

**Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
October 16, 2008 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ruth Ann Wall, presiding officer, presided. No Board members were present.

Dean Weston Ricks, Joseph Haughwout, Jr. and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim  
Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney

Participants

- |  |                    |
|--|--------------------|
| 1. Walls Custom Builders Corp.<br>File Number #2007-04514 (Disc)<br>(NO DECISION MADE)     | None               |
| 2. Walls Custom Builders Corp.<br>File Number #2007-04984 (Disc)<br>(NO DECISION MADE)     | Fronia West – C    |
| 3. Walls Custom Builders Corp.<br>File Number #2007-05254 (Disc)<br>(NO DECISION MADE)     | None               |
| 4. Walls Custom Builders Corp.<br>File Number #2008-00574 (Disc)<br>(NO DECISION MADE)     | William Atkins – W |
| 5. Timberline Design and Build Inc.<br>File Number 2008-02957 (Disc)<br>(NO DECISION MADE) | None               |

6. Timberline Design and Build Inc.  
File Number 2008-03548 (Disc.)  
(NO DECISION MADE)

John Shumway – C  
Sarah Shumway – C

7. Delaware Elevator, Inc.  
File Number 2009-00665 (Disc.)  
(NO DECISION MADE)

Charles E. Meeks, Jr. – R  
David Smarte – W

8. Quality Advantage Construction Corporation  
File Number 2009-00784 (Disc.)  
(NO DECISION MADE)

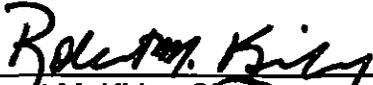
None

9. William Hicks  
t/a Willy Hicks Paving  
File Number 2009-00744 (Disc.)  
(NO DECISION MADE)

William H. Hicks – R

The meeting adjourned at 1:22 p.m.

BOARD FOR CONTRACTORS

  
Robert M. Kirby, Chairman

  
Jay Webber, Secretary

COPY TESTE:

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Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ruth Ann Wall
2. Title: Presiding Officer
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on October 16, 2008
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ruth Ann Wall  
Signature

10/16/08

10/16/08  
Date