

2010-2011 Narrative Report

1. Strategic Thinking for Long-Term Solutions

Please describe an agency strategy which addresses a long-term solution to a persistent problem affecting members of the low-income community. Address the following questions:

- i. How did the agency identify the community need?
- ii. How were CSBG funds used to plan, manage, and/or develop the approach?
- iii. What local partners were involved, and how did each contribute to the program?
- iv. What outcome indicators did the agency use to measure success?
- v. What outcomes have resulted in FY 2011? If not outcomes yet, when?

2. Delivering High-Quality, Accessible, and Well-Managed Services

Please describe what you consider to be the top management accomplishment achieved by your agency during FY 2011. Show how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services.

3. Mobilizing Resources to Support Innovative Solutions

Please describe how your agency addressed a cause or condition of poverty in the community using an innovative or creative approach. Showcase how your agency relied on mobilization and coordination of resources to help reach interim and final outcomes. Demonstrate how CSBG “works” as it funds staff activities, investments, or services to meet a community need. Include the following elements:

- i. Agency name (no acronyms please)
- ii. Program name
- iii. CSBG service category
- iv. Description of program (capacity, duration, targeted population, etc)
- v. How was the agency’s approach innovative or creative? Please be specific.
- vi. Outcomes achieved (include the number of people enrolled and areas affected)
- vii. How were CSBG funds used? Please be specific.
- viii. What local partners were involved, and how did each contribute to the program?

4. Providing Positive Results for Vulnerable Populations

a. Please describe one youth-focused initiative that illustrates how CSBG funding was used and coordinated with other programs and resources. Include the following elements:

- i. Description of initiative
- ii. What local partners were involved, and how did each contribute to the program?

- iii. Outcomes achieved (include the number of people enrolled and areas affected)
 - iv. How were CSBG funds used? Please be specific.
- b. Please describe one senior-focused initiative that illustrates how CSBG funding was used and coordinated with other programs and resources. Include the following:
- i. Description of initiative
 - ii. What local partners were involved, and how did each contribute to the program?
 - iii. Outcomes achieved (include the number of people enrolled and areas affected)
 - iv. How were CSBG funds used? Please be specific.

5. Impact of ARRA CSBG Funds

- a. Please describe how one agency program, funded at least in part by ARRA CSBG funds, created or saved jobs in your community. Include the following elements:
- i. Number of jobs created and/or saved.
 - ii. How were ARRA CSBG funds used? Please be specific.
 - iii. If applicable, how were regularly appropriated CSBG funds used? Please be specific.
 - iv. What percent of participants had incomes in the following ranges when they enrolled in the program?
 - 1. 0% to 125% of Federal Poverty Line (FPL)
 - 2. 126% to 200% of FPL
 - v. Describe the community improvement created or supported using ARRA CSBG funds. Include:
 - 1. The role of partners or collaborations
 - 2. Type of resource contributed by each partner (monetary, in-kind, services, etc.)
 - vi. Had the need addressed by this initiative been identified in previous community assessments or was it an emergency problem?
- b. Please describe one major agency initiative supported at least in part by ARRA CSBG funds (other than the initiative listed in “5.a”, above). Include the following elements:
- i. Was this a new initiative or the expansion of a previously offered program/service?
 - ii. Which factor(s) allowed for the creation or expansion of these services? Check all that apply)
 - 1. Increased funding
 - 2. Expanded income eligibility
 - 3. Operational changes – such as expanded hours, new service centers, etc.
 - 4. Other (please explain)

- iii. Regarding regularly appropriated CSBG funds:
 - 1. How much CSBG was used to support this initiative?
 - 2. How were CSBG funds used? Please be specific.
- iv. Regarding ARRA CSBG funds:
 - 1. How much ARRA CSBG was used to support this initiative?
 - 2. How were ARRA CSBG funds used? Please be specific.
- v. Did this initiative primarily impact (check all that apply):
 - 1. Infants and children (0-11 years)
 - 2. Youth (12-18 years)
 - 3. Adults (18-54 years)
 - 4. Seniors (55+ years)
 - 5. Entire Community (please explain)
- vi. What percent of participants had incomes in the following ranges when they enrolled in the program?
 - 1. 0% to 125% of FPL
 - 2. 126% to 200% of FPL
- vii. Describe the community improvement create or supported using ARRA CSBG funds. Include:
 - 1. The role of partners or collaborations
 - 2. Type of resource contributed by each partner (monetary, in-kind, services, etc.)
- viii. Had the need addressed by this initiative been identified in previous community assessments or was it an emergent problem?
- ix. Outcomes achieved (include the number of people enrolled and areas affected)