

State EMS Advisory Board
Cultural Arts Center at Glen Allen, Glen, Allen, Virginia
February 11, 2010
1:00 PM

Members Present:	Members Absent:	Staff:	Others:
J. David Barrick <i>Peninsulas EMS Council</i>	Linda G. Johnson (Excused) <i>Thomas Jefferson EMS Council</i>	Gary R. Brown	Connie Purvis <i>Blue Ridge EMS Council</i>
Edward B. Bish, Jr. <i>Virginia Association of Volunteer Rescue Squads (VAVRS)</i>	Dee Dee Soyars (Excused) <i>Virginia Emergency Nurses Association / Virginia Nurses Association</i>	Scott Winston	Michael Player <i>York County Fire & Life Safety</i>
Asher Brand, M.D. <i>Central Shenandoah EMS Council</i>		George Lindbeck, M.D.	Tracey McLaurin <i>Lord Fairfax EMS Council</i>
Jason D. Campbell <i>Blue Ridge EMS Council</i>		Paul Sharpe	Melinda Duncan <i>Northern Virginia EMS Council</i>
Jennie L. Collins <i>Northern VA EMS Council</i>		David Edwards	Rob Logan <i>Western Virginia EMS Council</i>
Michael Crockett <i>Associated Public Safety Communications</i>		Tim Perkins	Greg Woods <i>Southwest Virginia EMS Council</i>
Gary A. Dalton <i>Virginia Association of Volunteer Rescue Squads (VAVRS)</i>		Karen Owens	Jim Chandler <i>Tidewater EMS Council</i>
Kevin L. Dillard <i>Rappahannock EMS Council</i>		Ken Crumpler	Jeff Meyer <i>Peninsulas EMS Council</i>
Bruce Edwards <i>Tidewater EMS Council</i>		Wayne Berry	Jo Richmond <i>Workforce Development / Standards of Excellence Committees</i>
Steve Ennis <i>Clarence M. Monday Firefighters Association</i>		Michael Berg	Karen Wagner <i>Virginia Association of Volunteer Rescue Squads (VAVRS)</i>
Clarence M. Monday <i>Virginia Municipal League</i>		Dennis Molnar	Tina Shuman <i>Rappahannock EMS Council</i>
Carry Beechler-Strickler <i>Lord Fairfax EMS Council</i>		Marian Hunter	Randy Rose <i>Kinginiglan Co. Fire & Rescue</i>
William H. Quar, M.D. <i>Kinginiglan Association of Pediatrics</i>		Elizabeth Singer	David Guhrz <i>Norfolk Capital City EMS Council</i>
James Santelmy, Jr. <i>Virginia Fire & Life Protection Association</i>		Amanda Davis	Wes Hilstge <i>Blue Ridge Poison Center</i>
U. K. Pokry Harris <i>Matthew Egan EMS Council</i>		Warren Short	Jeff Michael <i>Northampton County</i>
Matthew Egan <i>Central Association of Fundamental EMS</i>		Wanda Street	Mike Cox <i>Danville</i>
Charles E. Givens <i>Virginia Fire & Life Protection Association</i>		Irene Hamilton	Dan Norville <i>Norfolk Fire - Rescue</i>
John Palm Waggoner <i>Western Virginia EMS Council</i>			Burne McRae <i>Richmond Ambulance Authority</i>
Scott W. McDure <i>Virginia College of Emergency Physicians</i>			Chin Decker <i>Richmond Fire & EMS Authority</i>

Anthony D. Wilson
Virginia Ambulance Association
Allen J. Yee, M.D., FAAEM
Medical Society of Virginia

Rob Lawrence
Richmond Ambulance Authority
Valeta C. Daniels
Henrico Doctors Hospital
Jessica M. Goodman
John Randolph Medical Center
Joanne Lapetina, M.D.
Ed Rhodes

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<p>Call to Order – Jennie Collins</p>	<p>Ms. Collins called the meeting to order at 1:05 PM</p> <p>Approval of Minutes – The Chair called for a motion to approve the minutes from the November 10, 2010 meeting.</p> <p>Approval of the February 11, 2011 Meeting Agenda – The Chair called for a motion to approve the agenda for the meeting.</p> <p>Chair Report – Ms. Collins, the Chair, asked Ken Crumpler to come forward to give an introduction. Mr. Crumpler announced that the Office of Commonwealth Preparedness has a new Commonwealth Interoperability Coordinator, Chris McIntosh. Mr. McIntosh was scheduled to attend this meeting but was unable to because of a work priority that arose.</p> <p><u>Office of EMS Attorney General Representative –</u> Ms. Collins announced that Eric Gregory, formerly the Attorney General representative for the Office of EMS, has accepted a position as the County Attorney for Powhatan County. Until a new Attorney General Representative is assigned to the Office of EMS, Allyson Tysinger will serve as our liaison with the Attorney General’s office. Ms. Tysinger was unable to attend this meeting.</p> <p><u>Executive Committee Meeting –</u> Ms. Collins reported that the Executive Committee met on Thursday. This was their first meeting since the Bylaws restructuring. With the restructuring the meeting participants include the Chair, Vice-Chair and Coordinators. The major focus of the meeting was to work on the Executive Committee Guidance document. This document outlines the various committee mission statements and composition requirements. They have a first draft of the document completed. The Coordinators were given a homework assignment to talk to their committees in regards to cleaning up their committee rosters.</p>	<p>A motion was made and properly seconded; and the minutes from the November 10, 2010 meeting were approved as presented</p> <p>A motion was made and properly seconded; and the meeting agenda was approved as presented</p>

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p><u>EMS Advisory Board Rotations –</u> Ms. Collins discussed the upcoming EMS Advisory Board rotations. The board will have 8 members coming off who will be ineligible for reappointment, as well as another 11 members whose terms expire; but they are eligible for reappointment.</p> <p>Ms. Collins feels that the Board restructuring, having coordinators who oversee the committees with similar missions will increase the level of collaboration and cooperation among board members. Ms. Collins said that she laid out expectations for the coordinators as to how the process and communication should occur, as well as how issues that arise across committees should be worked out in the committees before the Advisory Board meeting.</p> <p>Ms. Collins also laid out expectations for all board members.</p> <ol style="list-style-type: none"> 1. All members should be involved with a committee. There will be upcoming openings on committees for members who are not currently involved with one or more committees. 2. The Board will continue to have helpful, constructive and healthy exchanges at board meetings; and board members should work to coordinate among the committees. 3. The Executive Committee will be evaluating options relating to the meeting in regards to the day of the week and time of day that the committees meet. Ms. Collins explained that potentially this might affect committees that meet near to the Advisory Board meeting date. The Executive Committee wants to make sure that when a motion is being brought before the Board that the Board members have had an opportunity to review that information prior to being asked to vote on the motion. 4. Board members need to use motion forms when bringing motions before the Board. Using the form will allow linkage of action to the EMS Strategic Plan. 5. Board members need to have a fundamental knowledge of Robert’s Rules. 6. Gary Dalton has been appointed as the Parliamentarian to make sure that order is maintained at future meetings. 7. Board members are appointed by the Governor and they should be working collectively as a team. 8. Board members were reminded to wear their EMS Advisory Board name badges when attending meetings to help newer members learn everyone on the Board. <p>Ms. Collins also reminded Board members to be sure to review the legislative grid that the Office of EMS sends out weekly.</p> <p>Carol Lee Strickler thanked Ms. Collins for her comments. She said as the only consumer on the Board, she would welcome opportunities and other venues that would allow board members and constituents to actually get to know one another better.</p>	<p>The Vice Chair will be contacting members not currently involved with a committee.</p>
Vice Chair Report – Pokey	Ms. Harris said that she will be working with the Coordinators to make sure that the committees come	Ms. Harris will be contacting all

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Harris	together to work in unison for the State Plan. Ms. Harris said that it is important to make sure they are bringing the right people to the table for each committee.	Coordinators in the coming weeks to discuss their committees' compositions.
Deputy Commissioner of Public Health & Preparedness – Marissa Levine, M.D.	<p>Dr. Levine conveyed thanks to the Board on behalf of the Commissioner for their efforts.</p> <p><i>General Assembly</i> - Dr. Levine reported that the Health Department has been very busy providing technical support to the General Assembly. She reported that the Governor is very supportive of HB 2279 which supports our veterans and assures that their military experience and training are factored in as they apply for EMS certification.</p> <p><i>Childhood Obesity</i> - The Department of Health has been involved in an effort to prevent childhood obesity. Dr. Levine reported that the Commissioner thanks the volunteer rescue squads who have been involved in this initiative.</p> <p><i>Flu Season</i> - Dr. Levine said that this is flu season, and she encouraged anyone who hasn't been vaccinated to get vaccinated; as well as encouraging others to get vaccinated. In the fall, local health departments will be doing a lot of drills, exercises and vaccination efforts as they focus on improving school-located clinic vaccines for children. The Health Department administration has asked them to reach out to the EMS agencies to participate. Dr Levine said by participating it would probably help the agencies in efforts to manage the vaccine.</p>	Dr. Levine said she is willing to facilitate on behalf of agencies who would like to participate in the vaccination drills and exercises; as will the Office of EMS.
Office of EMS Report – Gary Brown, Scott Winston, George Lindbeck, M.D.; and other OEMS staff	<p>Mr. Brown referred the Board and audience to the Quarterly Report for detailed information on the Office of EMS efforts and projects over the past quarter and going forth.</p> <p><i>General Assembly</i> – Mr. Brown reiterated that the General Assembly is the number one priority for the Office of EMS during the legislation session.</p> <p><i>2010 – 2012 Biannual Budget</i> – Mr. Brown reported that the proposed 2010 – 2012 biannual budget doesn't include any additional transfers other than the one transfer out of the Rescue Squad Assistance Fund to the State Police Medflight Operations. Mr. Brown reported that Delegate O'Bannon and Senator Houck both brought forth bills that would restore that \$1,045,000 to the Office of EMS. Mr. Brown said that he found out that the budget amendment has been changed to a language amendment sending a message to state police to ask them to find other revenue sources so that the money can be restored.</p> <p>Mr. Brown also reported that their revenues from Four-for-Life were down close to one million dollars in the last fiscal year due to the economy.</p> <p>Mr. Brown gave an overview on the two bills for which Office of EMS has been assigned as lead agency.</p>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>(1) HB1675 introduced by Delegate Pokey - this bill deals with the language in the Code of Virginia in regards to variances and exemptions. Currently, it is keeping the language the same for any EMS agency or governmental entity that applies for a variance or exemption. This bill allows individual providers to go to his agency's OMD and Agency Head for approval for a variance instead of going to the local government body. The Office of EMS did make language suggestions in the bill to address the process that non-affiliated providers would follow to obtain a variance or exemption; and their suggestions were accepted. This bill has already passed the House and the Senate.</p> <p>(2) HB2279 was introduced Delegate Keam. This bill concerns a section of the Code that deals with certification of EMS personnel. This bill will amend the EMS regulations to reflect an applicant's relative practical experience and didactic and clinical components of education and training for members of branches of the armed forces. These individuals would probably only have to take the state written and practical exam to become certified. This bill is supported by the Administration and the Office of EMS. The bill has passed the House and has been reported out of the Senate Education and Health Subcommittee.</p> <p><u>State EMS Plan –</u> Mr. Brown reported that the State EMS Plan has now been approved. As reported in November, the Plan was not approved by the Board of Health because they had some questions. The Office of EMS addressed their concerns. Dr. Remley sent the modified Plan to the Board of Health and hearing no additional concerns from the Board of Health, Dr. Remley has approved the Plan.</p> <p><u>OEMS Personnel Changes –</u> Mr. Brown told the Board of some current vacancies in the Office of EMS. These vacancies include the Northern Virginia EMS Program Representative position, which was vacated by Ken Pullen who has retired. In addition, they have two additional positions in the Trauma unit, the Performance Improvement Coordinator, Nevena Skoro and the Biostatistician position, previously held by Sherrina Gibson. Nevena accepted a position with the VCU Massey Cancer Center.</p> <p><u>Provider Health and Safety Committee –</u> Mr. Brown made the Board aware of the status concerning the new Health and Safety Committee. The Office of EMS and the Advisory Board are currently in the process of developing the composition of that committee. Ms. Singer has put together a year's plan for the committee. Mr. Brown reported that they have also developed a new Health and Safety Governor's Award.</p> <p>Scott Winston – had no report. Dr. Lindbeck – had no report.</p>	
Board of Health EMS Representative Report – Bruce Edwards	Mr. Edwards reported that the Board of Health has not met since the last EMS Advisory Board meeting. They will be meeting on March 11. Mr. Edwards invited everyone to attend the Board of Health meeting if they have the time.	The Board of Health meeting is held at the Perimeter Center on Mayland Drive and begins at 9AM.

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<p>Presentations to the Board</p>	<p><u>Virginia Public Safety Memorial – Hadden Culp and Matt Gray</u> Mr. Culp, President of the Virginia Public Safety Foundation, gave the Board and audience an overview of the Virginia Public Safety Foundation. The Foundation provides grants to families of emergency responders who are killed in the line of duty. The Foundation also supports members who have been severely injured in the line of duty.</p> <p>At the Governor’s request, the Foundation is currently embarking on a campaign to build the Virginia Public Service Memorial. Mr. Hadden asked attendees to consider donations to help raise the money needed to build this memorial. The Foundation is sponsoring a golf tournament on April 27 to raise funds. Anyone interested in participating in the golf tournament should go to their web site to get additional information (www.vpsf.org). Mr. Hayden said they welcome an opportunity to attend any stakeholders meetings to further discuss the endeavor.</p> <p><u>Poison Control Center Network – Christopher Holstege, M.D.</u> Mr. Brown introduced Dr. Christopher Holstege of the Blue Ridge Poison Center from the University of Virginia, Dr. Ruddy Rose, Director of the Virginia Poison Center at VCU, and Dr. Toby Litovitz, Director of the National Capital Poison Center.</p> <p>Dr. Holstege talked about the statistics involving poisonings. He gave statistics as to the types of poison cases, type of data that is collected and how the data is distributed. Dr. Holstege gave the history of the Poison Centers, as well as talked about the financial challenges that the Poison Centers face. Dr. Holstege also talked about different scenarios for addressing the financial concerns. In particular, he talked about the affect if the Poison Centers (1) calls were outsourced; (2) the Centers were consolidated; or (3) if the Poison Centers were closed.</p> <p><u>Standards of Excellence Program - Jo Richmond</u> Ms. Richmond, Chair of the program, talked about the need for standards. She explained that originally the project was slated to be an equipment-based project to bring an increase in the standard of patient care. However, the committee realized that the agencies that need this help were not going to be able to participate because of the cost. Therefore, the committee decided to make this a process-based project. Ms. Richmond explained the need for an accreditation process and said that the objective is to increase the level of treatment given to patients statewide. She also talked about plans for the next phase of the project. Ms. Richmond said that any agencies or groups who are interested in learning more about the program can contact her through Carol Morrow.</p> <p>Mr. Winston thanked Ms. Richmond for her work on the program. He reiterated the importance and benefits that the program will provide. Mr. Winston also thanked Chief Gray the former Chair of the committee and the current chair, William Quarles, for their work.</p>	<p>Mr. Brown thanked Drs. Holstege, Rose, and Litovitz for attending the meeting and providing information regarding the Poison Centers. Further, Mr. Brown encouraged all attendees to take the message about the important role the Poison Centers play in the EMS system back to their organizations. He encouraged them to support the centers, verbally and if possible financially too.</p>

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Financial Assistance Review Committee – Wayne Peer	<p>Ms. Richmond also thanked Carol Morrow for her work on the project, as well.</p> <p>Mr. Peer reported on the last grant cycle in December, and he reported that the awards, in the amount of \$3,324,484, went out January 1. Eighty-eight agencies received grant awards.</p> <p>Amanda Davis talked about the changes made to the grant application software for the Consolidated Grant. Ms. Davis encouraged agencies interested in applying for a grant to visit the Office of EMS website and review the application instructions to see a screen shot of the changes to the grant program.</p> <p>Mr. Peer reported that Amanda has put together a training program on grading and she will be training the office staff on grading, as well as making the training available to council staff.</p> <p>Mr. Peer reported that at their meeting on Thursday the committee discussed the Standards of Excellence and how their committee could work with that group to help fund some of those grants.</p> <p>Mr. Peer reminded the Board that Brad Ferguson who represents Blue Ridge EMS Council and Stuart Smith who represents Thomas Jefferson EMS Council are rotating off of the committee in the spring. The next two councils who will have representatives are Northern Virginia and Old Dominion EMS Councils.</p>	<p>Ms. Collins explained to the Board the process for filling the seats on the Financial Assistance Review Committee.</p> <p>Ms. Collins said they will have a slate of interested individuals from those two councils at the May EMS Advisory Board meeting for review and appointment to the committee.</p>
Administrative Coordinator – Gary Dalton	<p>Mr. Dalton, who also chairs the Legislative & Planning Committee, explained that as the Administrative Coordinator his position is to make sure that information is shared between the two committees, Rules and Regulations, chaired by Gary Samuels, and the Legislative and Planning Committee that he chairs.</p> <p><u>Legislative and Planning Committee</u> – Gary Dalton The committee met earlier in the day. Their next meeting is scheduled on May 13. They discussed the committee structure; and Mr. Dalton asked any organization that feel they should have representation on the Legislative and Planning Committee, please submit those names to Mr. Dalton or Pokey Harris.</p> <p><u>Rules and Regulations Committee</u> – Gary Samuels The committee met on Thursday. Dr. Levine attended the meeting and they discussed with her finalization of some verbiage for the Commissioner in order to move forward with the Regulations. They feel that they were able to come to a good compromise on some of the issues. The Regulations will be moving forward for Dr. Remley’s review in hopes of getting the Regulations to the next step. They also discussed committee structure, and they will be bringing forth some names for replacements soon.</p> <p>Ms. Collins clarified the Executive Committee does not need to know the names of individuals that you appoint to your committee. That is the responsibility of the committee chair. However, the standard committee membership is 10 members. Therefore, the Executive Committee needs to become involved if you want to increase your committee membership. In addition, the Executive Committee needs to know if the committee wants to make a change to the representing groups on a committee.</p>	
Infrastructure Coordinator –	Mr. Oliver said that he has no report.	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<p>Larry Oliver</p>	<p><u>Transportation Committee</u> – David Barrick The committee met on February 7. They discussed a project they are working on to do a Best Practice for the purchase of ambulances. They made some adjustments and will be sending it forward in the future. The committee also discussed the KKK specifications versus the NFPA 1917. They will compare the two to recognize the differences.</p> <p><u>Communications Committee</u> – Pokey Harris The committee met earlier in the day. Emergency Medical Dispatching remains a key initiative of the committee. Ms. Harris reminded the Board that 47 percent of the PSAPS across the Commonwealth do not have EMD. Originally the committee was looking at this issue as a legislative action, but they have decided instead to address the issue as a robust educational campaign. They will market the campaign to Fire, EMS and the Law Enforcement community.</p> <p>The committee is continuing its PSAP Accreditation reviews.</p> <p>Ms. Harris reported that the committee continues to play a key role in narrowbanding, providing education, and trying to partner with other organizations, agencies and funding sources to lessen the burden on localities in replacing radios for their agencies.</p> <p>Ms. Harris reported that the Office of EMS did not receive the DHS 2010 funding for the EMS Transport Vehicle Radio Initiative. Amanda Davis will resubmit the grant for the 2011 funding.</p> <p>Ms. Harris reported that the committee has implemented a questionnaire to be put forth with RSAF Communications requests to help them evaluate the requests.</p> <p>The Eastern Shore 911 did a video presentation at the committee meeting earlier as a condition of their December 2008 grant for the CritiCall software that they received that helped to evaluate telecommunicators for their 911 Center. The committee felt that this proved to be a good return on their investment of grant funding.</p> <p>The committee will be reviewing their structure and membership to make sure they have the most appropriate stakeholders at the table.</p> <p><u>Emergency Management Committee</u> – Bubby Bish Mr. Bish had no report because their January 27 meeting was postponed to March 17. The meeting will be held at 10 AM at the Office of EMS</p>	<p>The committee will be producing a FAQ; and Drs. Yee and Lindbeck are working on a “white paper” on the need of EMD.</p> <p>Ms. Harris reminded everyone to make sure their agencies understand that narrowbanding will take place in 2013.</p>
<p>Patient Care Coordinator – Allen Yee, M.D.</p>	<p>Dr. Yee reported that they are attempting to get a meeting between all of the Chairs of the committees under the Patient Care Coordinator. They hope to have that meeting in the next several weeks.</p>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p><u>Medical Direction Committee</u> – Asher Brand, M.D. At its last meeting the committee discussed committee composition, and they have put a request forth to the Executive Committee to change the composition of the committee to include a representative for EMS for Children and a Trauma surgeon. Dr. Brand said that the Executive Committee has asked them to alter their request for a technical reason.</p> <p>The committee has put together a “white paper” on Hemorrhage Control. Copies of the “white paper” were distributed to the Board. Dr. Brand explained that this document was created to elevate medical directors’ awareness of the challenges and ways to improve Hemorrhage control.</p> <p>The committee is currently working on “white papers” regarding Emergency Medical Dispatch, Termination of Resuscitation, and Cervical Spine Clearance and Refusals. The committee set a goal to develop two or three “white papers” on these types of topics at every meeting. Dr. Brand said that one of their challenges will be to open up communications with medical directors and agency leaders to take control of these issues.</p> <p><u>Medevac Committee</u> - Allen Yee, M.D. Dr. Yee reported that Dr. Remley attended the meeting and tasked the committee with several goals.</p> <ol style="list-style-type: none"> 1. Create a five-year plan for the Medevac community. 2. Providing coverage to the Commonwealth of Virginia. <p>Dr. Yee reported that the committee has developed some initiatives to help them meet these goals. They are working on a preliminary draft on how and when to call for a helicopter and they hope to have the paper out in April. Dr. Yee distributed a Virginia Medevac Services Map that shows where all the helicopters are located within a 50 mile radius in the Commonwealth. The map shows that the majority of the Commonwealth is covered with the exception of a small section in the southwestern part of the state, the southern part of the ODEMSA region, and the Eastern Shore.</p> <p>The Medevac Committee has partnered with VHHA and VDEM using Web EOC and part of a MCI port for helicopters. Now the aircraft will be able to access everything and list their availability in cases of a MCI. A drill is planned in the spring.</p> <p>Dr. Remley also asked the committee to look at resource utilization to make sure they are flying the right patients to the right hospitals. Dr. Yee explained that they are currently using Project Synergy and it looks at what they are doing now and what they should be doing in the future. The committee will be bringing a report on the outcome of this data to the Board in May.</p> <p>Dr. Yee gave an update on the Weather Safe Program. The program looks at how many weather turn downs they have in Virginia. Dr. Yee reported that they are now tracking weather turn downs and weather shopping incidents.</p> <p><u>Trauma System Oversight and Management Committee</u> – Ajai Malhotra, M.D.</p>	<p>Dr. Brand said they should have an answer on this request by next EMS Advisory Board meeting.</p>

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>The committee met on December 2. The committee is working on finalizing the burn criteria. This information is needed because they fear that there is not enough information available as to who can take care of a burn patient. The committee will be bringing forth a request to the Executive Committee asking that they include a Burn member on the committee.</p> <p>Dr. Malhotra reported that the Trauma Coordinators are reviewing the Trauma Designation criteria. They are looking at the education requirements and hope to have a proposal to bring to the Board at the May meeting.</p> <p>The committee is planning to provide data to hospitals from the Statewide Trauma Registry so that the hospitals can see how well they are performing and in what areas they need to improve as compared to the national criteria.</p> <p><u>Emergency Medical Services for Children (EMSC)</u> – Robin Foster, M.D. The committee met on January 6. The surveys for hospitals and EMS agencies are in process. This project should be completed by the end of February. Any hospitals who have questions regarding their survey should contact David Edwards.</p> <p>David Edwards has started visiting the rural hospitals to do an initial assessment as to their pediatric emergency care readiness. The committee plans to develop a system for recognition for the hospitals that are ready; and committee members will visit the hospitals not quite ready to help them with readiness.</p> <p>Presentations were given at the meeting on Safe Sleeping with Infants and the Choking Game. Dr. Foster explained the Choking Game and the need to educate the EMS community and hospital personnel so they can recognize cases.</p> <p>Dr. Foster announced that the Maternal and Child Health Bureau has put out an EMSC Grant near the end of January, and the grant deadline is due the middle the March. It is an EMSC Network Development and Demonstration Project. Dr. Foster gave more details on what the grant involved and said that she has a copy of the grant packet.</p>	
<p>Professional Development Coordinator – Jason Campbell</p>	<p>Mr. Campbell said that the coordinators have not met as yet but will be meeting before the next board meeting.</p> <p><u>Training & Certification Committee</u> – Larry Oliver The committee did not meet in January. The Phoenix document can be found on the OEMS website. Mr. Oliver reported that Greg Neiman has sent a blast email to all Education and ALS Coordinators regarding the upcoming change to EMS education standards.</p> <p>The committee has a meeting scheduled on April 6.</p>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p><u>Workforce Development Committee</u> – William Quarles The committee met on January 19. Mr. Quarles talked about the two projects they are undertaking (1) the Standards of Excellence that Jo Richmond presented earlier in the meeting; and (2) EMS Officers Standards. Mr. Quarles said they are still working on the EMS Officers Standards. Once the documentation is complete it will be presented to the Board for approval.</p> <p>Mr. Quarles reported that they are working on some potential programs for 2011. (1) Enhancement programs for volunteerism from African-American and Hispanic community. (2) Near Miss Program – looking for more guidance regarding the RSAF grants awarded for Recruitment and Retention.</p> <p>The next meeting is scheduled on April 20, 2011.</p> <p>Mr. Quarles also reported on the success of the 2010 EMS Career Fair. He said they are working on the 2011 EMS Career Fair.</p> <p>Mr. Ennis questioned the EMS Officers Standards program stating he thought they had decided that it would not be a standard but instead a guideline.</p> <p>Mr. Quarles said he thought they had decided that the word standard and guidelines were being used interchangeable. Ms. Collins added that her recollection was that the discussion concluded with them deciding that you have to have a Standard of Education. Ms. Collins explained that all of the educational items are referred to as educational standards so that they can have a consistent curriculum. Ms. Collins said they were approving the curriculum content for the course development.</p> <p>Mr. Ennis reiterated his concern about the use of the word standard in reference to the program.</p> <p><u>Provider Health & Safety Committee</u> – Jason Campbell Mr. Campbell reported that he met with Gary Brown, Jennie Collins and Beth Singer regarding this new committee. Mr. Campbell complimented Beth Singer for getting them off to a good start towards the composition of the committee. Mr. Campbell said they are looking specifically for an Occupational physician, a Health and Safety officer from any of the agencies that have Health and Safety officers, and possibly someone from the insurance industry, especially those who provide insurance for vehicles or provider insurance, a nutritionist; and they are also looking at their stakeholders groups to submit names of individuals to participate on the committee.</p> <p>Beth Singer is putting together an outline on the committee composition, and Jason said he will share that with the Advisory Board after it is completed.</p>	
Regional EMS Council Directors – David Cullen	Ms. Collins announced that Tina Skinner has accepted a job with Mary Washington Hospital in Fredericksburg and will be leaving her position as the Executive Director of the Rappahannock EMS Council. Ms. Collins, along with the entire Board and audience, recognized Tina for all her dedication	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>and hard work.</p> <p>Mr. Cullen reported that they met yesterday but they had nothing to report.</p>	
PUBLIC COMMENT	None	
OLD BUSINESS	None	
NEW BUSINESS		
Announcements	<p>Dr. Lindbeck commended the OEMS Division of Educational Development for their hard work in efforts in getting the EMS community up to speed on the National Registry process.</p> <p>Ms. Collins congratulated board member, Chief James Gray, on being selected as the City Manager for the City of Hampton.</p>	
Adjournment	The meeting was adjourned at 2:55 PM	
Next Meeting	May 13, 2011 at 1 PM at the Cultural Arts Center at Glen Allen.	

DRAFT