

**Draft Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
January 4, 2011 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

William Rusher, presiding officer, presided. E.C. "Chick" Pace III, Board member, observed. No other Board members were present.

Dean Weston Ricks, Joseph Haughwout, Doug Schroder, and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. Crawford Construction Company of Virginia
File Number 2010-02923 (Disc.)
(NO DECISION MADE)

Elwood Crawford, Jr. – R
Michael Heikes – R Atty
Jonathan Klem – C
Bonnie Klem – C

2. Schaffer Construction Co. Inc.
File Number 2010-04102 (Disc.)
(NO DECISION MADE)

Marvin Schaffer – R
Leo (Joe) Gibbs – C

3. Raymond F. Evans
t/a Choice Construction
File Number 2010-03469 (Disc.)
(NO DECISION MADE)

Raymond Evans – R
Samuel Baronian, Jr. – R Atty
David Hammond – C
Karen Hammond – C
Michael Matthews – W
Glenn Otto – W

4. Ralph A. Mawyer III and Shannon D. Mawyer
t/a R and S Outdoors
File Number 2010-05195 (Disc.)
(NO DECISION MADE)

Ralph Mawyer III – R
Shannon Mawyer – R
Anton Stelly – R Atty

5. Jamie Steven Cook
File Number 2011-00392 (Disc.)
(NO DECISION MADE)

None

The meeting adjourned at 3:31 p.m.

BOARD FOR CONTRACTORS

Dorothy L. Wood, Chairman

Gordon Dixon, Secretary

COPY TESTE:

Custodian of Records