

**DRAFT**  
**Minutes of Meeting**  
**BOARD FOR CONTRACTORS**  
**INFORMAL FACT-FINDING CONFERENCES**  
**April 2, 2012 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Homer "Pete" Sumpter, Board member, presided. No other Board members were present.

Joseph Haughwout and Steve Kirschner appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

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|---|--|
| 1. Dawn A. Bonura<br>File Number 2012-00135 (Disc.)<br>(NO DECISION MADE)   | Dawn Bonura – R<br>Shirley Miller – W<br>Robin Hudgins – W |
| 2. Commonwealth Remodeling of Virginia Corp<br>File Number 2012-00136 (Disc.)<br>(NO DECISION MADE)                 | Dawn Bonura – R<br>Shirley Miller – W<br>Robin Hudgins – W |
| 3. Southern Woodworking of the Peninsula Inc.<br>File Number 2012-00889 (Disc.)<br>(NO DECISION MADE)               | Vicki LaBarre – C  |
| 4. Wendall D. Dillow, Sr.<br>t/a W. B. Quality Construction<br>File Number 2012-02031 (Disc.)<br>(NO DECISION MADE) | None   |
| 5. Thomas Reid<br>t/a T Reid Electrical Co.   | None   |

File Number 2012-01866 (Disc.)  
(NO DECISION MADE)

The meeting adjourned at 1:19 p.m.

BOARD FOR CONTRACTORS

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Troy Smith, Jr., Chairman

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Gordon N. Dixon, Secretary

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Custodian of Records