

**DRAFT**  
**Minutes of Meeting**  
**BOARD FOR CONTRACTORS**  
**INFORMAL FACT-FINDING CONFERENCES**  
**February 5, 2008 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Dorothy Wood, Board member, presided. No other Board members were present.

Dean Weston Ricks appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. Joseph C. Fowkes  
t/a Wateredge Construction Inc.  
File Number 2007-03432 (Disc)  
(NO DECISION MADE)

Joseph Fowkes – R  
James Featherstone – R Atty  
Levin White – C  
Greg Spignese – C

2. Mark A. Chatmon  
t/a Chatmon Construction  
File Number 2006-04731 (Disc)  
(NO DECISION MADE)

Mark Chatmon – R

3. M & M Remodeling LLC  
File Number 2007-03820 (Disc)  
(NO DECISION MADE)

Nicole Jones – C  
Steven Turner – W  
Mark Cunningham – W

The meeting adjourned at 11:03 a.m.

BOARD FOR CONTRACTORS

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Mark D. Kinser, Chairman

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Jay W. DeBoer, Secretary

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Custodian of Records