

**VIRGINIA BOARD OF NURSING HOME ADMINISTRATORS  
MINUTES  
January 23, 2002**

The Virginia Board of Nursing Home Administrators held its Business meeting on **January 23, 2002 at 10:30 a.m.**, at the Department of Health Professions in Richmond, Virginia.

**MEMBERS PRESENT:**     **Monty Plymale, Chair**  
                                  **Joseph C. Almond, NHA, Vice-Chair**  
                                  **Delores Darnell, NHA**  
                                  **Helen Donovan, Citizen Member**  
                                  **Robert N. Rector, Jr., NHA**  
                                  **Betty G. Solomonson, NHA**

**ALSO PRESENT:**         **Sandra Reen, Executive Director**  
                                  **Roscoe Roberts, Assistant Attorney General**  
                                  **Pam Horner, Administrative Staff Assistant**

**Business Meeting – January 23, 2002**

**Determination of Quorum**

Mr. Plymale announced a quorum of the Board.

**Public Comment**

No one presented public comment.

**Welcome New Board Member**

Mr. Plymale welcomed Robert N. Rector, NHA, the most recent appointee to the Board of Nursing Home Administrators.

**Approval of Agenda**

The agenda was reviewed and approved as amended.

**Approval of the Minutes for October 10, 2001**

Ms. Darnell made a motion, which was seconded, that the Board accepts the minutes of October 10, 2001, which carried unanimously.

## Legislation and Regulation

### Periodic Regulatory Review and Fee Increase

Mrs. Reen reported that notice of the Board's intent to amend the Board's regulations was published in October with a deadline for public comment of November 7, 2001. She further reported that no public comment was received. The Board will need to act on proposed language at its April meeting.

Mrs. Reen reported that notice of the Board's intent to increase fees was published in October with a deadline for public comment of November 21, 2001. She further reported that no public comment was received. The Board will need to act on proposed language at its April meeting.

### Legislative Review

Ms. Yeatts reviewed the following legislation before the 2002 General Assembly that might have an impact on the BNHA:

HB 154 – Certain unused drugs from hospitals and nursing facilities would be provided to  
free clinics. This legislation presents many problems to the facilities with  
unused drugs.

HB 44 – Pronouncement of Death, has been amended to include nursing homes.

HB 299 – Would allow the Director of DHP to issue advisory opinions which puts the  
Director in the position to give advice to someone without investigating the  
issue to include all side and goes against advice from the Attorney General's  
Office regarding providing legal advice to private citizens. Mrs. Yeatts said  
this is tantamount to dispensing legal advice, which is illegal unless provided  
by an attorney. Ms. Yeatts said DHP provided an analysis of the bill to the  
Governor's office for review.

HB 545 – Prescription monitoring program. Every prescription would go into a central  
data bank at DHP to be made available to the State Police. This program is  
extremely costly.

HB 644 – Involves nursing home standards.

HB 1290- Administration of pharmaceuticals. This bill basically requires that before  
drugs are administered, there must be informed consent.

The Board was asked by Mrs. Reen and Mrs. Yeatts to discuss the regulatory provisions identified for possible changes in order to give guidance on the changes to be made. This guidance would be used by the Legislative/Regulatory Committee and by staff to develop proposed regulatory language. The guidance provided by the Board was to:

- Expand the definition of “national examination” to specify the exam is administered by the National Association of Board of Examiners for Long Term Care Administrators or any other similar examination approved by the board
- Make no changes to the definition of “preceptor”
- Add provisions to accept hours spend in AIT programs in other jurisdictions towards meeting licensure requirements in Virginia when the other jurisdictions program criteria are comparable
- Defer consideration of 18 VAC 95-20-80 addressing fees to take action on the fee increase proposal
- Add a timeframe of 3 years for maintaining CE documentation
- Modify documentation requirements to be less burdensome
- Accept 400 hour practicums completed in licensed facilities in other jurisdictions with a preceptor registered in that jurisdiction
- Delete provisions for Board receipt of applications for examinations and scheduling of examinations
- Clarify the AIT provision for credit addressing applicants with both a bachelor’s degree and an internship to clarify that the internship must be comparable to a practicum
- Permit a maximum of 500 hours credit for an applicant with any bachelor’s degree
- Clarify that the institutions referenced are operated rather licensed by DMHMRSAS
- Clarify that direct supervision means frequent interaction on a routine basis in person
- Clarify the requirements for a preceptorship
- Incorporate by reference the current Domains of Practice

## **Board Discussion**

### Nursing Facility Advisory Committee

The Board received a report on the work of the Nursing Facility Advisory Committee. No action was taken. Mrs. Reen said the committee disbanded to be reorganized in February or March 2002.

### National Association of Board of Examiners of Long Term Care Administrators

The Board reviewed the NAB Mid-Year meeting highlights. Mrs. Reen thanked the Board for sending her to the meeting.

Mrs. Reen reported the dates and location for NAB's 2002 meetings and encouraged Board members to consider attending.

Ms. Reen reported that the National Association of Boards of Examiners of Long Term Care Administrators (NAB) had distributed a notice of fee increases. She further reported that the increases were consistent with the terms of our contract.

**Executive Director's Report**

Reference Handbook for Members

Mrs. Reen explained the reference handbook for board members and asked members to bring the handbook to every meeting.

Auditing Continuing Education

Mrs. Reen reported that audits of CE would begin in February and that they would be scheduled thereafter to take place in July or August each year beginning this summer.

AITS Locating Preceptors

Mrs. Reen explained the on-line license look-up service and how it could be used to locate possible preceptors. The Board agreed with her recommendation to explain this service in the next newsletter.

There being no further business, the meeting was adjourned.

APPROVED:

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Monty Plymale, Chair  
Board of Nursing Home Administrators

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Sandra K. Reen, Executive Director  
Board of Nursing Home Administrators

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