

BOARD FOR PROFESSIONAL SOIL SCIENTISTS

MEETING MINUTES

Before the meeting was called to order, new Board members Ann F. Jennings and David L. Davis were sworn in by Deputy Secretary Bernard Henderson of the office of the Secretary of the Commonwealth.

The Board for Soil Scientists met on August 20, 2002 at the Department of Professional and Occupational Regulation (DPOR), 3600 West Broad Street, Richmond, Virginia. William F. Sledjeski, acting Chairperson, called the meeting to order at 10:15 a.m. with the following members present:

William F. Sledjeski
Carl D. Peacock, Jr
David L. Davis
Ann F. Jennings

Board member Ann Coles arrived at 10:35 and left at 12:15.

Board members absent were W. Lee Daniels and Donald R. Young.

Present from the Department of Professional and Occupational Regulation were Sandra Whitley Ryals, Chief Deputy Director, Mark N. Courtney, Assistant Director, Werner Versch, II, Board Administrator and Judy Coward, Program Support Technician Senior. Present for a portion of the meeting were Louise Fontaine Ware, Director, Mary Broz, Communications Director, Karen W. O'Neal, Deputy Director, Marian H. Brooks, Board Administrator, and Trisha L. Henshaw, Administrative Assistant.

Jennifer Williamson, Assistant Attorney General was present.

There was no public comment.

Public Comment

Motion was made by Mr. Peacock and seconded by Ms. Jennings to approve agenda. Voting for this action were all Board members.

Approval of Agenda

Motion was made by Mr. Peacock and seconded by Mr. Sledjeski to approve minutes of the February 13, 2002 meeting. Voting for this action were all Board members.

Approval of the February 13, 2002 Minutes

Ms. Ware introduced herself along with Ms. Ryals and Ms. O'Neal. She outlined Ms. O'Neal's new responsibilities as Deputy Director of Regulatory Programs. Ms. O'Neal announced that Mr. Courtney would become responsible for the Board for Professional Soil Scientists. Mr. Courtney introduced his staff to the Board and gave the

Staff Changes

members his telephone number. Mr. Versch indicated the shift in responsibilities would probably be effective by the end of August.

Before leaving, Ms. Ware welcomed new Board members and thanked those old members who had served.

Jennifer Williamson from the Attorney Generals Office will now represent the Soil Scientists Board. She assured the Board that she would try to attend all Board meetings.

Mr. Versch announced that the Executive Order was issued after the last Board Meeting. The Governor is inviting all professionals to hold conferences in Virginia. Board members are requested to talk to associations and professional organizations to encourage them to hold meetings in Virginia. Any information can be forwarded to Mr. Courtney.

Executive Order EO#6

Mr. Versch distributed a letter from Brian M. McCormick of the Attorney Generals' Office, stating that the Code of Virginia does not give authority to start continuing education. A reason has to be proven in the form of complaints or a lack of knowledge in the field to substantiate the need for continuing education.

Old Business - Continuing Education

Mr. Sledjeski recommended the Board discuss the need for continuing education at a later date, when it is necessary.

Motion was made by Mr. Peacock to nominate Mr. Sledjeski as chairperson. Motion was seconded by Ann Jennings. Voting for this action were all Board members.

Election of Chairperson & Vice Chairperson

Motion was made by Mr. Peacock to nominate Ms. Jennings as vice chairperson. Motion was seconded by Mr. Sledjeski. Voting for this action were all Board members.

Mr. Sledjeski introduced himself and requested that each Board member introduce themselves.

Introduction of Board Members

Mr. Versch presented to the Board a draft letter directed to the Department of Health prepared for the Chairman's signature. Mr. Peacock recommended the letter be addressed to Robert Hicks. The intent of the letter is to have an agreement between AOSE and the Board. Mr. Sledjeski provided the Board with a background of possible situations which resulted in the draft. Mr. Versch asked if the

New Business

letter should include any complaints instead of final disposition.

Mr. Versch presented the Board with draft legislation to remove the waiver provision from the Soil Scientist statute. Ms. Ryals notified the Board of an earlier timetable for submission of proposed legislation. Submissions should meet the following criteria as presented by the Governor: (1) the proposal implements a Secretary's initiative consistent with the Governor's policy initiatives; (2) the proposal addresses critical issues; (3) the proposal meets a budget amendment; or (4) the proposal deals new situations which requires new legislation. Also, included are issues the Department has identified that another agency is taking on and matters relating to this agency in which we are concerned about. Mr. Versch notified the Board that the earliest that the draft legislation would be considered is the 2004 legislation; however, he introduced other methods of getting the legislation passed, perhaps by contacting associations, lobbyists, etc.

Wetland Delineators Regulations - A copy of the Soil Scientists regulations were distributed to use as a guideline. Mr. Versch advised that a Pre-NOIRA had been sent and approved. A list of all Wetland Delineators has been secured and the process has started. Regulations have to be drafted. Mr. Courtney outlined the procedure for adopting the Regulations, which takes approximately two years. Mr. Versch asked if the entire Board would like to meet or set up a committee. Mr. Sledjeski recommended the entire Board initiate the regulations. A meeting was tentative set for October 1 at 10:00 a.m. Absent Board members will be notified and mailed a copy of the guideline regulations.

Mr. Courtney indicated the test process was handled separately and included the Exam Section. An exam should be prepared by July 1, 2004. Regulations and exam procedures should be accomplished parallel or very close. Mr. Courtney recommended securing a vendor.

The Board adjourned for lunch at 11:55 and reconvened at 12:30.

Lunch

Procedures for reviewing applications for Wetland Delineators were discussed. Ms. O'Neal recommended a short session for topics before their meeting on October 1.

New Business cont'd

Mr. Peacock requested to be placed on the list for member training.

The Board continued to work on Wetland Delineators regulations, using

the Soil Scientists regulations as a guide. Mr. Versch recommended using language understood by the general public. Ms. Williams indicated that regulations are governed by the statutes and when there is a duplication, it should be crossed out of the regulations. Mr. Courtney advised that the statutes are placed in back of the regulations booklet, and the regulations expand the statutes.

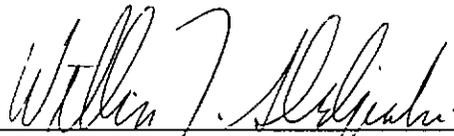
Mr. Versch briefed the Board on certain portions of the regulations to use as examples and the options that the Wetland Delineators could use. He also used examples of situations from other boards. Mr. Courtney emphasized more time should be spent on Part II – Entry requirements and Part IV –Standards of Practice and Conduct.

Conflict of Interest Forms were signed.

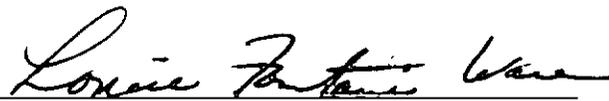
Conflict of Interest

There being no further business, the meeting was adjourned at 1:12 p.m.

Adjournment



William F. Sledjeski, Chair



Louise Fontaine Ware, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT

1. Name: Alice Coles
2. Title: Member – Virginia Board for Soil Scientists
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction _____

6. I declare that:

(a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction.

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 8/20/02

Signature: 

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT

1. Name: David L. Davis
2. Title: Member – Virginia Board for Soil Scientists
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction Public Meeting

6. I declare that:

- (a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction.

Board of Professional Soil Scientists & Veterans Professionals
VA. Assoc. of Veterans Professionals

- (b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: 08/20/2002

Signature: 

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT

1. Name: Ann F. Jennings
2. Title: Member – Virginia Board for Soil Scientists
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction I am a member of
the Virginia Association of Wetland Professionals.
6. I declare that: VAWP is actively interested in the new wetland
certification program.
 - (a) I am a member of the following business, profession, occupation, or group,
the members of which are affected by the transaction.
VA. ASSOC. OF WET. PROFESSIONALS
 - (b) I am able to participate in this transaction fairly, objectively, and in the public
interest.

Dated: 8.20.02

Signature: Ann F. Jennings

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT

1. Name: Carl D. Peacock, Jr.
2. Title: Member – Virginia Board for Soil Scientists
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction _____

6. I declare that:

- (a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction.

Soil Scientist

- (b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated: August 20, 2002

Signature: Carl D. Peacock Jr

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT

1. Name: William F. Sledjeski
2. Title: Vice-Chairman – Virginia Board for Soil Scientists
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Board Meeting
5. Nature of Personal Interest Affected by Transaction _____

BOARD MEETING

6. I declare that:

- (a) I am a member of the following business, profession, occupation, or group, the members of which are affected by the transaction.

PROFESSIONAL SOIL SCIENTISTS

- (b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Dated:

AUGUST 20, 2002

Signature:

