

## **ARCHITECTS SECTION MEETING**

### **MINUTES**

The Architects Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on October 25, 2006, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present:

John S. Clark, Jr.  
J. Everette Fauber, III  
Kenneth A. Schwartz

Staff present for all or part of the meeting were:

Jay W. DeBoer, Director  
David Ashe, Chief Deputy  
Mark N. Courtney, Executive Director  
Marian H. Brooks, Program Administrator  
Michelle Gowen, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. Schwartz, Chair, called the meeting to order at 9:00 a.m.

**Call to Order**

Mr. Fauber moved to approve the agenda as written. Mr. Clark seconded the motion which was unanimously approved by members: Clark, Fauber and Schwartz.

**Approval of  
Agenda**

**Public Comment Period** – No comments were made to the Section members.

**Public Comment**

Mr. Courtney provided the section members with some background information on the CPE Committee and his recommendations. Mr. Fauber stated that including a professional from the AIA with knowledge of their continuing education guidelines would be beneficial so that the committee does not have to “reinvent the wheel.” Mr. Schwartz and Mr. Clark agreed with this recommendation from Mr. Fauber. Mr. Clark volunteered to be the representative for the Architects Section on the CPE Committee.

**Discussion of  
CPE Committee**

The Section members were provided with a memo from staff about the use of professional seal and signature for zoning land use applications pursuant to 18 VAC 10-20-760. Mr. Courtney prepared a response to the letter for review by the Sections as indicated at the previous APELSCIDLA Board meeting.

**Discussion of  
Professional Seal  
and Signature  
for Zoning Land  
Use Application**

Mr. Schwartz briefly reviewed his report of the NCARB Region 2 Fall Meeting. Mr. Schwartz informed Mr. Clark of the upcoming Spring meeting in March of 2007 in Washington, D.C., and stated that he should attend if at all possible.

Report from  
NCARB Region  
2 Fall Meeting

Mr. Schwartz provided some background information on the issue of ARE timing. After discussion, Mr. Fauber moved that 235, instead of 250, learning units should be the minimum requirement that must be attained before an applicant may start taking the ARE so that Virginia will be in sync the 5 of the 9 states which permit candidates to take the ARE prior to completing the NCARB Intern Development program. Mr. Clark seconded the motion which was unanimously approved by members: Clark, Fauber, and Schwartz.

Discussion of  
ARE Timing

The Section members revisited this topic and noted that there was no new business for discussion.

Discussion of  
Board Funding  
IDP Application  
Fees

Mr. Courtney provided the Section members with various memorandums and notices received by the Board office from NCARB during the last quarter.

Review of  
Quarterly  
Information  
Received from  
NCARB

Mr. Courtney gave a brief report of his trip to Anchorage, Alaska, for the NCEES Annual meeting. Mr. Courtney informed the Section members that Virginia voted in favor of the BS+30 motion and the motion passed by a large margin.

Other Business

Conflict of Interest forms were completed by all members present.

Conflict of  
Interest Forms

There being no further business, the meeting was adjourned at 10:14 a.m.

Adjourn

  
\_\_\_\_\_  
Kenneth A. Schwartz, Chair

  
\_\_\_\_\_  
Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: J. Everette "Ebo" Fauber, III
  2. Title: Member
  3. Agency: Architects Section
  4. Transaction: Section Meeting on October 25, 2006
  5. Nature of Personal Interest Affected by Transaction: NONE
- 

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

J. E. Fauber

Date

10-25-6

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

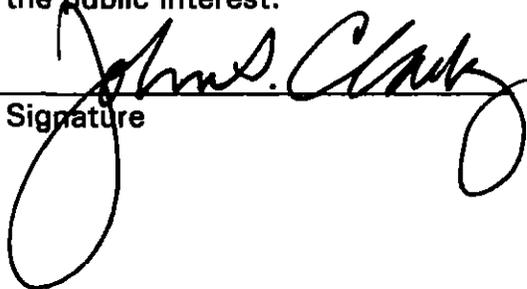
1. Name: John S. Clark, Jr.
2. Title: Member
3. Agency: Architects Section
4. Transaction: Section Meeting on October 25, 2006
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature



Date

10.25.06

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Kenneth A. Schwartz
2. Title: Member
3. Agency: Architects Section
4. Transaction: Section Meeting on October 25, 2006
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

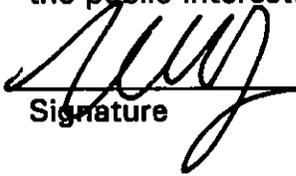
\_\_\_\_\_ NONE. \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

10/25/06  
Date