

**Draft Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
April 12, 2012**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer presided. No Board members were present.

Candace M. Howard, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
PB=Principal Broker  
SA-Sales Agent  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Timberlynn Construction Inc.  
File Number: 2012-02179  
Start Time: 10:09 a.m.  
End Time: 10:53 a.m.  
**NO DECISION MADE**

A- Timothy Phelps  
W- Mary Phelps

2. Alexander Robinson Collins III  
File Number: 2012-02180  
Start Time: 11:02 a.m.  
End Time: 11:18 a.m.  
**NO DECISION MADE**

A- Alexander Collins

3. C&E Electrical Services LLC  
File Number: 2012-02182  
Start Time: 11:26 a.m.  
End Time: 11:49 a.m.  
**NO DECISION MADE**

A- Charles Terry

4. Thomas L. Beazley  
File Number: 2012-02364  
Start Time: 1:15 p.m.  
End Time: 1:32 p.m.  
**NO DECISION MADE**

A- Thomas L. Beazley

5. Professional Associate Contractors Inc.  
File Number: 2012-02365  
Start Time: 1:44 p.m.  
End Time: 2:40 p.m.  
**NO DECISION MADE**

A- Steven Rosso

The meeting adjourned at 2:40 p.m.

Board for Contractors

---

Troy Smith, Chairman

---

Gordon N. Dixon, Secretary

COPY TESTE:

---

Custodian of Records