

# CERTIFIED INTERIOR DESIGNERS SECTION MEETING

## MINUTES

The Certified Interior Designers Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on May 18, 2006, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present:

Carole Ridings Renmark  
Cameron C. Stiles

Staff present for all or part of the meeting were:

Jay W. DeBoer, Director  
David B. Ashe, Chief Deputy  
Karen O'Neal, Deputy Director of Licensing and Regulation Division  
Mark N. Courtney, Executive Director  
Marian H. Brooks, Program Administrator  
Michelle Gowen, Administrative Assistant

No representative was present from the Office of the Attorney General.

Ms. Stiles, Chair, called the meeting to order at 9:00 a.m.

**Call to Order**

Ms. Renmark moved to approve the agenda. Ms. Stiles seconded the motion which was unanimously approved by members: Renmark and Stiles.

**Approval of Agenda**

Mr. Courtney introduced the new DPOR Director, Jay W. DeBoer, and the new Chief Deputy, David Ashe.

**Introduction of Director and Chief Deputy**

**Public Comment Period** – No comments were made to the Section members

**Public Comment**

Ms. Stiles disclosed that she is a member of the Council for Interior Design Accreditation Commission as well as former Site Visitor and member of the Evaluation Commission and has visited and acted on accreditation decisions for other facilities of the Art Institute; however, she has not visited this particular school and believes that she can be fair and impartial in this matter.

**Consideration of Request from the Art Institute of Washington**

The Section members reviewed the information provided by The Art Institute of Washington. Ms. Stiles stated that enough information was not received on the following Standards and Indicators to determine whether the program at the Art Institute of Washington is substantially equivalent to the

**FIDER/CIDA requirements:**

Standard 1, Indicators a & c;  
Standard 3, Indicators c & d;  
Standard 4, Indicators b, d, e, f, g, h, i, j, n, o, p, r, u & v;  
Standard 5, Indicators d & e;  
Standard 6, Indicators a, b, c, d, e, f, g, h, i, j, k, n, o & p;  
Standard 7, Indicators a through k; and  
Standard 8, Indicators a through j.

The Section members determined that all other Standards not mentioned above, and the Indicators they contain, appear to be satisfactorily addressed. The Section requested that Mr. Courtney write to the school and request further information be provided for further review. Once the additional information requested is received in the Board office, it will be forwarded for review before the next Section meeting. The Section members will consider the additional information at the next Section meeting in August.

The Section members were provided with various correspondences received from NCIDQ.

**Discussion of Correspondence from NCIDQ**

As Ms. Renmark is not seeking re-appointment to the Board, she nominated Ms. Stiles to be section Chair for the term of June 30, 2006, to July 1, 2007. Ms. Stiles seconded the motion which was unanimously approved by members: Renmark and Stiles.

**Election of Officers**

Mr. Courtney reminded the Section members that the full APELSCIDLA Board meeting will be held on June 15, 2006.

**Other Business**

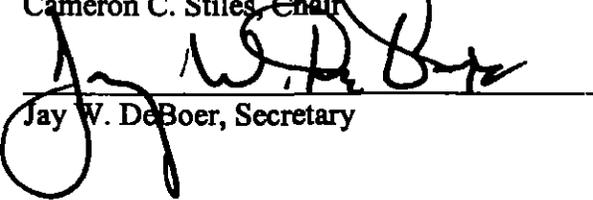
Conflict of Interest forms were completed by all members present.

**Conflict of Interest Forms**

There being no further business, the meeting was adjourned at 9:25 a.m.

**Adjourn**

  
Cameron C. Stiles, Chair

  
Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Carole Ridings Renmark
2. Title: Member
3. Agency: Certified Interior Designers Section
4. Transaction: Section Meeting on May 18, 2006
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Carole Renmark

Signature

5/18/06

Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

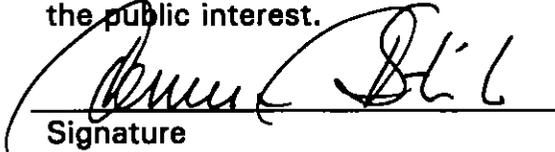
**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Cameron C. Stiles
2. Title: Member
3. Agency: Certified Interior Designers Section
4. Transaction: Section Meeting on May 18, 2006
5. Nature of Personal Interest Affected by Transaction: I AM CURRENTLY SERVING AS A MEMBER OF THE ACCREDITATION COMMISSION FOR THE NATIONAL COUNCIL FOR INTERIOR DESIGN ACCREDITATION. HOPE TO BE FAIR + IMPARTIAL ON THIS MATTER.
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

5/18/06  
Date