Committee in concert with their presentations to the appropriate Board's standing committees.</p>	
Public Comment Period:	None.	
Unfinished Business:	None.	
New Business:	None.	
Adjournment:	The meeting adjourned at approximately 12:47 p.m. The next meeting is April 20 th at 10:30 a.m. Committee members are encouraged to bring their lunch. Bruce and Pokey will be joining by phone.	