

(DRAFT)
Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
May 22, 2012 (9:00 a.m.)

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

E. C. "Chick" Pace, III, Board member, presided. No other Board members were present.

Joseph Haughwout, Linda Rhodenhiser, and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

- | | |
|---|---|
| 1. Southern Floors & Acoustics Inc. File Number 2011-04915 (Disc.) (NO DECISION MADE) | Kelley Litzner – C |
| 2. Kenneth Wayne Ferguson t/a First Class Roofing/Landscaping & Tree Service File Number 2012-01220 (Disc.) (NO DECISION MADE) | Kenneth Ferguson – R |
| 3. John L. Bisnett, Sr. t/a J L Bisnett Construction File Number 2011-04647 (Disc.) (NO DECISION MADE) | Laura Bisnett – for R Ralph Miller - C |
| 4. Virginia Air Duct, Inc. t/a Virginia Air Mechanical Heating & Cooling File Number 2012-01880 (Disc.) (NO DECISION MADE) | James Sitton, II – R Atty |

5. Superior Mechanical Services LLC
t/a Virginia Air Mechanical Heating & Cooling
File Number 2012-02301 (Disc.)
(NO DECISION MADE)

James Sitton, II – R Atty

The meeting adjourned at 1:47 p.m.

BOARD FOR CONTRACTORS

Erby G. "Rudy" Middleton, Chairman

Gordon N. Dixon, Secretary

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Custodian of Records