

**VIRGINIA BOARD OF NURSING  
MINUTES  
July 15, 2008**

**TIME AND PLACE:** The meeting of the Board of Nursing was called to order at 9:05 A.M. on July 15, 2008 in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Richmond, Virginia.

**PRESIDING:** Florence Jones-Clarke, R.N., M.S., Vice President

**BOARD MEMBERS PRESENT:**

John M. Horn, L.P.N.  
Patricia C. Lane, R.N., B.S.N.  
Evelyn Lindsay, L.P.N.  
Lawrence L. Logan, Citizen Member  
Judith E. Piersall, R.N., B.S.N.  
G. Maxine Ponn, L.P.N.  
Patricia M. Selig, R.N., F.N.P., Ph.D.

**BOARD MEMBERS ABSENT:**

Lynne M. Cooper, Citizen Member, President  
Brenda L. Hale, R.N. Secretary  
Peregrin C. Francisco, R.N., M.S.A.  
Woody B. Hanes, R.N., M.S.N., F.N.P.

**STAFF PRESENT:**

Jay P. Douglas, R.N., M.S.M., C.S.A.C., Executive Director  
Gloria D. Mitchell, R.N., M.S.N., M.B.A., Deputy Executive Director,  
Discipline  
Brenda Krohn, R.N., M.S., Deputy Executive Director, Medication Aide  
Program Manager  
Paula B. Saxby, R.N., Ph.D., Deputy Executive Director, Education  
Jessica Ressler, R.N. Nursing Education Consultant  
Ann Tiller, Compliance Manager  
Jane Elliott, R.N., Ph.D., Discipline Staff  
Amy Davis, Administrative Assistant

**STAFF ABSENT:**

Jodi P. Power, R.N., J.D., Deputy Executive Director, Nurse Aide Registry  
Manager

**OTHERS PRESENT:**

Howard M. Casway, Senior Assistant Attorney General  
Sandra Whitley Ryals, Director, Department of Health Professions  
Elaine Yeatts, Policy Analyst, Department of Health Professions  
Barbara Applegate, Board of Nursing On-Site Visitor  
Michelle Satterlund, Lobbyist, Virginia Council of Nurse Practitioners  
Debra Lloyd, Department of Social Services  
Representatives from Blue Ridge Job Corp.

ESTABLISHMENT OF  
A QUORUM:

With eight members of the Board present, a quorum was established.

ANNOUNCEMENTS:

- Emergency evacuation procedures provided.
- Nurse Licensure Compact Administrators meeting August 4, 2008 in Nashville Tennessee, Jay Douglas, Executive Director will attend.
- National Council of State Boards of Nursing Annual Meeting and Delegate Assembly August 5 – 8, 2008 in Nashville Tennessee. Lynne M. Cooper, President and John M. Horn, L.P.N. will attend. Ms. Cooper and Mr. Horn will serve as Delegates; expenses for Ms. Cooper and Mr. Horn are being reimbursed by National Council of State Boards of Nursing.
- Department of Health Professions Board member training is scheduled for October 22, 2008.
- Linda Gross, citizen board member, resigned effective June 30, 2008. No information regarding board member appointments has been received.

DIALOGUE WITH DIRECTOR:

Ms. Ryals presented information to the Board on the following issues:

- Virginia Performs key performance measures were identified. Latest statistics regarding case processing provided, a 211% clearance rate for the Department of Health Professions; almost 43% for Nursing and 27% for Nurse aide cases. Ms. Douglas was recognized for her leadership in procedures implemented to achieve higher clearance rates. Staff involved in closing cases were also recognized for their efforts. Improved reports are available on the website.
- The Department of Health Professions has convened a workgroup to respond to the recommendation made in the HRC report regarding access to care and scope of practice for licensed nurse practitioners. This group is comprised of Ms. Ryals, Ms. Wingfield, Ms. Douglas, Dr. Harp, two representatives from the Virginia Council of Nurse Practitioners, two representatives from the Medical Society of Virginia.

ORDERING OF AGENDA: The agenda was reviewed and ordered.

CONSENT AGENDA: The Board removed two items from the proposed consent agenda. Ms. Piersall moved to accept the consent agenda which includes:

Minutes:

May 19, 2008 – Panel – Ms. Jones-Clarke  
May 20, 2008 – Board Meeting – Ms. Cooper  
May 21, 2008 – Quorum – Ms. Cooper  
May 21, 2008 – Panel – Ms. Jones-Clarke  
May 21, 2008 – Panel – Ms. Cooper  
May 22, 2008 – Panel – Ms. Cooper

Reports:

Finance Report  
Health Practitioners Intervention Program Report  
Agency Subordinate Tracking Log

REPORTS:

**Executive Director Report:**

Ms. Douglas provided an update regarding staff issues. Ms. Power continues on extended medical leave, Ms. Krohn and Dr. Saxby are sharing duties normally assigned to Ms. Power. Approval has been received to obtain temporary employees for support positions. These needs are in line with the full time position requests that were not approved in the budget request. Ms. Ryals provided additional information regarding meeting staffing needs.

**Monthly Tracking Log:**

Ms. Douglas noted the information regarding growth in the number of licensees and the impact the increased number has on Board staff in all areas including phone calls, emails, renewals, discipline, etc.

**Mary Marshall Scholarship Fund:**

Ms. Ressler explained the process of how funds are made available and that the Department of Health will meet in the first week of August to determine scholarship recipients.

RECESS:

The Board recessed at 10:15 A.M.

RECONVENTION:

The Board reconvened at 10:28 A.M.

LEGISLATION/REGULATIONS:

**Status of Board of Nursing Regulations:**

Ms. Yeatts reviewed the chart of current regulatory actions.

**Reconsideration of Proposed Regulations on Pain Management:**

Ms. Yeatts provided information regarding the recommended amendments from the Department of Planning and Budget. The suggested amendments to the pain management regulations for nurse practitioners which were adopted by the Board of Medicine on June 26, 2008 are identical to requirements for physicians and physician assistants.

Michelle Satterlund addressed the Board with concerns on behalf of the Virginia Council of Nurse Practitioners.

Dr. Selig moved to adopt the proposed regulations as previously submitted to delete (f) under subsection C 1 and amend C 3 on informed consent and treatment plan. The motion was seconded and carried unanimously.

**Adoption of Exempt Regulation Public Participation Guidelines:**

SB 734/HB1167 enacted by the 2008 General Assembly require the Department of Planning and Budget to draft model Public Participation Guideline regulations and for all agencies to either adopt the model as an exempt action or modify the model and adopt as a fast-track action.

Ms. Piersall moved to adopt the model Public Participation Guideline regulations as an exempt action and to repeal Chapter 10, which is the current

regulation for Public Participation Guidelines. The motion was seconded and carried unanimously.

OTHER MATTERS:

**Administration of Byetta by Registered Medication Aides:**

Ms. Krohn and Dr. Selig provided an overview of a request submitted by the Department of Social Services to clarify and respond to questions raised about the administration of Byetta by registered medication aides. Debra Lloyd addressed the Board with Department of Social Services concerns regarding administration of injectable medications. Dr. Selig provided information about Byetta and the infrequent use of this medication. The Board affirmed that the current medication aide curriculum and regulations appeared to be adequate at this time.

**Nurse Licensure Compact Administrators Meeting:**

Ms. Douglas provided information regarding the meeting she attended July 8, 2008 with the Nurse Licensure Compact Administrators and the National Council of State Boards of Nursing Board of Directors. Office of Telehealth Grant proposals were reviewed at the meeting, however award information has not been formally released. The meeting also addressed mutual concerns related to new states joining the Nurse Licensure Compact. The major concerns relate to core licensing requirements, NURSYS, discipline, case and communication between states with multi state licensure models and those with single state licensure models. A plan is being developed to address these concerns.

REPORTS (continued):

**Bylaws Committee Report:**

Ms. Douglas reviewed the current Bylaws and the proposed revisions. The issue will be deferred until the September 2008 Board meeting to allow proposed revisions to be reviewed by Ms. Yeatts and Mr. Casway. A draft copy that notes proposed changes will be provided ahead of the meeting. It was also noted that this would allow for participation by Ms. Hale and Ms. Francisco, Bylaw Committee members.

**Medication Aide Program Report:**

Ms. Krohn reported there are currently 425 registered medication aides, 644 applications have been approved, and are waiting for exam results. The pass rate for first time test takers is 69% and 60% pass rate for the second time test takers. Ms. Krohn noted that the barrier to applicants taking the test appeared to be financial.

**Virginia Association of Independent Specialized Education Facilities (VAISEF) Meeting:**

Ms. Krohn reviewed the minutes from the meeting held on May 29, 2008 with representatives from Department of Health Professions, Department of Social Services, Department of Mental Health/Mental Retardation and Substance Abuse Services. The meeting was held to review HB 1445 and SB 271 and the development of a medication administration training program curriculum to meet the needs of the specific student population while maintaining compliance with laws and regulations. VAISEF representatives will develop a curriculum that better meets the needs of their residential population. The group will reconvene when a proposed draft is available.

### **Old Case Blitz:**

Ms. Douglas reviewed the information provided related to progress on cases that have been received by the Board and have been open for more than 250 days since the May Board meeting. Ms. Douglas expressed her appreciation to staff that have been concentrating on processing these cases.

### **Nursing Education Capacity Summit:**

Dr. Saxby provided information to the Board regarding the Summit she attended June 26 and 27. The summit was hosted by the U.S. Department of Labor in collaboration with AARP, the Robert Wood Johnson Foundation and Health Resources Services Administration (HRSA). The focus of the summit was to discuss strategies and best practices for increasing nursing education capacity in registered nurse education programs throughout the United States. There were 18 state teams represented at the summit and each state team had 10 members. The Virginia team was comprised of members representing public and private partnerships. The summit focused on four areas identified to increase nursing capacity; strategic partnerships and resource alignment; the role of policy and regulation; increasing faculty capacity and diversity; and education redesign. Of importance to the Virginia Board of Nursing is the need for the Board to develop guidelines and standards for nursing schools to be able to use patient simulation in lieu of direct client care experiences. Dr. Saxby will be working with the education committee and Board staff to develop draft language to be presented and voted on by the Board at its November 2008 meeting. The Virginia Team will continue to meet on a regular basis to continue discussions and implementation of their plan to increase education capacity in Virginia.

## EDUCATION PROGRAMS:

### **Education Special Conference Committee:**

The Board considered the recommendations of the Education Special Conference Committee from its meeting on July 14, 2008. Ms. Lane moved to adopt the recommendations as amended. The motion was seconded and approved unanimously.

### **Distance Learning Programs:**

Dr. Saxby provided information to the Board regarding information related to distance learning programs that do not meet the Board of Nursing regulations. Excelsior College has requested an extension to the December 9, 2008 deadline as indicated in Board of Nursing Guidance Document 90-20 requiring students to complete the education program by that date. Additional information will be presented to the Board at its meeting scheduled for September 2008.

### **Current Nursing Education Issues:**

Ms. Ressler discussed issues that have been brought to her attention recently regarding nursing education that include:

- Funding:
  - There has been a decrease in Pell Grant funding. Information provided by a proprietary nursing education program indicates students are not able to obtain a 100% Pell Grant.

- The amount of money available for school loans is decreased due to the massive debt related to defaults (student non-repayment).
- The criteria for borrowing money for a school loan has increased to a credit score of 750 or 800.
- The high interest rate, as much as 18%, on school loans.
- The Virginia Community College System has decreased the amount of funding for all programs, including nursing. Several nursing education programs have nursing faculty vacancies that they are not able to fill.
- George Washington University Board of Trustees do not want to invest funds to outfit or build out classroom and lab space until after provisional approval is granted and students are accepted for admission. The Board is not able to provide provisional approval until the facility has been deemed adequate.
- Faculty:
  - The inability to fill faculty positions due to a decrease in funding for programs in the Virginia Community College System.
  - Faculty in proprietary nursing education programs changing employment on a more frequent basis and then submitting requests for a new nursing education program.
- Qualified Applicants:
  - Two new nursing education programs have reported difficulty in finding qualified applicants.
  - One nursing education program that received Board approval to admit students in March 2008 has one qualified applicant. All other applicants for this program are seeking transfers from schools where they have either failed or have been terminated from another program. The program has concerns admitting students that have either failed or been terminated from other programs to avoid obtaining a negative impression of the quality of the education program.
  - Another school has 5 qualified applicants out of nearly 100 who applied.

**NCLEX Plan:**

Ms. Ressler reported nursing education programs that have a NCLEX pass rate of less than 80% is due to the ability to attract qualified applicants. Plans of correction include to increase the admission requirements, in an effort to attract quality students that may produce quality outcomes; students complete prerequisites before being admitted into the nursing program; standardized testing; overcoming differences in faculty and clinical theories.

OTHER MATTERS (continued):

**Status of Appeals:**

The status of the appeal regarding Elizabeth Leming was provided by Mr. Casway. The case is scheduled for August 4, 2008 in Roanoke. An appeal has

been received regarding Sallie Drake, additional information is being sent to the attorney.

Ms. Ryals and Ms. Yeatts left the meeting.

RECESS: The Board recessed at 12:10 P.M.

RECONVENTION: The Board reconvened at 1:00 P.M.

**Review of Guidance Document 90-6:**

Ms. Douglas received a request for the Board to review and amend the guidance document to allow for removal of a PICC line in the home. Dr. Selig moved to modify Guidance Document 90-6 to include a change of the word “procedure” to “placement” in item #6. This change would allow for removal of a PICC line in the home. The motion was seconded and carried. Ms. Jones-Clarke, Ms. Lane, Ms. Lindsay, Mr. Logan, Ms. Piersall and Ms. Ponn were in favor of the motion. Mr. Horn opposed the motion.

Ms. Ressler and Dr. Saxby left the meeting.

**CONSIDERATION OF AGENCY SUBORDINATE RECOMMENDATIONS, APPLICANTS AND CONSENT ORDERS:**

**Bateena R. Martin, C.M.T. Applicant**

Ms. Martin appeared.

CLOSED MEETING: Ms. Lindsay moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:20 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Martin. Additionally, Ms. Lindsay moved that Ms. Douglas, Ms. Krohn, Ms. Mitchell, Ms. Tiller, Ms. Davis and Mr. Casway to attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 1:25 P.M.

Ms. Lindsay moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

Dr. Selig moved accept the recommended decision of the agency subordinate that the application of Bateena Martin for certification by examination be approved and that upon verification of entry into a recovery monitoring contract with the Health Practitioners Intervention Program, issue Ms. Martin a certificate to practice as a massage therapist with terms. The motion was seconded and carried unanimously.

**Bethany Satterwhite, L.P.N. 0002-070741**

Ms. Satterwhite appeared, accompanied by her attorney, Margaret Hardy.

**CLOSED MEETING:**

Ms. Lindsay moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:40 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Satterwhite. Additionally, Ms. Lindsay moved that Ms. Douglas, Ms. Krohn, Ms. Mitchell, Ms. Tiller, Ms. Davis and Mr. Casway to attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations.

The motion was seconded and carried unanimously.

**RECONVENTION:**

The Board reconvened in open session at 1:43 P.M.

Ms. Lindsay moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

Ms. Lane moved to reject the recommended decision of the agency subordinate and refer the matter of Ms. Satterwhite to a formal hearing. The motion was seconded and carried. Ms. Lindsay, Ms. Lane, Ms. Jones-Clarke, Mr. Horn and Ms. Ponn were in favor of the motion. Ms. Piersall, Mr. Logan and Dr. Selig opposed the motion.

**Seneatha K. Gay, R.N. Applicant**

Ms. Gay appeared.

**CLOSED MEETING:**

Ms. Lindsay moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:55 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Gay. Additionally, Ms. Lindsay moved that Ms. Douglas, Ms. Krohn, Ms. Mitchell, Ms. Tiller, Ms. Davis and Mr. Casway to attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations.

The motion was seconded and carried unanimously.

**RECONVENTION:**

The Board reconvened in open session at 2:10 P.M.

Ms. Lindsay moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

Dr. Selig moved to accept the recommended decision of the agency subordinate that the application of Seneatha Gay for licensure by endorsement

be approved and that upon verification of entry into and continued compliance with a recovery monitoring contract with the Health Practitioners Intervention Program, Ms. Gay be issued a license to practice as a professional nurse in the Commonwealth. The motion was seconded and carried. Dr. Selig, Mr. Logan, Mr. Horn, Ms. Piersall, Ms. Jones-Clarke, Ms. Lane and Ms. Lindsay were in favor of the motion. Ms. Ponn opposed the motion.

**Myann Pendleton, C.N.A. 1401-101084**

Ms. Pendleton appeared, accompanied by her attorney, Henry McLaughlin.

**CLOSED MEETING:**

Ms. Lindsay moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:17 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Pendleton. Additionally, Ms. Lindsay moved that Ms. Douglas, Ms. Krohn, Ms. Mitchell, Ms. Tiller, Ms. Davis and Mr. Casway to attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations.

The motion was seconded and carried unanimously.

**RECONVENTION:**

The Board reconvened in open session at 2:21 P.M.

Ms. Lindsay moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

Ms. Piersall moved to accept the recommended decision of the agency subordinate that Myann Pendleton be reprimanded. Ms. Piersall, Mr. Horn, Ms. Ponn, Mr. Logan and Dr. Selig were in favor of the motion. Ms. Jones-Clarke, Ms. Lindsay and Ms. Lane opposed the motion.

**Anthony Newton, C.N.A. 1401-079201**

Mr. Newton appeared.

**CLOSED MEETING:**

Ms. Lindsay moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:30 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Newton. Additionally, Ms. Lindsay moved that Ms. Douglas, Ms. Krohn, Ms. Mitchell, Ms. Tiller, Ms. Davis and Mr. Casway to attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations.

The motion was seconded and carried unanimously.

**RECONVENTION:**

The Board reconvened in open session at 2:33 P.M.

Ms. Lindsay moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such

public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

Dr. Selig moved to accept the recommended decision of the agency subordinate that the certificate of Anthony Newton to practice as a nurse aide be revoked with a finding of abuse. The motion was seconded and carried unanimously.

RECESS: The Board recessed at 2:35 P.M.

RECONVENTION: The Board reconvened at 2:43 P.M.

CLOSED MEETING: Ms. Lindsay moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:45 P.M. for the purpose of deliberation for discussion and consideration of consent orders and agency subordinate recommendations. Additionally, Ms. Lindsay moved that Ms. Douglas, Ms. Krohn, Ms. Mitchell, Ms. Tiller, Ms. Davis and Mr. Casway to attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations.  
The motion was seconded and carried unanimously.

RECONVENTION: The Board reconvened in open session at 3:10 P.M.

Ms. Lindsay moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

**Neola P. Holloway, L.P.N. 0002-039369**

Ms. Holloway did not appear.

Ms. Lane moved to accept the consent order for the voluntary surrender for indefinite suspension of Neola Holloway's right to renew her license to practice practical nursing. The motion was seconded and carried unanimously.

**Elizabeth McGinnis, R.N. 0001-062905**

Ms. McGinnis did not appear.

Ms. Lane moved to accept the consent order to accept the voluntary surrender for indefinite suspension of Elizabeth McGinnis' licensure to practice professional nursing. The motion was seconded and carried unanimously.

**Mary Ann Wolf, R.N. 0001-078639**

Ms. Wolf did not appear.

Ms. Piersall moved to accept the consent order to indefinitely suspend the professional nursing license of Mary Ann Wolf for a period of not less than one year. The motion was seconded and carried unanimously.

**Nicole Dike, L.P.N. 0002-069811**

Ms. Dike did not appear.

Ms. Lindsay moved to accept the consent order to indefinitely suspend for a period of not less than two years. The motion was seconded and carried unanimously. The motion was seconded and carried unanimously.

**Olayide Kuteyi, L.P.N. 0002-077887**

Ms. Kuteyi did not appear.

Ms. Lane moved to accept the consent order to accept the voluntary surrender of Olayide Kuteyi's license to practice practical nursing. The motion was seconded and carried unanimously.

**Adrienne Cicio, R.N. 0001-165306**

Ms. Cicio did not appear.

Ms. Piersall moved to accept the consent order to indefinitely suspend the professional nursing license of Adrienne Cicio, stay said suspension contingent upon verification of entry into a recovery monitoring contract with the Health Practitioners Intervention Program. The motion was seconded and carried unanimously.

**Teresa T. Gower, R.N. 0001-139798**

Ms. Gower did not appear.

Ms. Lindsay moved to accept the consent order to indefinitely suspend the professional nursing license of Teresa Gower. The motion was seconded and carried unanimously.

**Cynthia K. E. Clark, R. N. 0001-124659**

Ms. Clark did not appear.

Ms. Lindsay moved to accept the consent order for the involuntary surrender for indefinite suspension of Cynthia Clark's license to practice professional nursing. The motion was seconded and carried unanimously.

**Grace Dadzie, C.N.A. Applicant**

Ms. Dadzie did not appear.

Mr. Horn moved to accept the recommendation of the agency subordinate to deny the application for nurse aide certification by endorsement and that a finding of neglect based on a single occurrence be entered. The motion was seconded and carried unanimously.

**Natasha D. Whitlock, C.N.A. 1401-067137; L.P.N. Applicant**

Ms. Whitlock did not appear.

Ms. Lindsay moved to accept the recommendation of the agency subordinate that Natasha Whitlock be reprimanded in her nurse aide practice. Further, that the application for licensure by examination as a practical nurse be approved and upon successful completion of the NCLEX-PN she be issued an unrestricted license to practice as a practical nurse. The motion was seconded and carried unanimously.

**LaCher E. Hatch, C.N.A. Applicant**

Ms. Hatch did not appear.

Ms. Lane moved to accept the recommendation of the agency subordinate that the application of LaCher Hatch for certification by endorsement as a nurse aide be denied and that a finding of misappropriation of patient property be entered. The motion was seconded and carried unanimously.

**Catherine A. Sassani, R.N. Applicant**

Ms. Sassani did not appear.

Dr. Selig moved to modify the recommendation of the agency subordinate to approve Catherine Sassani's application for licensure as a professional nurse, contingent upon verification into and continued compliance with a recovery monitoring contract with the Health Practitioners Intervention Program. The motion was seconded and carried. Mr. Horn, Ms. Lane, Ms. Lindsay, Mr. Logan, Ms. Piersall, Ms. Ponn and Dr. Selig were in favor of the motion. Ms. Jones-Clarke opposed the motion.

**Tammy L. Smith, C.N.A. Applicant**

Ms. Smith did not appear.

Ms. Piersall moved to accept the recommendation of the agency subordinate to deny the application of Tammy Smith for certification by examination as a nurse aide. The motion was seconded and carried unanimously.

**Wendy Girty, L.P.N. 0002-070345**

Ms. Girty did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to indefinitely suspend the practical nursing license of Wendy Girty for a period of not less than two years and until such time as she can appear before the Board and demonstrate that she is safe and competent to practice. The motion was seconded and carried unanimously.

**Brigitta Savino, R.N. 0001-186244**

Ms. Savino did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to indefinitely suspend the right of Brigitta Savino to renew her professional nursing license for not less than two years and until such time as she can appear before the Board and show that she is safe and competent to

resume the practice of nursing. The motion was seconded and carried unanimously.

**Helen St. Sauver, L.P.N. 0002-043710**

Ms. St. Sauver did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to indefinitely suspend the license of Helen St. Sauver until such time as she can appear before the Board and demonstrate that she is safe and competent to resume practice. The motion was seconded and carried unanimously.

**Richard Thomas, L.P.N. 0002-047930**

Mr. Thomas did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to take no action at this time, contingent upon Richard Thomas' continued compliance with the terms and conditions of the recovery monitoring contract with the Health Practitioners Intervention Program. The motion was seconded and carried unanimously.

**Pamela Waller, L.P.N. 0002-063679**

Ms. Waller did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to indefinitely suspend the license of Pamela Waller for not less than two years and until such time as she can appear before the Board and demonstrate that she is safe and competent to return to practice. The motion was seconded and carried unanimously.

**Brandy L. McCulloch, C.N.A. 1401-090874**

Ms. McCulloch did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to revoke Brandy McCulloch's right to renew her certificate and that a finding of abuse be entered. The motion was seconded and carried unanimously.

**Patricia L. Graves, C.N.A. 1401-071224**

Ms. Graves did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to revoke Patricia Graves' right to renew her nurse aide certificate and that a finding of misappropriation be entered against her. The motion was seconded and carried unanimously.

**Mary L. Reynolds, C.N.A 1401-031961**

Ms. Reynolds did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to reprimand Mary Reynolds. The motion was seconded and carried unanimously.

**Dawn S. Walker Sinckler, C.N.A. 1401-098641**

Ms. Walker Sinckler did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to revoke the right of Dawn Walker Sinckler to renew her nurse aide certificate and that a finding of abuse be entered. The motion was seconded and carried unanimously.

**Debra S. Hale, C.N.A. 1401-076729**

Ms. Hale did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to reprimand Debra Hale. The motion was seconded and carried unanimously.

**Gloria J. Kenny, C.N.A. 1401-014213**

Ms. Kenny did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to revoke the right of Gloria Kenny to renew her certificate as a nurse aide and that findings of abuse and misappropriation of patient property be entered. The motion was seconded and carried unanimously.

**Musu K. Koroma, C.N.A. 1401-101872**

Ms. Koroma did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to reprimand Musu Koroma. The motion was seconded and carried unanimously.

**Robin Chesson, C.N.A. 1401-106270**

Ms. Chesson did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to grant Robin Chesson's petition for removal of the finding of fact of neglect based on a single occurrence. The motion was seconded and carried unanimously.

**Debra L. Nixon, C.N.A. 1401-108162**

Ms. Nixon did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to revoke the nurse aide certificate of Debra Nixon and that a finding of abuse and neglect be entered. The motion was seconded and carried unanimously.

**Sidney Griffin-Rutherford, C.N.A. 1401-103259**

Ms. Griffin-Rutherford did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to indefinitely suspend the certificate of Sidney Griffin-Rutherford with said suspension stayed contingent upon the Board receiving evidence of entry into a recovery monitoring contract with the Health Practitioners Intervention Program and six months compliance with said contract. The motion was seconded and carried unanimously.

**Tonya Lee Turner, C.N.A. 1401-105213**

Ms. Turner did not appear.

Mr. Horn moved to accept the recommended decision of the agency subordinate to indefinitely suspend the nurse aide certificate for not less than two years and until such time as she is able to demonstrate that she can resume the safe and competent practice as a nurse aide. The motion was seconded and carried unanimously.

**Kellie Bell, R.N. 0001-187028**

Ms. Bell did not appear.

Dr. Selig moved to accept the amended recommended decision of the agency subordinate to indefinitely suspend the professional nursing license of Kellie Bell until such time as Ms. Bell can demonstrate that she is safe to resume the safe and competent practice of professional nursing. The motion was seconded and carried unanimously.

**Kathy Collins, L.P.N. 0002-06923**

Ms. Collins did not appear.

Ms. Piersall moved to accept the modified recommended decision of the agency subordinate to indefinitely suspend the practical nursing license of Kathy Collins until such time as she can appear before the Board and provide sufficient evidence that she is safe and competent to practice. The motion was seconded and carried unanimously.

**Julie Gale, L.P.N. 0002-071104**

Ms. Gale did not appear.

Ms. Piersall moved to accept the recommended decision of the agency subordinate to reprimand Julie Gale and further order her to pay a \$300 monetary penalty to the Board within sixty days of entry of the order. The motion was seconded and carried unanimously.

**Katherine Hartwell, R.N. 0002-180488**

Ms. Hartwell did not appear.

Dr. Selig moved to accept the recommended decision of the agency subordinate to take no action against the professional nursing license of Katherine Hartwell contingent upon her entry into a recovery monitoring

contract with the Health Practitioners Intervention Program within sixty days of the order and her continued compliance with the terms of the contract. The motion was seconded and carried unanimously.

**Elizabeth Jones, L.P.N. 0002-055290**

Ms. Jones did not appear.

Ms. Piersall moved to accept the recommended decision of the agency subordinate to indefinitely suspend the practical nursing license of Elizabeth Jones for a period of not less than two years, and until such time as she can appear before the board and show that she is safe and competent to resume the practice of nursing. The motion was seconded and carried unanimously.

**Jennifer Jones, L.P.N. 0002-056080**

Ms. Jones did not appear.

Ms. Piersall moved to accept the amended recommended decision of the agency subordinate. The motion was seconded and carried unanimously.

**Wendy Jones, R.N. 0001-146436**

Ms. Jones did not appear.

Ms. Lane moved to accept the modified recommended decision of the agency subordinate to place Wendy Jones on indefinite probation and to include upon receipt of the evaluation by a mental health specialist, the matter will be referred back to an agency subordinate for final disposition. The motion was seconded and carried unanimously.

**Melanie Leonhart Jones, R.N. 0001-178815**

Ms. Leonhart Jones did not appear.

Ms. Piersall moved to reject the recommended decision of the agency subordinate and refer the matter of Melanie Leonhart Jones to a formal hearing. The motion was seconded and carried unanimously.

**Angela Rorrer, R.N. 0001-127241**

Ms. Rorrer did not appear.

Ms. Lane moved to reject the recommended decision of the agency subordinate and refer the matter of Angela Rorrer to a formal hearing. The motion was seconded and carried unanimously.

**Trina Spessert, R.N. 0001-208055**

Ms. Spessert did not appear.

Ms. Lindsay moved to reject the recommended decision of the agency subordinate and refer the matter of Trina Spessert to a formal hearing. The motion was seconded and carried unanimously.

**Margaret Turner, R.N. 0001-098754**

Ms. Turner did not appear.

Dr. Selig moved to reject the recommended decision of the agency subordinate and refer the matter of Margaret Turner to a formal hearing. The motion was seconded and carried unanimously.

**Jennifer Wake, R.N. 0001-192023**

Ms. Wake did not appear.

Ms. Lane moved to accept the recommended decision of the agency subordinate to revoke the professional nursing license of Jennifer Wake. The motion was seconded and carried unanimously.

**Antoinette M. Whitehead, C.N.A. 1401-054688**

Ms. Whitehead did not appear.

Ms. Piersall moved to reject the recommended decision of the agency subordinate due to inadequate notice and refer the matter of Antoinette Whitehead to a Special Conference Committee. The motion was seconded unanimously.

**Jay A. Harrison, Jr., R.N. 0001-172040**

Mr. Harrison did not appear.

Ms. Lane moved to accept the recommended decision of the agency subordinate to indefinitely suspend Jay Harrison's right to renew his professional nursing license for not less than two years and until such time as he is able to resume the safe and competent practice of professional nursing. The motion was seconded and carried unanimously.

**Beverly M. Wilkins, R.N. 0001-10207**

Ms. Wilkins did not appear.

Ms. Lane moved to modify the agency subordinate recommendation to suspend the professional nursing license of Beverly Wilkins and stay the suspension contingent upon entering in the Health Practitioners Intervention Program and compliance with a recovery monitoring contract. The motion was seconded and carried. Ms. Jones-Clarke, Mr. Horn, Ms. Lane, Ms. Lindsay, Mr. Logan and Ms. Piersall were in favor of the motion. Ms. Ponn and Dr. Selig opposed the motion.

**Florine T. Fulwood, C.N.A. 1401-102586**

Ms. Fulwood did not appear.

Dr. Selig moved to accept the recommended decision of the agency subordinate to revoke the nurse aide certificate of Florine Fulwood and enter a finding of abuse and misappropriation of patient property. The motion was seconded and carried unanimously.

**Phyllis A. Davis, L.P.N. 0002-036860**

Ms. Davis did not appear.

Ms. Piersall moved to accept the recommended decision of the agency subordinate to issue a reprimand to Phyllis Davis. The motion was seconded and carried unanimously.

**Breanna J. Burkhart, C.N.A. 1401-114351**

Ms. Burkhart did not appear.

Dr. Selig moved to accept the modified recommended decision of the agency subordinate to revoke Breanna Burkhart's nurse aide certificate and the right to renew her certificate and enter a finding of abuse and neglect. The motion was seconded and carried unanimously.

**Robtees E. Smith, C.N.A. 1401-089257; L.P.N. Applicant**

Ms. Smith did not appear.

Ms. Piersall moved to accept the recommended decision of the agency subordinate to issue a reprimand to Robtees Smith in his nurse aide practice and to deny the application for licensure as a practical nurse. The motion was seconded and carried unanimously.

Ms. Ressler and Dr. Saxby rejoined the meeting.

**Request for Accommodation:**

CLOSED SESSION:

Ms. Lindsay moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 5:10 P.M. for the purpose of deliberation to reach a decision in the matter of accommodation requests. Additionally, Ms. Lindsay moved that Dr. Saxby, Ms. Ressler, Ms. Tiller, Ms. Davis, Ms. Douglas, Ms. Mitchell, Ms. Krohn and Mr. Casway attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Board in its deliberations. The motion was seconded and approved unanimously.

RECONVENTION:

The Board reconvened in open session at 5:25 P.M.

Ms. Lindsay moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

**Eva Kerenyi, R.M.A. Applicant**

Dr. Selig moved to deny the request of Eva Kerenyi to allow the examination for registration as medication aide be read to the applicant.

The motion was seconded and approved unanimously.

**Shannon Liedquist, R.N. Applicant**

Ms. Lane moved to grant approval to Shannon Liedquist for time and one half and a private room to take the NCLEX-RN examination.

The motion was seconded and carried unanimously.

**Noel Rose Mekkawi, R.N. Applicant**

Ms. Piersall moved to deny the request of Noel Rose Mekkawi for a private room and extra time to take the NCLEX-RN based on a lack of supporting documentation.

The motion was seconded and carried unanimously.

**Nathalie Boucher-Walter, R.N. Applicant**

Ms. Lindsay moved to grant approval for time and one half and a private room for Nathalie Boucher-Walter to take the NCLEX-RN.

The motion was seconded and carried unanimously.

**ADJOURNMENT:**

As there was no additional business, the meeting was adjourned at 5:25 P.M.

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Florence Jones-Clarke, R.N. M.S.  
Vice President

Note - Copies of reports referenced can be obtained by contacting the Board of Nursing office.

**VIRGINIA BOARD OF NURSING  
EDUCATION INFORMAL CONFERENCE COMMITTEE  
MINUTES  
July 14, 2008**

TIME AND PLACE: The meeting of the Education Special Conference Committee was convened at 9:06 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Richmond, Virginia.

MEMBERS PRESENT: Judith E. Piersall, R.N., B.S.N., Chairperson  
Florence Jones-Clarke, R.N., M.S.  
Patricia Lane, R.N., B.S.N., M.B.A.

STAFF PRESENT: Jay Douglas, R.N., M.S.M., C.S.A.C., Executive Director  
Paula B. Saxby, R.N., Ph.D., Deputy Executive Director, Education  
Jessica C. Ressler, R.N.C., M.S.N., Nursing Education Consultant  
Barbara Applegate, R.N., B.S.N., On-Site Visitor  
Jean Moseley, R.N., M.S., On-Site Visitor  
Ann L. Unholz, R.N., M.S.N., On-Site Visitor

CONFERENCES SCHEDULED:

**REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS**

**Continued Approval Survey Visit**

J Sargeant Reynolds Community College – Associate Degree Nursing Education Program, Richmond  
Nancy O'Donnell and Carol Carr were in attendance.

At 9:20 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of J Sargeant Reynolds Community College – Associate Degree Nursing Education Program, Richmond. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary. The three on-site visitors also attended the closed session as part of their orientation to their role as on-site visitors, but did not participate in the discussion.

The motion was seconded and carried unanimously. The

Committee reconvened in open session at 9:28 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend granting continued approval of this pre-licensure registered nursing program with 30 days to submit documentation regarding the following:

1. Documentation regarding the student files should state that this is now the policy and student records will meet the requirements of the Board of Nursing regulations [18 VAC 90-20-11.B.1-3];
2. Documentation regarding the employer survey should be the actual survey that will be put into effect for the most recent graduating class and must address the issues of nursing education and preparedness of the graduate for the workplace [18 VAC 90-20-130.A. and 18 VAC 90-20-90.C.5]; and
3. Documentation that the statement regarding Rappahannock Community College that appears in the course catalog indicating a cooperative agreement has or will be removed from the next college catalog.

**Temporary Cessation of Admissions to a Nursing Program**

J Sargeant Reynolds Community College – Practical Nursing Education Program, Richmond  
Nancy O'Donnell and Carol Carr were in attendance.

**Action:** Recommend:

1. Accept the report as information; and
2. Require quarterly reports that will keep the Board aware of the current situation and the plans for the direction of this practical nursing education program. Please submit those reports on October 15, 2008; January 9, 2009; and April 15, 2009.

**NCLEX Review Plan for Programs with Pass Rates Below 80%**

Bon Secours Memorial School of Nursing – Diploma Degree Nursing Education Program, Richmond  
Susan Bodin was in attendance.

At 9:45 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Bon Secours Memorial School of Nursing – Diploma Degree Nursing Education Program, Richmond. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary. The three on-site visitors also attended the closed session as part of their orientation to their role as on-site visitors, but did not participate in the discussion.

The motion was seconded and carried unanimously. The

Committee reconvened in open session at 9:55 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act

and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

Accept the report as information.

Submit an interim report concerning the NCLEX plan of correction by December 15, 2008.

**Application, Fee, Letter of Intent, and Provisional Approval**

Virginia Career Institute – Registered Nursing Education Program, Virginia Beach

Suzanne Bolt, Kathy Hill, Katherine Walton, and Carmel White were in attendance.

At 10:47 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Virginia Career Institute – Registered Nursing Education Program, Virginia Beach. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary. The three on-site visitors also attended the closed session as part of their orientation to their role as on-site visitors, but did not participate in the discussion.

The motion was seconded and carried unanimously. The

Committee reconvened in open session at 11:04 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Granting provisional approval to establish this practical nursing education program;

2. The authorization to admit students and advertise this program is **not** granted until a site visit is conducted by a Board representative; and
3. Clarify the name of the RN program director at the Virginia Beach campus within thirty (30) days.

**Application, Fee, Letter of Intent, and Provisional Approval**

Virginia Career Institute – Practical Nursing Education Program,  
Richmond

Suzanne Bolt, Kathy Hill, Katherine Walton, and Carmel White  
were in attendance.

At 10:47 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Virginia Career Institute – Practical Nursing Education Program, Richmond. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary. The three on-site visitors also attended the closed session as part of their orientation to their role as on-site visitors, but did not participate in the discussion.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:04 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Deny granting provisional approval to establish this practical nursing education program until a program director has been appointed and there is sufficient faculty to initiate the program [18 VAC 90-20-50.A.1]; and
2. The authorization to admit students and advertise this program is **not** granted until a site visit is conducted by a Board representative.

**Application, Fee, Letter of Intent, and Provisional Approval**  
Virginia Career Institute – Registered Nursing Education Program, Richmond  
Suzanne Bolt, Kathy Hill, Katherine Walton, and Carmel White were in attendance.

At 10:47 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Virginia Career Institute – Registered Nursing Education Program, Richmond.

Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary. The three on-site visitors also attended the closed session as part of their orientation to their role as on-site visitors, but did not participate in the discussion.

The motion was seconded and carried unanimously. The

Committee reconvened in open session at 11:04 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act

and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Deny granting provisional approval to establish this registered nursing education program until a program director has been appointed and there is sufficient faculty to initiate the program [18 VAC 90-20-50.A.1]; and
2. The authorization to admit students and advertise this program is **not** granted until a site visit is conducted by a Board representative.

**Approval Survey Visit**

Blue Ridge Job Corps – Practical Nursing Education Program, Marion

Suzan Widener and Linda Walton were in attendance.

At 11:28 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Blue Ridge Job Corps – Practical Nursing Education Program, Marion. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary. The three on-site visitors also attended the closed session as part of their orientation to their role as on-site visitors, but did not participate in the discussion.

The motion was seconded and carried unanimously. The

Committee reconvened in open session at 11:36 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

1. Continue provisional approval for this practical nursing education program based on:

- The NCLEX-PN pass rate of 36.36% for the first graduating class; and
  - The results of the survey visit [18VAC 90-20-60.B.]
2. Quarterly reports shall continue with the next being due August 22, 2008. That report should address the recommendations for program improvement as listed below:
- a. Two of the four clinical agreements state that in clinical the ratio of faculty to students cannot exceed 1:15. The clinical ratio prescribed by regulation is 1:10 **18VAC90-20-90.B.2**. The clinical agreements need to reflect that ratio;

- b. Add to the library at least one additional resource book for each course; one of each course textbook; a laboratory values book; an additional nursing dictionary; a text related to chronic illnesses, communicable diseases, community health, nursing process, nursing care plans, etc;
  - c. The program may wish to use TOEFL testing for ESL students;
  - d. Review, revise, and consider removing information relating to delegation in Fundamentals 1 and 2. Add to the curriculum Board of Nursing regulation 18VAC90-20-420. Delegation is not the role of the LPN- clarify delegation vs assignment;
  - e. Review the grading scale and determine whether the course passing grade should be increased above 70%;
  - f. Review the course evaluation percentages in the student handbook and syllabus. Discuss removing non-academic activities percentage points from each course's grading scale. At present all courses are based on 55% testing and 45% non-academics;
  - g. Review and revise the nursing philosophy to reflect current practical nursing education standards and practical nursing practice and beliefs;
  - h. Medical Terminology was made a self-taught course. The students admitted not doing the course on their own. The program may wish to place it back into the curriculum plan so that students will complete assignments and learn basic terminology;
  - i. Review and revise syllabi to differentiate between chapter objectives; and
  - j. Update the skills lab with an intradermal arm, heart/lung simulator, and bowel sounds simulator.
3. An NCLEX-PN plan of correction is due on August 22, 2008 and should address the factors contributing to the low pass rate and a plan to improve the pass rate; and
  4. Documentation regarding the resolution of the requirements not met as listed below is due within sixty (60) days:
    - a. The organizational chart does not show the relationship between this practical nursing education program and its clinical agencies **[18VAC90-20-70.D]**;
    - b. A program budget was not available for review **[18VAV90-20-70.E]**;
    - c. There is no Systematic Plan of Evaluation for program review **[18VAC90-20-80.3, 18VAC90-20-90.C.6]**;
    - d. There are no written objectives, methodology, or evaluation procedures in place relating to preceptorships. The Director of Nursing and faculty do not conduct an orientation program for preceptors or students. There is no evaluation of students re: precepted experiences **[18VAC90-20-95.A.1,2,4]**;
    - e. The minutes of faculty meetings do not reflect total program review **[18VAC90-20-110.A.3]**;
    - f. There was no nursing program calendar available for review for the practical nursing education program **[18VAC90-20-110.A.3]**;

- g. The Board representative could not locate objectives relating to the prevention of patient neglect and abandonment **[18VAC90-20-120.B.5.c]**;
- h. There are no periodic evaluations of nursing resources, facilities, and services. There is an exit interview, but no graduate or employer survey is in place **[18VAC90-20-130.A]**;
- i. The library resources are not adequate for this practical nursing education program. The minimal resources are current, but too limited in number to be accessible to students for research purposes **[18VAC90-20-130.D]**;

- j. There is no sense that the program director is in charge of this practical nursing education program. In discussions, the program director does not have the final say in the admission of students **[18VAC90-20-90.C.3.5.6]**.

A comment in the Program's Self-Study in 18VAC90-20-130.F does not

answer the requirements of this regulation. It is not a valid comment and has

no bearing on the regulation. When asked about it, the program director said

they were not her words. The words had been changed "by administration;"

and

- k. There were no objectives for observational experiences available for review

**[18VAC90-20-130.F]**.

### **Approval Survey Visit**

Southside Virginia Community College – Practical Nursing  
Education Program, Farmville  
Lisa Bennett was in attendance.

At 11:41 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Southside Virginia Community College – Practical Nursing Education Program, Farmville. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary. The three on-site visitors also attended the closed session as part of their orientation to their role as on-site visitors, but did not participate in the discussion.

The motion was seconded and carried unanimously. The

Committee reconvened in open session at 11:49 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend granting approval of this practical nursing program.

No further quarterly reports are necessary. The next survey visit will be conducted in 2016.

The following **recommendations** are made for program improvement:

1. Improve the quality of the discussions of the Advisory Committee to reflect the systematic plan of evaluation. The minutes should reflect the role of the committee in total program review;
2. Develop an agenda for the Advisory Committee to guide discussions necessary for total program review as stated in the systematic plan of evaluation;
3. Review and re-develop the philosophy and objectives of this practical nursing education program to include the current faculty beliefs and expectations.

**Application, Fee and Letter of Intent Received to Establish a Nursing Program**

Longwood University – Baccalaureate Degree Nursing Education Program, Farmville

Dr. Jean Sorrells-Jones was in attendance.

At 11:52 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Longwood University – Baccalaureate Degree Nursing Education Program, Farmville. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary. The three on-site visitors also attended the closed session as part of their orientation to their role as on-site visitors, but did not participate in the discussion.

The motion was seconded and carried unanimously. The

Committee reconvened in open session at 11:59 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action: Recommend:**

1. Accept the application as information; and
2. The admission of students and the advertisement of this proposed pre-licensure BSN program is not authorized.

**NCLEX Review Plan for Programs with Pass Rates Below 80%**

Shenandoah University – Baccalaureate Degree Nursing Education Program, Winchester

Dr. Kathryn Ganske was in attendance.

At 12:10 p.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Shenandoah University – Baccalaureate Degree Nursing Education Program,

Winchester. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary. The three on-site visitors also attended the closed session as part of their orientation to their role as on-site visitors, but did not participate in the discussion.

The motion was seconded and carried unanimously. The

Committee reconvened in open session at 12:20 p.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

Accept the report as information.

Submit an interim report concerning the NCLEX plan of correction by December 15, 2008.

**Quarterly Reports**

American International Institute of Health – Practical Nursing Education Program, Arlington

**Action:** Recommend:

1. Accept the report as information;
2. Request that the program clarify that the nursing faculty is teaching nursing courses, both theory and clinical [**18VAC90-20-90.A.1**].

**Application and Provisional Approval to Establish a Nursing Program**

REDD Educational Institute – Practical Nursing Education Program, Chesapeake

Mark Dominado, Simone Reid, Jeffrey Reyes, and Margaret Dominado were in attendance.

At 12:38 p.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of REDD Educational Institute – Practical Nursing Education Program, Chesapeake. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary. The three on-site visitors also attended the closed session as part of their orientation to their role as on-site visitors, but did not participate in the discussion.

The motion was seconded and carried unanimously. The

Committee reconvened in open session at 12:48 p.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

Accept the application to establish a practical nursing program and deny provisional approval for this practical nursing program until the application is complete and the program appears before the Education Informal Conference Committee.

**Provisional Approval to Establish a Nursing Education Program**

ITT Technical Institute – Associate Degree Nursing Education Program, Norfolk

David Murray, Peggy Keen, Christine Ettehad, David Catalano, and Louise Hart were in attendance.

At 12:53 p.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of ITT Technical Institute – Associate Degree Nursing Education Program, Norfolk. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary. The three on-site visitors also attended the closed session as part of their orientation to their role as on-site visitors, but did not participate in the discussion.

The motion was seconded and carried unanimously. The

Committee reconvened in open session at 12:58 p.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend:

Deny provisional approval to establish a pre-licensure registered nursing education program until a program director is named and appears before the Board at the Education Informal Conference Committee.

**Provisional Approval Survey Visit**

National School of Nursing and Allied Health – Practical Nursing  
Education Program, Woodbridge  
Musa Bangura and Linus Luki were in attendance.

**Action:** Recommend:

1. Grant provisional approval to establish this practical nursing education program; and
2. The authorization to admit students and advertise this program is contingent upon receipt of copies of purchase orders for additional supplies and textbooks for students.

**Quarterly Reports**

Career Training Solutions – Associate Degree Nursing Education Program, Fredericksburg

**Action:** Recommend:

1. Accept the report as information;
2. The next quarterly report is due October 15, 2008.

**Quarterly Reports**

Rappahannock Community College – Associate Degree Nursing Education Program, Warsaw

**Action:** Recommend:

1. Accept the report as information.
2. The next quarterly report is due October 15, 2008.

**Quarterly Reports**

Standard Healthcare Services, Inc. – Practical Nursing Education Program, Falls Church

**Action:** Recommend:

1. Accept the report as information.
2. The next quarterly report is due October 15, 2008.

**Quarterly Reports**

TESST College of Technology – Practical Nursing Education Program, Alexandria

**Action:** Recommend:

1. Accept the report as information.
2. The next report is due immediately following the closure of this program and no later than September 15, 2008. In that report, include the arrangements made to safeguard the student/graduate records **18VAC90-20-170.C.1.**

**Quarterly Reports**

Virginia Commonwealth Nursing Program – Associate Degree Nursing Education Program, Collaborative Program

**Action:** Recommend:

1. Accept the report as information;
2. The next quarterly report is due October 15, 2008.

**Quarterly Reports**

Medical Careers College – Practical Nursing Education Program,  
Richmond

**Action:** Recommend:

1. Accept the report as information;
2. The next quarterly report is due October 15, 2008.

**Request for additional Information**

Medical Careers College – Associate Degree Nursing Education  
Program, Richmond

**Action:** Recommend:

Accept the report as information as fulfilling all requirements for  
provisional approval.

**Request for additional Information**

Centura College – Practical Nursing Education Programs, Norfolk  
and Richmond

**Action:** Recommend:

1. Accept the report as information; and
2. Provide the Board with any information from the Department of  
Education relating to this name change.

**NCLEX Review Plan for Programs with Pass Rates Below 80%**

Mountain Empire Community College – Practical Nursing  
Education Program, Big Stone Gap

**Action:** Recommend:

Accept the report as information.

Submit an interim report concerning the NCLEX plan of correction  
by December 15, 2008.

**NCLEX Review Plan for Programs with Pass Rates Below 80%**

Ultimate Health School – Practical Nursing Education Program,  
Falls Church

**Action:** Recommend:

Accept the report as information.

Submit an interim report concerning the NCLEX plan of correction by December 15, 2008.

**NCLEX Review Plan for Programs with Pass Rates Below 80%**

Paul D. Camp Community College – Associate Degree Nursing Education Program, Franklin

**Action:** Recommend:

Accept the report as information.

Submit an interim report concerning the NCLEX plan of correction by December 15, 2008.

**NCLEX Review Plan for Programs with Pass Rates Below 80%**

Virginia Beach School of Practical Nursing – Practical Nursing Education Program, Virginia Beach

**Action:** Recommend:

Accept the report as information.

Submit an interim report concerning the NCLEX plan of correction by December 15, 2008.

**NCLEX Review Plan for Programs with Pass Rates Below 80%**

Petersburg Public Schools Practical Nursing Program – Practical Nursing Education Program, Petersburg

**Action:** Recommend:

Accept the report as information.

Submit an interim report concerning the NCLEX plan of correction by December 15, 2008.

**NCLEX Review Plan for Programs with Pass Rates Below 80%**

Tidewater Tech/Centura College – Practical Nursing Education Program, Norfolk and Richmond

**Action:** Recommend:

Accept the report as information.

Submit an interim report concerning the NCLEX plan of correction by December 15, 2008.

**NCLEX Review Plan for Programs with Pass Rates Below 80%**

The University of Virginia's College at Wise – Baccalaureate Degree Nursing Education Program, Wise

**Action:** Recommend:

1. Accept the report as information.
2. The next quarterly reports is due October 15, 2008.
3. Submit an interim report concerning the NCLEX plan of correction by December 15, 2008.

**NCLEX Review Plan for Programs with Pass Rates Below 80%**

Medical Careers Institute – Associate Degree Nursing Education Program, Newport News

**Action:** Recommend:

Accept the report as information.

Submit an interim report concerning the NCLEX plan of correction by December 15, 2008.

**NCLEX Review Plan for Programs with Pass Rates Below 80%**

Lord Fairfax Community College – Associate Degree Nursing Education Program, Middletown and Fauquier

**Action:** Recommend:

Accept the report as information.

Submit an interim report concerning the NCLEX plan of correction by December 15, 2008.

**Continued Faculty Exception**

Portsmouth Public Schools – Practical Nursing Education Program, Portsmouth

**Action:** Recommend:

Continued faculty exception.

**Continued Faculty Exception**



**Action:** Recommend:  
Continued faculty exception.

**Continued Faculty Exception**

Amherst County School of Practical Nursing – Practical Nursing  
Education Program, Amherst

**Action:** Recommend:  
Continued faculty exception.

**Provisional Approval Site Visit-Practical Nursing Program**

Gee's Career Training Institute, Dumfries

**Action:** Recommend provisional approval pending receipt of the  
following:

1. Documentation that a program director has been named  
[18 VAC  
90-20-50.A.1];
2. Documentation for the rotation of students through the skills  
lab;  
and
3. Until receipt of the above, the authorization to advertise the  
program and to admit students is not granted.

**Application to Establish a Nurse Aide Education Program**

Shenandoah Nursing Home, Fishersville

**Action:** Recommend approval of the nurse aide education  
program at Shenandoah Nursing Home in Fishersville pending  
receipt of the following:

1. Add content and objective for “appropriate management of  
conflict” [18 VAC 90-25-40.A.10]; and
2. Add content and objective for “maintaining care and security of  
the client’s personal possessions” [18 VAC 90-25-40.A.7.e].

**On Site Review Report – Nurse Aide Education Programs**

Campbell County Technical Center, Rustburg

**Action:** Recommend:

A. Conditional approval with ninety (90) days to meet the  
following requirements:

1. Ensure that content and skills demonstration is complete for  
“dealing with obstructed airways and fall prevention” prior to

- direct contact of a student with a nursing home facility client [18 VAC 90-25-40.A.1]; and
2. Ensure that objectives for each unit of instruction are stated in behavioral terms which are measurable" [18 VAC 90-25-40.B.1.].

- B. The following suggestions for improving the program:
1. Revise schedule for the nurse aide program;
  2. Clearly and consistently document successful performance on the skills checklist;
  3. Consider adding parent and student verification on the criminal background and barrier crime sheet;
  4. Provide administrative release time for the primary instructor;  
and
  5. Ensure that textbook and audiovisuals are current and relevant.

**On Site Review Report – Nurse Aide Education Programs**

Golden Living Center – Shenandoah Valley, Buena Vista

**Action:** Recommend conditional approval with thirty (30) days to meet the following requirements:

1. Ensure that all instructional personnel demonstrate competence to teach adults [18 VAC 90-25-30.D.];
2. Ensure that instructional personnel are on site solely to supervise students when students are giving direct client care [18 VAC 90-25-30.F];
3. Ensure that objectives for each unit of instruction are stated in behavioral terms that are Measurable [18 VAC 90-25-40.B.1];
4. Ensure that objectives for each unit of instruction are reviewed with the students at the beginning of each unit [18 VAC 90-25-40.B.2];
5. Ensure that students are given a copy of their skills record at the completion of their program [18 VAC 90-25-50.A.1];
6. Ensure there is a record that documents the disposition of complaints against the program [18 VAC 90-25-50.A.3];
7. Ensure that the student name badge clearly distinguishes them as “nurse aide student” [18 VAC 90-25-50.B.]; and
8. Ensure availability of instructional technology and equipment for simulating client care [18 VAC 90-25-50.D.5].

The following suggestion for improving the program:

1. Revise the skills list to include commonly performed skills; and
2. Add the name of the school and contact information to the top of the skills list.

**On Site Review Report – Nurse Aide Education Programs**

Nelson County High School, Lovingston

**Action:** Recommend

A. conditional approval with ninety (90) days to meet the following requirements:

1. Ensure that the primary instructor meets the long term care work requirement [18 VAC 90-25-30.B.2.b.];

2. Ensure that the primary instructor meets the requirement of competence to teach [18 VAC 90-25-30.D.];
  3. Ensure that content and skills demonstration is complete for “dealing with obstructed airways and fall prevention” prior to direct contact of a student with a nursing home facility client [18 VAC 90-25-40.A.1];
  4. Ensure that objectives for each unit of instruction are stated in behavioral terms which are measurable” [18 VAC 90-25-40.B.1.];
  5. Ensure that objectives for each unit of instruction are reviewed with the students at the beginning of each unit [18 VAC 90-25-40.B.2];
  6. Ensure that students are given a copy of their skills record at the completion of their program [18 VAC 90-25-50.A.1];
  7. Ensure there is a record that documents the disposition of complaints against the program [18 VAC 90-25-50.A.3]; and
  8. Ensure availability of instructional technology and equipment for simulating client care [18 VAC 90-25-50.D.5].
- B. The following suggestions for improving the program:
1. Ensure school administration are familiar with regulations governing nurse aide education programs;
  2. Consider consulting with JoAnn Wakelyn at the VA Dept. of Education for current information for the health occupations curriculum;
  3. Ensure that the primary instructor has access to the NNAAP test results;
  4. Encourage the primary instructor to network with other instructors and school administrators;
  5. Ensure accuracy of program hours; and
  6. Revise course syllabus to reflect curriculum content covered.

**On Site Review Report – Nurse Aide Education Programs**  
North Stafford High School, Stafford

**Action:** Recommend conditional approval with ninety (90) days to meet the following requirement:

Ensure that the students name badge reflects their first and last names [18 VAC 90-25-15.A].

The following suggestion to improving the program:

Consider scheduling a full day for the clinical experience at the nursing home to better expose the student to the realities of the CNA role.

**On Site Review Report – Nurse Aide Education Programs**

Powhatan High School, Powhatan

**Action:** Recommend conditional approval with ninety (90) days to meet the following requirements:

1. Ensure that students are given a copy of applicable law regarding criminal history records checks for employment in certain health care facilities and a list of crimes which pose a barrier to such employment [18 VAC 90-25-20.B.3.]; and
2. Add content and objective for “teaching the client in self-care according to the client’s abilities as directed by a supervisor” [18 VAC 90-25-40.A.6.f.].

The following suggestions for improving the program:

1. Change the wording on the certificate of completion to read “Virginia Board of Nursing” rather than “State Board of Nursing”;
2. Add space on the skills record for the signatures of the instructor(s) and the student; and
3. Explore and implement teaching/learning strategies in an effort to increase the pass-rate on the skills portion of the NNAAP exam, such as simulated testing of performance of 5 skills in 25 minutes.

### **On Site Review Report – Programs meeting all regulations**

**Action:** Recommend continued approval of the following nurse aide education programs:

Birmingham Green, Manassas  
Blacksburg High School (Montgomery County Public Schools),  
Blacksburg  
Chesapeake Center for Science and Technology (Adult &  
Continuing Education Program), Chesapeake  
Clark County High School, Berryville  
Floyd County High School, Floyd  
Golden Living Center-Blue Ridge, Galax  
Health Service and Education, Newport News  
Mountain View Nursing Home, Aroda  
New River Community College, Dublin  
Petersburg Public Schools (Adult & High School Programs),  
Petersburg  
Pittsylvania Career & Technical Center, Chatham  
T.H. Badger Career & Technical Education Center, Onley  
Woodrow Wilson Rehabilitation Center, Fishersville  
Virginia Health Services, James River Convalescent Center,  
Newport News  
Virginia Health Services, Lancashire Convalescent Center,  
Kilmarnock  
Virginia Health Services, Walter Reed Convalescent Center,  
Gloucester  
Virginia Health Services, York Convalescent Center, Yorktown

**Follow-up On Site Review Report Nurse Aide Education Program**

Autumn Care of Madison, Madison

**Action:** Recommend continued approval of the nurse aide education program at Autumn Care of Madison.

**Postponed On Site Review**

Chesapeake Center for Science and Technology (High School Program), Chesapeake

**Action:** Recommend acceptance of the report as information. The on-site review of the nurse aide education program at Chesapeake Center for Science and Technology (High School Program) will be conducted sometime this fall (2008).

**Program Evaluation Report – Nurse Aide Education Programs meeting all Regulations**

**Action:** Recommend continued **approval** of the following nurse aide education programs:

Accuhealth Educational Systems, Richmond  
Franklin County High School, Rocky Mount  
Maralex Allied Health Educational Services, Alexandria  
R.J. Reynolds-Patrick County Memorial Hospital, Stuart  
Salem Health & Rehab Center, Salem

Meeting adjourned at 1:15 p.m.

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Paula B. Saxby, R.N., Ph.D.  
Deputy Executive Director, Education

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Nursing Education Consultant