

Minutes  
Board Meeting  
Chippokes Plantation Farm Foundation  
Monday, March 7, 2011

Present:

Senator Frederick M. Quayle  
E.C. Michael Abley  
Robert J. Soble  
Judy S. Lyttle  
Shirley Davis  
Susan Moritz

Absent:

Harry Blevins  
Tyrone Franklin  
Frances Luter  
William K. Barlow  
Pete Schultz  
Henry E. Doggett III

Volunteers:

John Soderberg  
Jerry Skalsky  
Norm Hultz  
John Edwards  
Leonard Rich  
Linda Morse

Foundation Staff:

Linda Guntharp  
Brian Frye  
Jerri Mourredes  
Gary Hamrick

Park Staff:

Bill Jacobs

A meeting of the Board of Directors of Chippokes Plantation Farm Foundation was held on Monday, March 07, 2011, 9:30 AM, at the Stoner building on the museum grounds of Chippokes Farm & Forestry.

Senator Frederick M. Quayle called the meeting to order at 9:35 am. Round the table introductions took place.

[General Assembly Brief]

Senator Quayle presented an overview of matters pertaining to the foundation that were resolved in the recent senate sessions. Chippokes was removed from list of agencies to be consolidated. The requested budget amendment to restore funds was denied.

[Budget Report]

Ms. Mourredes provided an overview of the current foundation financials and budget forecast. No funds are available for advertising this year. Our volunteers are assisting and have contributed funds for the Steam & Gas festival. Every effort is being made to utilizing all free advertising; signs, flyers, and various internet pages. A list of materials needed for build maintenance and fencing was presented. Senator Quayle added he will seek aid in acquiring these items by passing the list on to potential donors. Efforts are being made to recruit new volunteers from organizations such military groups.

[Recap Foundation History]

Mrs. Guntharp provided a brief recap on the history of the farm and museum. The land was donated and later turned into a state park. Originally the foundation was under the department of agriculture and later moved to be under the department of conservation and recreation. The foundation was established to develop a model farm, to manage the farm land and to educate the public on the past, present and future of farming and forestry.

[Non-Profit Assessment]

A questionnaire was present to board members. It was to be used as a forward looking tool. Mrs. Rodriguez and Mrs. Morse have been gathering information to aid with the 501c3.

[Recap Mission Statement]

Mrs. Morse present a power point presentation, included in this was the mission statement adopted in 1993.

[Approval on New Mission Statement]

After lengthy discussion the new mission state was unanimously adopted and approved by the board. It is as follows:

The mission of Chippokes Plantation Farm Foundation is to educate the public on the history, importance and the environmental sustainability of agriculture and forestry in the past, present and future.

[501c3 Report]

Mrs. Morse provided an overview of current DCR non profits which aid state parks. The information included the organizational name, purpose, and how it is governed. The current status of Chippokes Farm Foundation, Inc. was discussed. It is still in the beginning stages. Grants can be written to get funds started but there needs to be a core of people interested. Senator Quayle will canvass to find out who will be willing to be the director, work on budget, and get the final forms approved by the IRS.

[Fundraising Opportunity]

Due to problems with the projector Mrs. Guntharp was unable to present, will be addressed at a later date.

[Steam& Gas Festival]

Mr. Rich discussed his work on the ICS plan that is required for the event and the organization of the job duties for a successful event.

[Any other new business]

Bill Jacobs spoke of the parks 75<sup>th</sup> anniversary and the event that will take place this year in celebration. John Soderberg was recognized by a round of applause for all of his hard work and efforts over the years with the Stream & Gas Festival.

[Adjournment]

There being no further business to come before the meeting, the meeting was adjourned at March 07, 2011 at 11:45 AM.

Respectfully submitted,

Jerri Mourredes, Office Manager