

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
September 7, 2011**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:14 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Board Room 3, Henrico, Virginia.

MEMBERS PRESENT: Joyce Hahn, R.N., Ph.D., APRN-CNS, NAE-BC, Chairperson
Patricia C. Lane, R.N., B.S.N., MBS, HCA

STAFF PRESENT: Jay P. Douglas, RN, MSM, CSAC, Executive Director
Paula B. Saxby, R.N., Ph.D., Deputy Executive Director
Tomeka Dowling, R.N., M.S., Nursing Education Consultant
Laura L. Mueller, Administrative Assistant

CONFERENCES SCHEDULED:

REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS

Board Requested Additional Information

ECPI University – Associate Degree Nursing Education Program,
Newport News

Bridgette Carstens, RN, MSN, Program Director, Tamara King, RN, BSN, Director of Clinical Education and Barbara Larar, Vice President of Operations were in attendance.

At 9:47 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of ECPI University Associate Degree Nursing Education Program in Newport News. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Dowling and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

Ms. Douglas left the meeting.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:19 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of

Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend continuing the program on conditional approval and submit the following additional information within thirty (30) days:

1. Verification that faculty members are supervising 15 students in a preceptorship experience [18VAC90-20-90.B.3.];
2. Verification that preceptorship objectives are intergraded in the Dimension course objectives. Verification of students meeting preceptorship objectives as described within the guidelines of the clinical preceptorship. Provide preceptorship documents for last Dimension course completed to include signed agreements, checklist and evaluations forms [18VAC90-20-95];
3. Verification of current information regarding grading policy and progression policy is published and distributed to students. Provide an updated syllabi with Kaplan grading policy and an updated student handbook; and
4. Defer the clinical experience verification discussion until the November 2011 Education Informal Conference Committee meeting.

Clinical Experience Verification

ECPI University, Emerywood Campus – Practical Nursing Education Program, Richmond

Action: Recommend deferring any further action until the November 2011 Education Informal Conference Committee meeting.

Clinical Experience Verification

ECPI University, Moorefield Campus – Practical Nursing Education Program, Richmond

Action: Recommend deferring any further action until the November 2011 Education Informal Conference Committee meeting.

Clinical Experience Verification

ECPI University – Practical Nursing Education Program, Manassas

Action: Recommend deferring any further action until the November 2011 Education Informal Conference Committee meeting.

Clinical Experience Verification

ECPI University – Associate Degree Nursing Education Program, Newport News

Action: Recommend deferring any further action until the November 2011 Education Informal Conference Committee meeting.

Clinical Experience Verification

ECPI University – Practical Nursing Education Program, Newport News

Action: Recommend deferring any further action until the November 2011 Education Informal Conference Committee meeting.

Response to Requirements Not Met

ECPI University – Associate Degree Nursing Education Program,
Richmond

Annette Aurelio, RN, MSN Program Director, Barbara Larar, Vice President of Operations and Tammy Colatruglio were in attendance.

At 11:13 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of ECPI University Associate Degree Nursing Education Program in Richmond. Additionally, she moved that Dr. Saxby, Ms. Dowling and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 12:00 p.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Ms. Douglas returned to the meeting.

Action: Recommend:

1. Continue the nursing program on conditional approval and defer any further action until receipt of documentation related to pediatrics clinical and simulation experiences and a repeat survey visit can be conducted as well as pending 2011 NCLEX-RN pass rates results;
2. Provide completed pediatrics simulation packet to include student learning objectives, scenarios, skills checklist, clinical instructor evaluation, debriefing documents and student assignments for those not involved in the scenario; and
3. No further admissions of students at this time.

Curriculum Change

Asher Comprehensive Training Center – Practical Nursing Education Program, Richmond

Janice Best, President and Phyllis Wyche, RN Program Director were in attendance.

At 12:05 p.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Asher Comprehensive Training Center Practical Nursing Education Program in Richmond. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Dowling and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 12:13 p.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend continuing program approval status and accept curriculum changes as information.

Quarterly Report Not Meeting All requirements

Asher Comprehensive Training Center – Practical Nursing Education Program, Richmond

Janice Best, President and Phyllis Wyche, RN Program Director were in attendance.

Action: Recommend continued provisional program approval status pending receipt of the following within thirty (30) days:

1. Updated Clinical Agency Form; and
2. Clinical tracking of current cohorts as required for the quarterly report.

On-Site Review Report – Nurse Aide Programs Meeting All Regulations

Chesterfield County Public Schools, Chesterfield

Dana Hubbard, Instructor was in attendance.

Action: Recommend continued approval of this nurse aide education program.

Application to Establish a Nurse Aide Education Program

Care Perfections Career Institute, Manassas Park

Kwasi Anwomea, RN, BSN, Program Coordinator was in attendance.

Action: Recommend approval of the application to establish a nurse aide education program at Care Perfections Career Institute in Manassas Park.

Application to Establish a Nurse Aide Education Program

Roses Home Healthcare, LLC, Woodbridge

Margurite Miller, Vice President, Michelle Wimberly, President and CEO, and Zerobia Ohene-Mensah, RN were in attendance.

Action: Recommend approval of the application to establish a nurse aide education program at Roses Home Healthcare, LLC in Woodbridge.

Application to Establish a Nurse Aide Education Program

Breath of Fresh Air Healthcare Training Center, Mechanicsville

Terry Payne, RN, Teresa Mason, RN, Program Coordinator, and Brenda Nordquist, RN were in attendance.

Action: Recommend approval of the application to establish a nurse aide education program at Breath of Fresh Air Healthcare Training Center in Mechanicsville.

On-Site Visit Report – Nurse Aide Program Requiring Remediation

ACCU Health Educational Systems, Richmond

Loretta Reardon, RN, Program Coordinator and Don Bracey, President were in attendance.

At 12:38 p.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of ACCU Health Educational Systems Nurse Aide Education Program in Richmond.

Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Dowling and Ms. Mueller attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 12:46 p.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend conditional approval and may not admit a class until the program meets the following requirements:

1. Ensure that students do not perform services for which they have not received instruction and been found proficient by the instructor [18VAC90-25-30.B.3.f.];
2. Promoting client independence [18VAC90-25-40.A.3.b.c.d.];
3. Grooming, Dressing, and Toileting [18VAC90-25-40.A.3.b.c.d.];
4. Demonstrating skills supporting age-appropriate behavior by allowing the client to make personal choices, and by providing and reinforcing other behavior consistent with the clients dignity [18VAC90-25-40.A.4.d.];
5. Demonstrating an understanding of and responding appropriately to the behavior of cognitively or sensory impaired clients [18VAC90-25-40.A.5.c.];
6. Turning and positioning, both in bed and chair [18VAC90-25-40.A.6.c.];
7. Bowel and bladder training [18VAC90-25-40.A.6.d.];
8. Caring for and using prosthetic and orthotic devices [18VAC90-25-40.A.6.e.];
9. Promoting the client's right to make personal choices to accommodate individual needs; giving assistance in resolving grievances and disputes; providing assistance necessary to participate in client and family groups and other activities; maintaining care and security of the client's personal possessions; and promoting the resident's rights to be free from abuse, mistreatment and neglect and the need to report any instances of such treatment to appropriate staff [18VAC90-25-40.7.b-f.];
10. Legal and regulatory aspects of practice as a certified nurse aide, including but not limited to consequences of abuse, neglect, misappropriation of client property and unprofessional conduct [18VAC90-25-40.A.8.];
11. Occupational health and safety measures [18VAC90-25-40.A.9.];
12. Appropriate management of conflict [18VAC90-25-40.A.10.];
13. Objectives for each unit of instruction shall be stated in behavioral terms which are measurable [18VAC90-25-40.B.1.];

14. The program shall be at least 120 clock hours in length [18VAC90-25-50.C.1.];
15. Instructional technology and equipment needed for simulating client care [18VAC90-25-50.D.5.]; and
16. A site visit will be conducted in 2012.

Continued Approval Survey Visit

Lafayette School of Practical Nursing Program, Williamsburg

Action: Recommend continued approval pending the following requirement with thirty (30) days:

Development of professional socialization that includes working in interdisciplinary teams [18VAC90-20-120.B.4.a.].

Quarterly Report Not Meeting All requirements

Ultimate Health School – Practical Nursing Education Program, Falls Church

Action: Recommend continued provisional program approval status pending receipt of the following within thirty (30) days:

1. Updated Clinical Agency Form; and
2. Clinical tracking of current cohorts as required for the quarterly report.

Quarterly Reports Meeting All Requirements

The following programs have submitted quarterly reports that meet the requirements of the Virginia Board of Nursing:

- Blue Ridge Job Corps-PN program, Marion
- Bon Secours Memorial College of Nursing-BSN program, Richmond
- Bryant and Stratton College-ADN program, Richmond
- Centra College of Nursing-ADN program, Lynchburg
- Chamberlain College of Nursing-BSN program, Arlington
- Dabney S. Lancaster Community College-PN program, Clifton Forge
- Danville Community College-ADN program, Danville
- ECPI University-ADN program, Richmond
- Everest College-ADN program, McLean
- Fortis College-ADN program, Norfolk
- Fortis College-ADN/PN programs, Richmond
- Global Health Nurse Training Services-PN/ADN programs, Alexandria
- ITT Technical Institute-ADN program, Norfolk
- J. Sargeant Reynolds Community College-ADN program, Richmond
- John Tyler Community College-Hybrid ADN program, Midlothian
- Longwood University-BSN program, Farmville

- Lord Fairfax Community College-Fauquier Campus-ADN program, Warrenton
- Mountain Empire Community College-PN program, Big Stone Gap
- Northern Virginia Community College-PN program, Springfield
- Patrick Henry Community College-PN program, Franklin County
- Petersburg City Public School-PN program, Petersburg
- Piedmont Virginia Community College-PN program, Charlottesville
- Rappahannock Community College-ADN program, Warsaw
- Saint Michael College of Allied Health-ADN program, Alexandria
- Sanford Brown College-ADN program, McLean
- Sentara College of Health Sciences-BSN program, Chesapeake
- Skyline College of Practical Nursing-PN program, Roanoke
- South Central School of Practice Nursing-PN program, Hurt
- South University-BSN program, Glen Allen
- Southside Regional Medical Center-ADN program, Petersburg
- Southside Virginia Community College-ADN program, Alberta
- Stratford University-BSN program, Falls Church
- Stratford University-BSN program, Woodbridge
- University of Virginia at Wise-BSN program, Wise

Action: Recommend:

1. Accept the quarterly report as information; and
2. The next quarterly report is due on Monday, October 3, 2011.

Curriculum Change

Amherst County School of Practical Nursing Program, Monroe

Action: Recommend continuing program approval status and accept curriculum changes as information.

On-Site Visit Report – Nurse Aide Program Requiring Remediation

Heritage Hall Health Care, Big Stone Gap

Action: Recommend conditional approval with thirty (30) days to meet the following requirements:

1. Responsibilities. The primary instructor is responsible for the teaching and evaluation of students and, in addition shall: Maintain records as required by subsection A of 18VAC90-25-50 [18VAC90-25-30.B.3.d.]; and
2. A record that documents the disposition of complaints against the program shall be maintained [18VAC90-25-50.A.1.].

On-Site Visit Report – Nurse Aide Program Requiring Remediation

Heritage Hall Health Care, Clintwood

Action: Recommend conditional approval with thirty (30) days to meet the following requirements:

1. Responsibilities. The primary instructor is responsible for the teaching and evaluation of students and, in addition shall: Maintain records as required by subsection A of 18VAC90-25-50 [18VAC90-25-30.B.3.d.];
2. A record that documents the disposition of complaints against the program shall be maintained [18VAC90-25-50.A.1.]; and
3. The nurse aide education program shall provide facilities that meet federal and state requirements including: Instructional technology and equipment needed for simulating client care [18VAC90-25-50.D.5.].

On-Site Visit Report – Nurse Aide Program Requiring Remediation

Waddell Nursing and Rehabilitation Center, Galax

Action: Recommend conditional approval with thirty (30) days to meet the following requirements:

1. Responsibilities. The primary instructor is responsible for the teaching and evaluation of students and, in addition shall: Maintain records as required by subsection A of 18VAC90-25-50 [18VAC90-25-30.B.3.d.];
2. A record that documents the disposition of complaints against the program shall be maintained [18VAC90-25-50.A.1.]; and
3. The nurse aide education program shall provide facilities that meet federal and state requirements including: Instructional technology and equipment needed for simulating client care [18VAC90-25-50.D.5.].

On-Site Visit Report – Nurse Aide Program Requiring Remediation

Wytheville Community College, Wytheville

Action: Recommend conditional approval with thirty (30) days to meet the following requirements:

1. Responsibilities. The primary instructor is responsible for the teaching and evaluation of students and, in addition shall: Maintain records as required by subsection A of 18VAC90-25-50 [18VAC90-25-30.B.3.d.]; and
2. A record that documents the disposition of complaints against the program shall be maintained [18VAC90-25-50.A.1.].

On-Site Review Reports – Nurse Aide Programs Meeting All Regulations

Action: Recommend continued approval of the following nurse aide education programs:

- Chesterfield County Public Schools, Chesterfield
- Franklin Health and Rehabilitation Center, Rocky Mount
- Friendship Health Care Center, Roanoke
- GRACE Ministries, Floris United Methodist Church
- International Black Women's Congress, Norfolk
- Massanutten Technical Center, Adult and High School Program, Harrisonburg
- Medical Learning Center, Arlington
- Patrick Henry Community College, Martinsville
- Paul D. Camp Community College, Franklin
- Rappahannock Community College, Warsaw, Glenss, and Saluda
- Trinity Mission Health and Rehabilitation of Rocky Mount, Rocky Mount

Additional Education Committee Recommendations

Delegate the authority to Board staff to approve nursing education programs with curriculum changes that relate to decreasing the number of clinical hours across the life cycle as long as the hours meet Board regulation 18VAC90-20-120.E.

Delegate the authority to Board staff to approve quarterly reports from nursing education programs that meet all regulation requirements.

Meeting adjourned at 1:31 p.m.

Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director

Tomeka Dowling, R.N. M.S.
Nursing Education Consultant