

**Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
DECEMBER 4, 2008**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Diversified Construction, LLC
File Number 2009-01739
(NO DECISION MADE)

Erik Allen – A

2. Curtis Lee Moore
t/a Curtis Painting
File Number 2009-01742
(NO DECISION MADE)

Cutis Moore – A

3. Maurice Lamar Sanders
File Number 2009-01744
(NO DECISION MADE)

Maurice Sanders – A
Shareen Byrd - W

4. Zimmerman Development, LLC
t/a WZ Homes
File Number 2009-01931
(NO DECISION MADE)

Erik Zimmerman - A

The meeting adjourned at 12:30 PM

BOARD FOR CONTRACTORS

Mark D. Kinser

Mark D. Kinser, Chairman

Jay DeBoer

Jay DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Ann Marie Brigil
Title: Presiding Officers
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on December 4, 2008
5. Nature of Personal Interest Affected by Transaction: _____
None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ann Marie Brigil _____
Signature Date 12/4/08