

Criminal Justice Services Board
December 11, 2008

Members Present

Sheriff Beth Arthur
Ms. Nancy St. Clair Finch
The Honorable Robert L. Bushnell
Mr. Jeffrey Dion
Ms. Helen Fahey
The Honorable Sherman Carl Vaughn, Sr.
Lt. Jerri Smith
Chief James R. Lavinder
Ms. Cookie Scott
Mr. Barry Green
Mr. Jonathan McGrady
Ms. Danielle Ferguson
Sergeant Charles J. Condon
Mr. Walter A. McFarlane
Sheriff Charles W. Phelps
The Honorable Marlene Randall
Mr. Alan Katz (proxy for Ms. Marla Decker)
Mr. Kevin S. Hodges
Mr. Christopher R. Webb
The Honorable Marcus D. Williams
The Honorable Jackson H. Miller

Members Absent

Mr. Edward M. Macon
Dr. Jay Malcan
Colonel W. Steve Flaherty
Chief A.M. "Jake" Jacocks
The Honorable Beverly Sherwood
The Honorable Kenneth W. Stolle
The Honorable Janet D. Howell

DCJS Staff Present

Leonard G. Cooke
B.J. Northington
Fran Ecker
Janice Waddy
Kathi Lee
Neadie Lee
Lisa Thornton
Roz Trent
Mandie Patterson
Gayle Turner
John Colligan
Leon Baker
Ashaki McNeil
Laurel Marks
Heather D'Amore
Joe Marshall
Eileen Guertler
Lisa McGee
Burt Walker
Butch Johnstone
Dan Catley
Shelia Anderson
Jim McDonough
Tim Paul
Kassandra Edwards

Guests

George Haudricourt
Erin Bryant
Sherri Neil
Roger Hall

Chairwoman Arthur called the meeting to order and welcomed everyone to the meeting. Erin Bryant, Office of the Secretary of Public Safety was present and therefore acknowledged.

Chairwoman Arthur reminded guests and DCJS staff to please sign in for the purpose of the minutes. She further reminded Board members to state their name when making a motion and when seconding, to please speak clearly for the purpose of the minutes and to ensure that their microphone was turned on at their seating area. Chairwoman Arthur then reminded staff/persons speaking from the floor to step up to the podium when speaking for the purpose of the minutes.

Chairwoman Arthur asked Priscilla Bowers to take the roll. Ms. Bowers called the roll and stated that there was a quorum with 21 members present.

Chairwoman Arthur thanked Board members for attending the meeting today. She also thanked those individuals who were sitting in as proxies for representatives of the Board: Mr. Alan Katz (proxy for Ms. Decker).

Chairwoman Arthur mentioned that on November 20, the Department received a copy of a letter of resignation addressed to the Governor from Judge Yeatts. Judge Yeatts was appointed by the Governor in 2005 as an At-Large Member representing the Judiciary. His term was scheduled to expire on June 30, 2009. In Judge Yeatts' absence, Chairwoman Arthur shared her appreciation for his service to the Board and said we would wait to hear from the Secretary of the Commonwealth's office as to a replacement for this position.

Chairwoman Arthur mentioned that we had numerous Board members whose terms are due to expire on June 30, 2009. Those members are: Sheriff Phelps, Chief Jacocks, Sgt. Condon, Nancy St. Clair Finch, Sherman Vaughn and Bob Bushnell. All of these members have served one term and are eligible to serve a second, if interested. Chairwoman Arthur asked members who were interested in serving a second term, to forward a letter of interest to Director Cooke's attention, and staff would in-turn; pass it on to the Secretary of the Commonwealth advising them of their continued interest and our support.

Approval of Minutes

Chairwoman Arthur then called for corrections, deletions or additions to the minutes of the September 18, 2008 Criminal Justice Services Board meeting.

Lt. Jerri Smith mentioned that her title had changed to Lieutenant and the spelling of her first name was incorrect in the minutes. Chairwoman Arthur asked Ms. Bowers to make the correction to the minutes of September 18 to reflect the changes as noted.

Chairwoman Arthur then called for a motion to approve the minutes of the September meeting. Mr. Webb made the motion and Ms. Randall seconded the motion to approve the minutes of the September 18 Board meeting.

Director's Report

Chairwoman Arthur then called upon Director Cooke to give a brief Director's report. Director Cooke welcomed everyone and thanked Chairwoman Arthur, members of the Board, guests and staff for taking the time to be present. He then proceeded with his report.

Budget

Director Cooke stated that the declining economy has resulted in a significant downturn in state revenues which was having repercussions throughout state government, including DCJS. In October, the Governor took steps to try to adjust the budget for this fiscal year (FY'09) in light of the revenue shortfall. That meant a reduction in the amount of the "599" appropriation, as well as a "hold" on filling any fulltime positions, and reductions in the hours part-time employees could work. Those cutbacks will remain in place for fiscal 2010.

Additionally, to cope with further cutbacks for FY'10, Director Cooke stated that he was sorry to report that the agency would have to eliminate 6 fulltime positions in accord with the budget reduction plan that was previously submitted to the Governor. Affected employees were notified that their positions will be eliminated, effective in February.

Other agencies are having to take similarly painful actions to deal with the budget realities we were all facing; and, that we could be required to make further cutbacks in the coming months. This challenges all of us to focus on our core responsibilities and determine the best way to meet them with more limited resources.

Director Cooke further mentioned that the agency was now looking at their organizational layout and expect to implement some changes in the New Year that will make us more efficient and flexible as we try to maintain key services for our constituencies. He said; we will keep Board members "in the loop" as we proceed.

Federal Funds

Director Cooke reported that the federal funding picture for the various grant programs that the agency administers is still "up in the air." Congress did not finish work on most federal appropriations bills for the new federal fiscal year (FFY'09) and instead passed a Continuing Resolution that keeps programs at their FFY'08 levels. This is a temporary situation, as the Continuing Resolution expires in March. The new Congress will presumably act on appropriations for the remainder of federal FY'09 and look favorably on the grant programs we manage.

Director Cooke stated that he is hopeful that the Justice Assistance Grant Program (JAG) that was cut so drastically for federal FY'08 will be restored for federal FY'09, and that other grant programs will be maintained at least at their '08 levels. All of this is overshadowed by the deliberations on the economic crisis and a stimulus package.

Law Enforcement Information Sharing

Director Cooke reported that at the May meeting we had a presentation on "Information Sharing Among Law Enforcement Agencies". The purpose was to let Board members know about efforts underway to improve the interoperability of local and regional law enforcement information systems.

As of October 31, we awarded \$2.2 million in LETPP funds that will enable information sharing by an additional 41 cities and counties and upgrade seven of the older networks to the same communication standard.

Combined with parallel work by NCIS to expanded LInX networks in Hampton Roads and the National Capital Region, 26 cities and counties remain that have not declared an intention to join a network. Phase III of the grant is now in progress with the objective of enlisting the remaining jurisdictions into a network and enhancing the capabilities of current systems of which we will keep members posted on the outcome.

Blueprints

Director Cooke reminded Board members that the agency was having another series of "Blueprints For Change" policy sessions tomorrow, at the State Capitol in House Room 3 and Senate Room 3.

Our topics will be "Law Enforcement Accreditation in Virginia ", "Addressing Disproportionate Minority Contact Across Systems", and "Sanctions and Penalties for Underage Drinking". The first two sessions will run from 9AM to Noon; the third session will run from 1PM to 4PM.

Director Cooke further stated that for each of the sessions, they had a good line-up of participants who would be able to stimulate what we hope will be useful discussions on these topics and that some Board members were invited to participate, based on the topic and their areas of expertise. He further stated that if any other Board members would like to sit in on any of these sessions, they were welcome to do so. A White Paper will be produced and will be shared with constituents and Board members upon completion.

Board Membership Change

Director Cooke reflected that the Board is now one member short of its specified size due to the resignation of Judge Archer Yeatts. Director Cooke mentioned that he appreciated the support that Judge Yeatts has provided while on the Board, and that we would wait on word from the Governor/SOC as to a replacement for Judge Yeatts.

DCJS' Birthday

Director Cooke reported that DCJS is celebrating its 40th birthday this year and the agency planned to have an actual birthday party of sorts; but in light of the budget cuts, a decision was made to mark the occasion more simply. He then invited Board members to join staff at the DCJS office to share in the celebration and have a piece of birthday cake at the conclusion of the board meeting.

This concluded Director Cooke's report. He then wished everyone a happy holiday and safe travels. Chairwoman Arthur thanked Director Cooke for his report and then asked the Board if they had any questions or comments. There were none.

Committee on Training (COT)

Chairwoman Arthur then called upon Sheriff Phelps to give a brief report of the Committee on Training meeting held this morning prior to the full Board meeting.

Sheriff Phelps reported that the Committee on Training met this morning at 9:00 a.m. and that a number of issues were brought before the committee.

He mentioned that Judy Kirkendall (DCJS) gave a report on each of the Curriculum Review Committees that had met this fall; The Law Enforcement Curriculum Review Committee. The CRC recommended that the Committee on Training approve the reference to the removal of the use of shotguns under the firearms requirements in the performance objectives. The COT voted unanimously to accept the changes as presented. Sheriff Phelps then made a motion for the Board to accept the recommendation of the CRC and the COT and to make the changes as presented. Mr. Bushnell seconded the motion.

Recusals: None

Chairwoman Arthur mentioned that it had been motioned and seconded that the Board accept the changes as presented.

Sheriff Phelps mentioned that the New Jails/Court Security /Civil Process Curriculum Review Committee met for the first time on December 10 and would follow up with a meeting on January 7, 2009 to discuss further issues.

Sheriff Phelps also reported that Ron Staton, VADCJT and Vince Ferrara, Past President, VADCJT previously gave a presentation to the COT on the development of subcommittees to offer suggestions in assisting the Department in matters regarding academy recertification, training exemptions and field training. The COT further addressed issues relating to this matter.

Sheriff Phelps stated that there was also an update on Alzheimer Training given by Julie Ana Skone (DCJS). George Gotschalk (DCJS) also gave a brief presentation on the Training Advisory Committee.

Sheriff Phelps mentioned that it was noted that George Gotschalk (DCJS Standards and Training Section) would be retiring soon and that he was going to miss him. This concluded Sheriff Phelps report.

Chairwoman Arthur thanked Sheriff Phelps for his report and asked the Board if they had any questions or comments. Lt. Smith inquired about the training waiver of which Sheriff Phelps answered satisfactorily.

Nominations and Appointments Subcommittee (Handouts)

Chairwoman Arthur called upon Sheriff Phelps to give a brief report from the Nominations and Appointments Subcommittee for appointments to the Private Security Services Advisory Board (PSSAB).

Sheriff Phelps reported that Pursuant to a recent legislative amendment to the Code of Virginia §9.1-143, effective July 1, 2008, the Private Security Services Advisory Board (PSSAB) will be expanded from thirteen members to fifteen members pursuant to §9.1-143 of the Code of Virginia provided below. The two new vacant positions are to be filled by regulated representatives of locksmith businesses.

The Private Security Services Advisory Board shall be appointed by the Criminal Justice Services Board and shall advise the Criminal Justice Services Board on all issues relating to regulation of private security services businesses.

Board application packages were sent to over 400 known Locksmiths in July and again in October. Notice and application packages were also provided on the website, as well as, presented at the quarterly Private Security Services Advisory Board meeting that was held in October.

As a result, the Department received two applications to fill the new locksmith positions. The applicants are as follows:

- Mr. James D. (Danny) Washburn, Jr.
Registered Locksmith - effective October 1, 2008

- Mr. John Lastrapes
Registered Locksmith - effective October 1, 2008

The Criminal Justice Services Board Nominations and Appointment Subcommittee evaluated all applicants for the vacancies prior to making a recommendation to appoint members to the PSSAB. Based on this evaluation, the following individuals and term of appointments are being recommended to the full Board:

Locksmith Business Representative (2 Vacancies):

Mr. James D. (Danny) Washburn, Jr.– (December 11, 2008 – June 30, 2010)
Mr. John Lastrapes – (December 11 – June 30, 2011)

A copy of a brief bio for each nominee was enclosed in Board member packets. Sheriff Arthur thanked Sheriff Phelps for his report and asked the Board if they had any questions or comments. Mr. Green inquired as to whether the membership was spread out over the region. Mr. Hodges replied; yes.

Chairwoman Arthur then called for a motion. Sheriff Phelps made the motion and Mr. Hodges seconded the motion.

Recusals: None

Chairwoman Arthur stated that it had been motioned and seconded that the Board accept the nominations as recommended by the Nominations and Appointments Subcommittee.

Public Participation Guidelines Regulations (Handouts)

Chairwoman Arthur called upon Ms. Kirkendall to give a brief report on the public participation guidelines. Ms. Kirkendall gave a brief report on the guidelines of which Board members were provided a copy for review prior to the meeting. Ms. Kirkendall reported that the recommendation to the Board was to repeal the old guidelines and to adopt the new guidelines. Ms. Kirkendall further reviewed the details of the changes to the guidelines. This concluded Ms. Kirkendall's report.

Chairwoman Arthur thanked Ms. Kirkendall for her report and asked the Board if they had any questions or comments. Mr. Green, Mr. Webb and Mr. Bushnell posed general questions of which were answered satisfactorily by Ms. Kirkendall.

Chairwoman Arthur then called for a motion to accept the changes to the guidelines. Sheriff Phelps made a motion and Mr. Vaughn seconded the motion.

Recusals: None

Chairwoman Arthur stated that it had been motioned and seconded that the Board accept the recommended changes to the guidelines.

Criminal Justice Plan (Handout)

Chairwoman Arthur called upon Ms. Gayle Turner to give a brief presentation on the Criminal Justice Plan "Setting a Course for the Future of the Criminal Justice System in Virginia". Ms. Turner gave an introduction of the plan and then called upon Mr. Jim McDonough to give the actual presentation. Mr. McDonough presented a summary of the plan (see handout).

Mr. McDonough mentioned that an Environmental Scan was produced and reflects the work of 8 regional focus groups and one state level group. Each group was asked to identify and discuss key problems and issues. The focus group participants included representatives of all parts of the criminal justice system as well as education, mental health, and social service agencies. The issues articulated by the focus groups were compiled and validated by staff of the Research Center and other sections of the Department, which formed the basis of the Environmental Scan. Mr. McDonough further discussed the plan and the next steps:

- DCJS to complete the development of all CJ Plan topics
- CJ Plan Workgroup to review, edit and approve the CJ Plan draft
- CJ Plan Oversight Committee to review, edit and approve CJ Plan draft
- CJ Plan goes to the Office of the Secretary of Public Safety and the Governor for review and approval
- Disseminate the CJ Plan
- Review CJ Plan and update as needed

This concluded Mr. McDonough's report. Chairwoman Arthur thanked Ms. Turner and Mr. McDonough for their presentation and asked the Board if they had any comments or questions. Ms. Randall, Mr. McGrady, and Mr. Bushnell all commented on the Plan and made suggestions to include the Defense Bar. Ms. Ferguson offered her assistance from an Indigent Defense perspective. Chairwoman Arthur stated that DCJS would keep the Board informed of the next steps and its progression.

Locksmith Update (Handout)

Chairwoman Arthur called upon Ms. Lisa McGee to give a brief update on the regulations of Locksmiths. Ms. McGee presented the Board with an explanation of the act to amend and reenact the Code of Virginia § 9.1-138, 9.1-139, 9.1-140, and 9.1-143 and to amend a section of the Code by adding a section numbered 9.1-140.1 relating to the Department of Criminal Justice Services; licensing of locksmiths. Ms. McGee mentioned that the Board of the Criminal Justice Services promulgated regulations to implement the provisions of this act effective July 1, 2008 and the registration

requirements of this act became effective on October 1, 2008. Applicants for licensing and registration for locksmiths submitted applications to the Department on or after July 1, 2008. Ms. McGee also mentioned some issues related to retail merchants and the fee structure. This concluded Ms. McGee's report.

Chairwoman Arthur thanked Ms. McGee for her report and asked the Board if they had any questions or comments. There were none.

Consideration of Grant Applications

Advisory Committee on Juvenile Justice (ACJJ)

Chairwoman Arthur called upon Mr. Charles Martin to give a brief report on the Advisory Committee on Juvenile Justice Grants. Mr. Martin reported that the Advisory Committee on Juvenile Justice (ACJJ) met to review the recommendations of the Grants Subcommittee and makes the following recommendations:

Juvenile Justice and Delinquency Prevention – Title II

The Grants Subcommittee and the full ACJJ reviewed 1 application for continuation funding through the Title II program and recommended funding the continuation grant as requested.

Chairwoman Arthur asked the Board if they had any questions or comments. There were none. Chairwoman Arthur then called for a motion. Mr. McGrady made the motion and Ms. Ferguson seconded.

Recusals: Lt. Jerri Smith Newport News

Chairwoman Arthur stated that it had been motioned and seconded that the Board accept the recommendations of the ACJJ to fund the 1 application for continuation funding.

Byrne/Justice Assistance Grants

Mr. Martin continued with his report and stated that the Grants Subcommittee and the full ACJJ reviewed 4 applications for continuation funding through the Byrne program and recommended funding the grants as shown in Board member summaries.

Chairwoman Arthur thanked Mr. Martin for his report and asked the Board if they had any questions or comments. There were none. Chairwoman Arthur then called for a motion. Mr. Webb made the motion and Mr. Vaughn seconded.

Recusals: Lt. Jerri Smith Newport News
 Mr. Barry Green All Va. Crime Commission Grants

Chairwoman Arthur stated that it had been motioned and seconded that the Board accept the recommendations of the ACJJ to fund the 4 Byrne grants.

Law Enforcement Subcommittee

Byrne Justice Assistance Grants (Continuation)

Chairwoman Arthur called upon Mr. Walter McFarlane to give a brief report on the JAG grants. Mr. McFarlane reported that the Law Enforcement Subcommittee met on December 4. Members present were Chief Lavinder, Dr. Malcan, Sheriff Phelps, Sherman Vaughn and himself. He further stated that the subcommittee reviewed 13 applications for continuation funding in (a) Law Enforcement Services and (b) Administration.

DCJS staff recommended 5 applications for funding at the requested levels (Big Stone Gap, Fredericksburg, Hampton, Institute of Forensic Science, and Northumberland). Staff also recommended funding for 4 at a reduced level (Blacksburg, Dublin, Fredericksburg, and Hampton). The following 4 applications for funding were denied: Chesterfield County, Town of Lawrenceville, Nottoway County and Rockbridge County. All 4 applicants were notified that they were eligible to appeal the recommended denials. Mr. McFarlane stated that the Appeals Panel met this morning and would report their recommendations to the Board shortly.

Mr. McFarlane further stated that the amount of recommended funding for continuation projects was \$547,590 and the recommended federal funding amount was \$410,690.

Mr. McFarlane made a motion for the Board to accept the recommendations of the Law Enforcement Subcommittee to approve the 5 applications at the requested levels, to approve the 4 applications at reduced levels and to deny the other 4 applications.

Chairwoman Arthur thanked Mr. McFarlane for his report and then asked the Board if they had any questions or comments. There were none. Chairwoman Arthur then called for a second motion. Mr. Jeff Dion seconded motion.

Recusals:	The Honorable Sherman Vaughn	Nottoway
	The Honorable Marcus Williams	Supreme Court

Chairwoman Arthur stated that it had been motioned and seconded that the Board accept the recommendations of the Law Enforcement Subcommittee as stated above.

Grant Appeals Subcommittee

Chairwoman Arthur called upon Mr. Chris Webb to give a brief report on the Law Enforcement Subcommittee - Byrne/JAG appeals.

Mr. Webb reported that the Appeals Subcommittee met prior to the full Board meeting. He stated that there were 4 applications submitted for Byrne/JAG program funding for which the review committee recommended no funding. All were given an opportunity to appeal. Chesterfield County was the only locality to respond. Chesterfield County submitted information to address the reasons for the review committee's "no funding" recommendations and to appear before the appeal panel.

Appeal Panel members present were Sgt. Condon, Mr. Green, and Mr. Webb. Members heard from representatives of Chesterfield County and from the DCJS staff who reviewed the grant application. Having heard from all parties, the panel made the recommendation to the Board to approve the grant in light of the information presented. Mr. Webb then made the motion to accept the recommendations of the Appeals Panel to approve the grant.

Chairwoman Arthur thanked Mr. Webb for his report and asked the Board if they had any questions or comments. There were none. Chairwoman Arthur then called for a second motion. Mr. Green seconded the motion.

Recusals: The Honorable Marcus Williams Supreme Court

Chairwoman Arthur stated that it had been motioned and seconded that the Board accept the recommendations of the Appeals Panel to fund this grant.

Victims Services Subcommittee

Va. Sexual and Domestic Violence Victim Fund

Chairwoman Arthur called upon Ms. Fahey to give a brief report of the Victims Services Subcommittee. Ms. Fahey reported that the Victims Services Subcommittee met on December 2, 2008. Board members present were Jeff Dion, Nancy Finch, Danielle Ferguson and herself. Mandie Patterson, Deb Downing, and Cassandra Edwards from Victims Services; Janice Waddy and Bill Dodd from Grants Administration, and Joe Marshall from Policy, Planning & Research were also in attendance.

Ms. Fahey reported that the first task was to review grant applications to the Virginia Sexual and Domestic Violence Victim Fund. Approximately \$4.8 million is available for the 24-month funding cycle, beginning January 1, 2009 and ending December 31, 2010. Half is designated for victims' services and half is designated for prosecution efforts.

Victim's services grants are awarded on a competitive basis. For the 2009-2010 Virginia Sexual and Domestic Violence Victim Fund calendar year (CY) grant cycle, 45 applications were received. Of the 45 applications, 27 were from continuation projects requesting \$969,636 for calendar year 2009 and \$966,692 for calendar year 2010, and 18 were from new applicants requesting \$ 725,310 for Calendar Year 2009 and \$660,079 for Calendar Year 2010. Seven (7) of the proposals received were for one-time projects.

Continuation applicants were required to reduce their grant requests by 5% from their 2008 awards. Continuation grantees were given priority if they made progress on their performance objectives and complied with DCJS guidelines.

We are recommending approval of all continuation grants in the victim's services category as well as three new grant awards totaling \$1,089,636 for 2009 and \$1,086,692 for 2010. This funding will support 30 programs. Because of insufficient funds, 15 grant applications requesting funding for new projects were denied. Twenty-seven (27) prosecution offices were determined to be eligible for grants through the fund and we recommend awards totaling \$1,037,957 for 2009 and \$1,037,957 for 2010 to support these efforts.

Ms. Fahey made a motion that the Board approve awards totaling \$2,127,593 for CY 2009 and \$2,124,648 for CY 2010 to support these initiatives. Mr. Green inquired as to why there was a difference in the amounts reported by Ms. Fahey for 2009 and 2010 funding vs. what was shown in the summaries. Staff reported that the totals on the summary sheets were in fact the correct figures.

Ms. Fahey withdrew her previous motion and moved that the Board accept the recommendation to approve grants totaling \$2,129,038 for CY 2009 and CY2010. Chairwoman Arthur thanked Ms. Fahey for her report and called for a second motion. Mr. Dion seconded the motion.

Recusals:	The Honorable Marcus Williams	Supreme Court
	Lt. Jerri Smith	Newport News
	Mr. Christopher Webb	Campbell County
		Bedford County
	Chief James Lavinder	Roanoke County
	Mr. Jonathan McGrady	

Chairwoman Arthur stated that it had been motioned and seconded that the Board accept the recommendations of the Victims Services Subcommittee to fund the grants as stated above.

Byrne/Justice Assistance Grants

Chairwoman Arthur then asked Ms. Fahey to present the Byrne/JAG grants. Ms. Fahey stated that the subcommittee had recommended approval of both Byrne grants which are both continuation grants.

The first award is an in-house grant for \$124,905 which would support a portion of two positions in the Victims Services Section whose focus will be to continue the implementation of selected recommendations of the Governor's Commission on Sexual Violence.

The second award is to the Virginia Supreme Court for \$1,728 and will support the ongoing work of the Domestic Violence Advisory Committee which provides guidance to the Chief Justice on improvements to the court's handling of domestic violence related cases and the content and design of domestic violence related training provided to judicial personnel, including judges, magistrates, and clerks.

Ms. Fahey moved that the Board approve these two Byrne awards totaling \$126,633. Judge Williams inquired about the difference in the amount of the awards on the summary sheets vs. what Ms. Fahey had reported. Clarification was made that the award amount on the summary sheets was correct. Ms. Fahey then made a motion to move that the Board accept the recommendation to fund the grants in the amount of \$127,210.

Chairwoman Arthur then called for questions or comments. There were none. Chairwoman Arthur then called for a second motion. Mr. Dion seconded the motion.

Recusals: The Honorable Marcus Williams Supreme Court

Chairwoman Arthur stated that it had been motioned and seconded that the Board accept the recommendations of the subcommittee to fund the grants as stated above.

V-STOP Grants

Ms. Fahey mentioned that some unexpended and reverted funds will be available in the V-STOP program for calendar year 2009. We are recommending approval of two in-house grants that support training initiatives – one in the law enforcement category for \$41,475 and one in the victim's services category for \$12,000. These grants will provide support for law enforcement officers and advocates at the local level to participate in training in the areas of domestic violence, sexual violence, and stalking.

Ms. Fahey made the motion for the Board to approve the two V-STOP awards totaling \$53,475. Chairwoman Arthur thanked Ms. Fahey for her report and then called for questions or comments. There were none. Chairwoman Arthur then called for a second motion. Mr. Green seconded the motion.

Recusals: None

Chairwoman Arthur stated that it had been motioned and seconded that the Board accept the recommendations of the Victims Services Subcommittee to fund the grants as stated above.

Criminal Justice Information Subcommittee (CJIS)

Chairwoman Arthur called upon Mr. Butch Johnstone to give a brief report on the CJIS.

Byrne/Justice Assistance Grants

Mr. Johnstone reported that the Criminal Justice Information Systems Committee reviewed a combination of Byrne/JAG and Criminal History Record System Improvement continuation grant applications on December 4, 2008. Four (4) Byrne/JAG applications were reviewed from the Towns of Rocky Mount, Richlands, Vinton, and Wytheville. The total funds requested was \$149,233 and \$122,946 is recommended for funding. Reductions are recommended for freight charges in the Rocky Mount and Wytheville grants and elimination of the digital video cameras requested in the Vinton grant. These items are not allowed by the guidelines established for this program.

Chairwoman Arthur called for questions or comments. There were none. Chairwoman Arthur then called for a motion. Mr. Webb made a motion and Ms. Scott seconded the motion.

Recusals: The Honorable Marcus Williams Supreme Court
 Chief James Lavinder Roanoke County

Chairwoman Arthur stated that it had been motioned and seconded that the Board accept the recommendations to fund the grants as stated above.

Criminal Justice Records Systems Improvement

Mr. Johnstone then reported that seven (7) Criminal History Records System Improvement continuation grant applications were reviewed from the Dept. of Criminal Justice Services (2), the Cities of Harrisonburg and Roanoke, and the Counties of Roanoke, Rockbridge and Smyth. The Committee recommends these projects be funded as requested. Federal and local funds total \$863, 442.

Chairwoman Arthur thanked Mr. Johnstone for his report and asked the Board if they had any questions or comments. There were none.

Chairwoman Arthur then called for a motion. Mr. Hodges made the motion and Mr. McGrady seconded.

Recusals: Chief James Lavinder Roanoke County
 The Honorable Marcus Williams Supreme Court
 Ms. Daniel Ferguson

Chairwoman Arthur stated that it had been motioned and seconded that the Board accept the recommendations to fund the grants as stated above.

Old/New Business

Chairwoman Arthur called for any old or new business from the Board. There was none.

She then called for public comments. There was none.

Next Meeting

Chairwoman Arthur then called for a motion for the Board to approve the 2009 schedule of meetings that were presented at the September Board meeting. Mr. Bushnell made the motion and Ms. Ferguson seconded the motion. Chairwoman Arthur stated that the meetings for 2009 were unanimously approved by the Board.

Chairwoman Arthur thanked Board members and guests for attending the meeting and stated that the next meeting was scheduled for March 12, 2009 at 11:00 a.m. in House Room D of the General Assembly building.

Adjournment

There being no further business, Chairwoman Arthur adjourned the meeting at 12:45 p.m. Chairwoman wished everyone a happy holiday and safe travels. Chairwoman Arthur also reminded members that they were welcome to stop by DCJS to celebrate their 40th Anniversary.

Respectfully submitted,

*Priscilla Bowers
CJSB Secretary*

Approved:

*Sheriff Beth Arthur
Chairwoman*

