

**(Draft) Minutes of Meeting
Board for Contractors
INFORMAL FACT-FINDING CONFERENCES
July 21, 2010 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Deborah L. Tomlin, Board Member. No other Board members were present.

Victoria S. Traylor appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Otis L. Mitchell IV &
Pine Grove Builders Inc.
File Number 2009-04472
(NO DECISION MADE)

C=Mr. & Mrs. Mitchell

2. Alice Osgood &
Jonathan C. Nixon
t/a JTL Construction
File Number 2010-00909
(NO DECISION MADE)

C=Ms. Osgood

3. Jeffrey & Jennifer Phaneuf &
Michael D. Perry
t/a Solid Concepts
File Number 2010-01592
(NO DECISION MADE)

C=Mr. & Mr. Phaneuf

4. Jody T. Barry &
James Christopher Maloney
t/a The James River Company
File Number 2010-01989
(NO DECISION MADE)

C=Mr. Barry
W/C=Mrs. Barry
R=Mr. Maloney

5. Luis A. Richards &

C=Mr. Richards

LCS Contracting LLC
File Number 2009-04536
(NO DECISION MADE)

W/C=Mr. Cameron

6. Carmel B. Whetzel &
Windows Direct of Winchester LLC
File Number 2009-03611
(NO DECISION MADE)

C=Mr. Whetzel

7. John J. McCargo &
Barry Wayne Dixon
t/a Dixon Builders
File Number 2010-01962
(NO DECISION MADE)

C=Mr. McCargo
A/C= Mr. Hawthorne

The meeting adjourned at 2:14 p.m.

Board for Contractors

Dorothy L. Wood, Chairman

Gordon N. Dixon, Secretary

COPY TESTE:

Custodian of Records