

**BOARD FOR CONTRACTORS COMMITTEE  
MEETING MINUTES**

The Board for Contractors Committee (The Committee) met on Monday, December 15, 2008, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Michael D. Redifer, Chairman  
William Rusher, Vice Chairman  
Robert Kirby  
Jack Miller

Committee members Mark Cronin and Jeffrey Modisett were not present.

The following DPOR staff attended the meeting:

Eric L. Olson, Executive Director  
Adrienne Mayo, Regulatory Boards Administrator  
Jill Richardson, Licensing & Education Administrator  
Karen Bullock, Administrative Assistant

Chairman Michael Redifer called the meeting to order at 2:04 p.m.

**Call To Order**

The Meeting Agenda was approved unanimously. Motion made by **Mr. Kirby** seconded by **Mr. Rusher**.

**Approval of Agenda**

The Minutes from the October 27, 2008, Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Kirby**, seconded by **Mr. Rusher**.

**Minutes Adopted**

There was no Public Comment.

**Public Comment**

After a brief discussion and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously voted to remove agenda item-Draft Legislation for Elevator Mechanics from the agenda.

**Draft Legislation for Elevator Mechanics**

A. The Committee reviewed a total of six applications for proposed education provider and courses. Five were recommended for approval.

**Education Provider Applicants:**

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve Virginia Building and Code Officials Association-Continuing Education (Electrical, HVAC, Plumbing and Gas Fitting) Course.

**Virginia Building and Code Officials Association**

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve United States Corp of Engineers Learning Center-Continuing Education (Electrical) course, contingent on providing a disclaimer.

**United States Corp of Engineers Learning Center**

Amy Bolina on behalf of Jade Learning attended the meeting and addressed the Committee.

**Jade Learning**

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve Jade Learning-Continuing Education (HVAC and Electrical) course.

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board approve Freedom Business School-Pre-license and Remedial Education (Basic) Course, continent on the addition of a web browser timer.

**Freedom Business School**

After discussion, and a motion by **Mr. Rusher**, seconded by **Mr. Kirby**, the Committee unanimously recommended that the Board approve Carr Contracting Services-Pre-license and Remedial Education (Basic) Course, retroactive to October 28, 2008.

**Carr Contracting Services**

After discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously recommended that the Board not approve Middle Department Inspection Agency-Continuing Education (Electrical, HVAC, Plumbing and Gas Fitting) Course.

**Middle Department Inspection Agency**

**B.** Staff members from the Department of Housing and Community Development (DHCD) shared with the Committee upcoming HUD mandates for Manufactured Housing. The Committee discussed how the mandate would affect the Qualifying Individual (QI) requirements for contracting firms and upon a motion from **Mr. Kirby**, seconded by **Mr. Miller**, the Committee unanimously recommended to grant approval only to DHCD to meet HUD state accreditation requirements for training. The Committee agreed to consider these updates for regulation review to present to the Board for Contractors at its January 27, 2009 Board meeting.

**DHCD-HUD  
Manufactured Housing**

The Committee recessed from 2:30 p.m. to 2:40 p.m.

**Recess and Reconvene**

**C.** Ron Clements, from Virginia Building Code Association addressed the Committee concerning upcoming code changes for residential fire sprinkler installation. The Committee agreed to consider these updates for regulation review to present to the Board for Contractors during the Board's January 27, 2009 meeting.

**USBC Code Changes-  
Residential Fire  
Sprinkler Installation**

After further discussion, and a motion by **Mr. Kirby**, seconded by **Mr. Rusher**, the Committee unanimously voted to consider implementing changes for the re-building certificate.

**D.** The Board's for Contractors Executive Director, **Eric L. Olson** addressed the Committee regarding concerns involving "Green Construction." The Committee recommended the issue should be presented to the Board for discussion to consider as a regulation review item that addresses implementing standards for "Green Construction.:

**Green Construction**

**E.** The Board for Contractors staff recommendations for regulatory review were shared with the Committee for the Contractors Regulations. Other

**Regulatory Review**

recommendations will be presented to the Committee for review and discussion during the Committee's next scheduled meeting on March 9, 2009.

There was no old business.

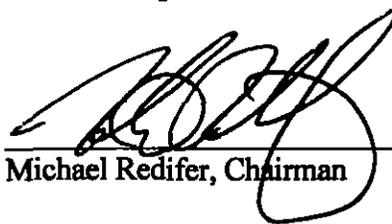
Old Business

There was no new business.

New Business

Chairman Redifer entertained a motion to adjourn from Mr. Kirby, seconded by Mr. Rusher and approved unanimously by the Committee. The meeting adjourned at 4:30 p.m.

Adjourn



\_\_\_\_\_  
Michael Redifer, Chairman

3-9-09  
\_\_\_\_\_  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Robert Kirby  
(Name of Board Member)

2. Title: Board Member

3. Agency: Committee Meeting – Board for Contractors  
(Name of Board)

4. Meeting/IFF Date: December 15, 2008  
(Date)

5. I have a personal interest in the following transaction:

None

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

DEKORBY, INC., KIRBY & KIRBY ASSOC., LLC OF VT, PAPOF VT,  
BUILDERS & CONTRACTORS EXCHANGE

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Robert Kirby  
Signature

12/15/08  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Jack Miller  
(Name of Board Member)
2. Title: Board Member
3. Agency: Committee Meeting-Board for Contractors  
(Name of Board)
4. Meeting/IFF Date: December 15, 2008  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6.  I do not have a personal interested in any transactions taken at this meeting.

  
Signature

12-15-08  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Michael Redifer  
(Name of Board Member)
2. Title: Board Member
3. Agency: Committee Meeting-Board for Contractors  
(Name of Board)
4. Meeting/IFF Date: December 15, 2008  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VBLOA, UPMIA, ILL, IAEE, NFPA

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I do not have a personal interested in any transactions taken at this meeting.

Signature



Date

12-15-08

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: William "Bill" Rusher  
(Name of Board Member)
2. Title: Board Member
3. Agency: Committee Meeting-Board for Contractors  
(Name of Board)
4. Meeting/IFF Date: December 15, 2008  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6.  I do not have a personal interested in any transactions taken at this meeting.

Bill Rusher  
Signature

12/15/08  
Date