

**(Draft)**  
**Minutes of Meeting**  
**BOARD FOR CONTRACTORS**  
**INFORMAL FACT-FINDING CONFERENCES**  
**August 17, 2010 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ruth Ann Wall, presiding officer, presided. No Board members were present.

Caroline Pruett and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

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|---|--|
| 1. Ashlee Kersey<br>t/a All Exteriors<br>File Number 2010-02638 (Disc.)<br>(NO DECISION MADE)                               | None                                     |
| 2. Benjamin and Angela Turner<br>t/a B & A Construction and Roofing<br>File Number 2010-02157 (Disc.)<br>(NO DECISION MADE) | None                                     |
| 3. Cardinal Construction Services Inc<br>File Number 2010-04229 (Disc.)<br>(NO DECISION MADE)                               | Patrick Rankin - R                       |
| 4. Christopher M. Atkins<br>t/a ADCO Construction<br>File Number 2010-02386 (Disc.)<br>(NO DECISION MADE)                   | Atkins – R<br>Oleta Clark – C (by phone) |

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| 5. Christopher M. Atkins<br>t/a ADCO Construction<br>File Number 2010-03954 (Disc)<br>(NO DECISION MADE)         | Atkins – R     |
| 6. Scott Joseph Barry<br>t/a SSB Painting & Design<br>File Number 2010-02464 (Disc.)<br>(NO DECISION MADE)       | Barry – R      |
| 7. Daly Business Services LLC<br>t/a Alley's Tree Removal<br>File Number 2010-02940 (Disc)<br>(NO DECISION MADE) | Chris Daly – R |

The meeting adjourned at 1:42 p.m.

BOARD FOR CONTRACTORS

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Dorothy L. Wood, Chairman

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Gordon Dixon, Secretary

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Custodian of Records