

**(DRAFT/UNAPPROVED)**

**VIRGINIA BOARD OF PHARMACY  
MINUTES OF SPECIAL CONFERENCE COMMITTEE**

Tuesday, May 15, 2012  
Commonwealth Conference Center  
Second Floor  
Board Room 1

Department of Health Professions  
Perimeter Center  
9960 Mayland Drive  
Henrico, Virginia 23233

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- CALL TO ORDER: A meeting of a Special Conference Committee of the Board of Pharmacy was called to order at 10:00 a.m.
- PRESIDING: Brandon K. Yi, Committee Chair
- MEMBERS PRESENT: David C. Kozera, Committee Member
- STAFF PRESENT: Cathy M. Reiniers-Day, Deputy Executive Director  
Mykl D. Egan, DHP Adjudication Specialist
- JODI V. ETTARE  
Pharmacist License No. 0202-205862  
Jodi V. Ettare appeared with Kenneth D. McArthur and J. Buckley Warden, her attorneys, to review allegations that she may have violated certain laws and regulations governing the practice of pharmacy as stated in the January 4, 2012, Notice.
- Closed Meeting: Upon a motion by Mr. Kozera, and duly seconded by Mr. Yi, the Committee unanimously voted to convene a closed meeting pursuant to § 2.2-3711.A(28) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Jodi V. Ettare. Additionally, he moved that Cathy Reiniers-Day and Mykl Egan attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- Reconvene: Having certified that the matters discussed in the preceding closed meeting met the requirements of § 2.2-3712 of the Code, the Committee re-convened in open meeting and announced the decision.
- Decision: Upon a motion by Mr. Kozera, and duly seconded by Mr. Yi, the Committee made certain Findings of Facts and Conclusions of Law and unanimously

voted to issue Ms. Ettare a reprimand and impose a monetary penalty of Two Thousand Dollars (\$2,000).

As provided by law, this decision shall become a final Order thirty (30) days after service of such Order on Ms. Ettare, unless a written request is made to the Board requesting a formal hearing on the allegations made against her is received from Ms. Ettare within such time. If service of the Order is made by mail, three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of this Special Conference Committee shall be vacated.

ADJOURN:

With all business concluded, the meeting adjourned at 1:00 p.m.

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Brandon K. Yi, Chair

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Cathy M. Reiniers-Day  
Deputy Executive Director

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Date