

**VIRGINIA BOARD OF MEDICINE  
EXECUTIVE COMMITTEE MINUTES**

Friday, December 8, 2006

Department of Health Professions

Richmond, VA

**CALL TO ORDER:** The meeting of the Committee convened at 8:25 a.m.

**MEMBERS PRESENT:** Malcolm Cothran, MD, President  
Gen. Clara Adams-Ender, RN, MSN, USA Retired  
Sandra Bell, MD  
Suzanne Everhart, DO  
Stephen Heretick, JD, Vice-President  
Valerie Hoffman, DC  
Jane Piness, MD, Secretary/Treasurer  
Ellen Shapiro, DPM

**MEMBERS ABSENT:** None

**STAFF PRESENT:** William L. Harp, MD, Executive Director  
Jennifer Deschenes, Deputy Executive Director - Discipline  
Barbara Matusiak, MD, Medical Review Coordinator  
Ola Powers, Deputy Executive Director - Licensure  
Sandra Ryals, Director, DHP  
Emily Wingfield, Chief Deputy Director, DHP  
Elaine Yeatts, DHP Senior Policy Analyst  
Colanthia Morton Opher, Recording Secretary

**OTHERS PRESENT:** W. Scott Johnson, MSV  
Tyler Cox, MSV

**Introduction**

Dr. Cothran introduced Sandra Ryals, Director of Department of Health Profession.

Ms. Ryals addressed the Board and touched on some of the key initiatives and challenges facing the Board as well as the agency. Ms. Ryals commented on the Health Reform Commission and the movement of key performance areas and strategic planning to review current licensure and disciplinary processes with the intent to improve customer satisfaction as well as the efficiency of case closure. Ms. Ryals also advised that information will be forthcoming on criminal background checks as it develops. Ms. Ryals stated that she was thankful for the highly competent board staff and thanked the Board for their commitment and involvement to the regulatory process.

**Adoption of Agenda**

Dr. Everhart moved to adopt the agenda as presented. The motion was seconded and carried.

### **Approval of the August 11, 2006 Minutes**

Dr. Everhart moved to accept the minutes of August 11, 2006. The motion was seconded and carried.

### **Public Comment on Agenda Items**

There was no public comment on agenda items.

### **NEW BUSINESS**

#### **Changes in Code Cites**

Ms. Yeatts reviewed sections of the Board's regulations identified by the Regulatory Reform Commission as needing minor language changes to comport with the corresponding statutes. Dr. Hoffman moved to accept the suggested language changes to bring the regulations into agreement with §54.1-2924 to §54.1-2408.2. The motion was seconded and carried.

Ms. Yeatts then reviewed the chart of regulatory actions and mentioned that the final regulations for the practice of licensed midwives were still pending approval and acknowledged that there would be a gap between the expiration of the emergency regulations and the approval of the final. Ms. Yeatts also pointed out that the regulations on compounding and continuing medical education were awaiting approval.

#### **Consideration of Consent Orders**

Dr. Piness moved that the Board convene a closed meeting pursuant to §2.2-3711.A(28) of the Code of Virginia, for the purpose of deliberation to consider several proposed settlement offers for cases pending before the Board.

The Board re-convened in open session and certified that the matters discussed in the closed session met the requirements of §2.2-3712 of the Code

#### **Announcements**

Next scheduled meeting: April 6, 2007

**Adjournment:** With no other business to conduct, the meeting adjourned at 9:35 a.m.

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Malcolm L. Cothran, MD  
President

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William L. Harp, M.D.  
Executive Director

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Colanthia Morton Opher  
Recording Secretary