

**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS,  
LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS  
AND LANDSCAPE ARCHITECTS MEETING**

**MINUTES**

The Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on September 9, 2004, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present:

**Architects**

John S. Clark, Jr.  
J. Everette Fauber, III  
Kenneth A. Schwartz

**Professional Engineers**

Richard N. Davenport (arrived at 9:18 a.m.)  
Nico De León (arrived at 10:30 a.m.)  
Stanley C. Harris

**Land Surveyors**

Doyle B. Allen  
John R. McAden  
W. R. Stephenson, Jr.

**Interior Designers**

Carole R. Renmark  
Cameron C. Stiles

**Landscape Architects**

Vaughn B. Rinner  
William H. Spell

Staff present for all or part of the meeting were:

Sandra Whitley Ryals, Chief Deputy Director  
Karen W. O'Neal, Deputy Director of Licensing and Regulations Division  
Mark N. Courtney, Executive Director  
Marian H. Brooks, Program Administrator  
Earlyne Perkins, Legal Assistant  
Trisha L. Henshaw, Administrative Assistant

A representative from the Office of the Attorney General was not present at the meeting.

Mr. Allen, Chair, called the meeting to order at 9:12 a.m.

**Call to Order**

Mr. Allen introduced two new members of the Board who were present. Mr. Schwartz is the newest member of the Architects Section, and Ms. Stiles is the newest member of the Certified Interior Designers Section. The new members were welcomed to the Board.

**Introduction of New Members**

Mr. Davenport arrived at the meeting at 9:18 a.m.

**Mr. Davenport's Arrival**

Ms. O'Neal provided a summary of the work of the Department's Enforcement Process Improvement Team. One of the changes recommended by this team and implemented by the Department was changing the name of the Enforcement Division to the Compliance and Investigations Division. Ms. O'Neal discussed the process the team followed in making its recommendations, and discussed some of the changes that were implemented as a result of recommendations made by the team.

**Presentation  
Regarding  
Enforcement Process  
Improvement Team**

Mr. Davenport moved to approve the agenda as written. Mr. Fauber seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Fauber, Harris, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

**Approval of Agenda**

Mr. Fauber moved to approve the minutes from the following meetings:

**Approval of Minutes**

- June 10, 2004, APELSCIDLA Board Meeting;
- July 27, 2004, Professional Engineers Section Meeting;
- July 29, 2004, Architects Section Meeting as amended;
- August 5, 2004, Land Surveyors Section Meeting;
- August 10, 2004, Landscape Architects Section Meeting;
- June 10, 2004, Informal Fact-Finding Conference (LS);
- June 11, 2004, Informal Fact-Finding Conference (LS); and
- July 9, 2004, Informal Fact-Finding Conference (LS)

Mr. Davenport seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Fauber, Harris, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

**Public Comment Period** – No comments were made to the Board members.

**Public Comment  
Period**

Mark L. Treon spoke to the Board regarding **File Number 2004-01637**. Mr. Treon stated that he believes he has demonstrated that he is qualified to be licensed as an architect in Virginia. Mr. Treon provided information regarding his 20 years of architectural experience. Mr. Treon concluded by requesting that the Board approve his application for licensure as an architect by comity. As the presiding Board member at the Informal Fact-Finding Conference, Mr. Clark was not present during the presentation.

**Mark L. Treon, File  
Number 2004-01637**

Regarding **File Number 2004-01637, Mark L. Treon**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcript and exhibits, summary and recommendation of the presiding Board member, as well as the presentation

**File Number 2004-  
01637, Mark L.  
Treon**

by Mr. Treon. After discussion, Mr. Fauber moved to accept the Summary of the Informal Fact-Finding Conference as to the facts and reject the recommendation as Mr. Treon does not hold an National Architectural Accreditation Board-approved professional degree, and has not completed the National Council of Architectural Registration Boards (NCARB) Intern Development Program. Mr. Davenport seconded the motion which was unanimously approved by members: Allen, Davenport, Fauber, Harris, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. As the presiding Board member at the Informal Fact-Finding Conference, Mr. Clark was not present during the discussion or vote.

Regarding **File Number 2003-00142, Stanley E. Payne, III**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcript and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Payne was present to answer any questions the Board may have. After discussion, Mr. Stephenson moved to accept the violations in the Summary of the Informal Fact-Finding Conference, which include violations of 18 VAC 10-20-760.B.3 of the Board's 2002 regulations (Count 2) and 18 VAC 10-20-760.B.2 of the Board's 2002 regulations (Count 3). Further, Mr. Stephenson moved that Count I regarding 18 VAC 10-20-760.B of the Board's 2002 regulations be closed with a finding of no violation. For these violations, Mr. Stephenson further moved to impose a monetary penalty of \$100 for Count 2 and a monetary penalty of \$200 for Count 3, for a total monetary penalty of \$300. Mr. Davenport seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Fauber, Harris, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. As the presiding Board member at the Informal Fact-Finding Conference, Mr. McAden was not present during the discussion or vote.

**File Number 2003-00142, Stanley E. Payne, III**

Regarding **File Number 2003-02317, John H. Plummer**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcript and exhibits, and the Summary of the Informal Fact-Finding Conference, as well as the Consent Order seen and agreed to by Mr. Plummer. Mr. Davenport moved to accept the Consent Order as agreed to by Mr. Plummer. The Consent Order cites a violation of 18 VAC 10-20-660 of the Board's 2002 regulations and imposes a total monetary penalty of \$200. Mr. Stephenson seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Fauber, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. As the presiding Board member at the Informal Fact-Finding Conference, Mr. Harris was not present during the discussion or vote.

**File Number 2003-02317, John H. Plummer**

Regarding **File Number 2003-02318, John H. Plummer**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcript and exhibits, and the *Summary of the Informal Fact-Finding Conference*, as well as the Consent Order seen and agreed to by Mr. Plummer. Mr. Davenport moved to accept the Consent Order as agreed to by Mr. Plummer. The Consent Order cites a violation of 18 VAC 10-20-660 of the Board's 2002 regulations and imposes a total monetary penalty of \$200. Mr. Fauber seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Fauber, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. As the presiding Board member at the Informal Fact-Finding Conference, Mr. Harris was not present during the discussion or vote.

**File Number 2003-02318, John H. Plummer**

Regarding **File Number 2003-02945, John H. Plummer & Associates, Inc.**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcript and exhibits, and the *Summary of the Informal Fact-Finding Conference*, as well as the Consent Order seen and agreed to by Mr. Plummer on behalf of John H. Plummer & Associates, Inc. Mr. Davenport moved to accept the Consent Order as agreed to by Mr. Plummer on behalf of John H. Plummer & Associates, Inc. The Consent Order cites a violation of 18 VAC 10-20-660 of the Board's 2002 regulations and imposes a monetary penalty of \$200. Further, Plummer & Associates acknowledges that sufficient evidence exists to find a violation of 18 VAC 10-20-780 of the Board's 2002 regulations; therefore, a monetary penalty of \$500 is imposed by the Board, for total monetary penalties of \$700. Mr. Fauber seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Fauber, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. As the presiding Board member at the Informal Fact-Finding Conference, Mr. Harris was not present during the discussion or vote.

**File Number 2003-02945, John H. Plummer & Associates, Inc.**

Mr. McAden suggested that Board staff prepare a letter on behalf of the Board to Eric Gregory, counsel to the Board, thanking him for his work in negotiating the terms of the Consent Orders in the Plummer matters. The Board agreed by consensus that such a letter be sent, with a copy to Mr. Gregory's supervisor.

**Letter to Eric Gregory, Board Counsel**

Mr. Allen transferred the Chair to Mr. Clark, Vice-Chair, recused himself from the meeting, and left the room.

**Transfer of Chair**

Regarding **File Number 2002-03653, Hubert T. Nash**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Nash. Mr. Davenport moved to accept the Consent Order, which cites violations of 18

**File Number 2002-03653, Hubert T. Nash**

VAC 10-20-370.C.2.d (Count 1); 18 VAC 10-20-370.C.2.m (Count 2); 18 VAC 10-20-370.C.2.o (Count 3); 18 VAC 10-20-760.B.1 (Count 4); and 18 VAC 10-20-370.A (Count 5), all from the Board's 1999 regulations. Mr. Davenport further moved to recommend the following sanctions that were agreed to in the Consent Order: monetary penalty of \$200 for Count 1; monetary penalty of \$200 for Count 2; monetary penalty of \$200 for Count 3; monetary penalty of \$200 for Count 4; monetary penalty of \$200 for Count 5; and Board costs in the amount of \$300, for a total of \$1300. Mr. McAden seconded the motion which was unanimously approved by members: Clark, Davenport, Fauber, Harris, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. As the presiding Board member at the Informal Fact-Finding Conference, Mr. Allen was not present during the discussion or vote.

Regarding **File Number 2004-01587, Mary Munson Root**, the Board members reviewed the Consent Order as seen and agreed to by Ms. Root. Mr. Davenport moved to accept the Consent Order, which cites a violation of 18 VAC 10-20-740.D of the Board's 2002 regulations. For this violation, Mr. Davenport moved to impose a \$500 monetary penalty that was agreed to in the Consent Order. Mr. Stephenson seconded the motion which was unanimously approved by members: Clark, Davenport, Fauber, Harris, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. As the presiding Board member at the Informal Fact-Finding Conference, Mr. Allen was not present during the discussion or vote.

**File Number 2004-01587, Mary Munson Root**

Regarding **File Number 2004-01258, Howard Lee Vance**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Vance. Prior to any discussion, Mr. McAden stated that he wished to recuse himself from this matter due to his employment at the same firm as the respondent. Mr. McAden then left the room. Mr. Davenport moved to accept the Consent Order, which cites violations of 18 VAC 10-20-780 (Count I); 18 VAC 10-20-760.B.1 (Count II); 18 VAC 10-20-380.B.2 (Count III); and 18 VAC 10-20-380.C.7 (Count IV), all from the Board's 2002 regulations. For these violations, Mr. Davenport moved to impose the following sanctions that were agreed to in the Consent Order: monetary penalty of \$250 for Count I; monetary penalty of \$250 for Count II; monetary penalty of \$250 for Count III; and monetary penalty of \$250 for Count IV, for a total of \$1000. Mr. Stephenson seconded the motion which was unanimously approved by members: Clark, Davenport, Fauber, Harris, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. After the discussion and vote were concluded, Mr. McAden returned to the meeting. As the presiding Board member at the Informal Fact-Finding Conference, Mr. Allen was not present during the discussion or vote.

**File Number 2004-01258, Howard Lee Vance**

Regarding **File Number 2003-00291, Larry M. Culbertson**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Culbertson. Mr. Davenport moved to accept the Consent Order, which cites violations of 18 VAC 10-20-370.A (Count 1); 18 VAC 10-20-370.B (Count 2); 18 VAC 10-20-370.C (Count 3); and 18 VAC 10-20-370.D (Count 4), all from the Board's 2002 regulations. For these violations, Mr. Davenport further moved to impose the following sanctions that were agreed to in the Consent Order: monetary penalty of \$250 for Count 1; monetary penalty of \$250 for Count 2; monetary penalty of \$250 for Count 3; and monetary penalty of \$250 for Count 4, as well as Board costs in the amount of \$300, for a total of \$1300. Mr. Stephenson seconded the motion which was unanimously approved by members: Clark, Davenport, Fauber, Harris, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. As the presiding Board member at the Informal Fact-Finding Conference, Mr. Allen was not present during the discussion or vote.

**File Number 2003-00291, Larry M. Culbertson**

Mr. Allen returned to the meeting and resumed the Chair of the Board.

**Transfer of Chair**

The Board members recessed for a break from 10:01 a.m. to 10:11 a.m.

**Break**

William R. Reeves, Jr., spoke to the Board members regarding **File Number 2003-00982**. Mr. Reeves stated that he agrees with the Consent Order and thinks the decision is fair. Mr. Reeves requested that the Board agree to the Consent Order so that he can learn from this experience and continue on with his work. As the presiding Board member at the Informal Fact-Finding Conference, Mr. McAden was not present during the presentation.

**William Robert Reeves, Jr., File Number 2003-00982**

In regards to **File Number 2003-00982, William Robert Reeves, Jr.**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Reeves, as well as the records of the Informal Fact-Finding Conferences held on June 9, 2004, and December 22, 2003, which includes the investigative file, transcripts and exhibits, Summaries of the Informal Fact-Finding Conferences, Consent Order, a letter submitted by Mr. and Mrs. Blanks, and the presentation by Mr. Reeves. Mr. Stephenson moved to accept the Consent Order, which cites a violation of 18 VAC 10-20-370.A of the Board's 1999 regulations. For this violation, a monetary penalty of \$1250 is imposed; however, in accordance with the terms of the Consent Order, Mr. Stephenson further moved that the Board agree to waive imposition of \$1000 of the penalty if Mr. Reeves (i) reimburses to the Board investigative costs in the amount of \$300; (ii) moves and sets the iron pin in the northeast corner of the Raymond Waller/Ronnie Waller property; and (iii) submits a corrected plat to Mr. Blanks' attorney, with a copy to the

**File Number 2003-00982, William Robert Reeves, Jr.**

Board, within 30 days of the entry of the Consent Order. Mr. Davenport seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Fauber, Harris, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. As the presiding Board member at the Informal Fact-Finding Conference, Mr. McAden was not present during the discussion or vote.

The Board members discussed the draft regulations regarding the landscape architect entry requirements, as well as information and statistics pertaining to experience gained prior to initial certification. After discussion, Ms. Rinner moved to adopt the draft regulations as proposed. Mr. Spell seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, De León, Fauber, Harris, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. The Board members discussed various information that may be helpful to provide to the Department of Planning and Budget to assist them in their review of the proposed regulations.

Mr. De León arrived at the meeting at 10:30 a.m., during the discussion of the proposed regulations regarding landscape architect entry requirements.

Mr. Allen introduced Mr. De León as the newest member of the Professional Engineers Section. The Board members welcomed Mr. De León to the Board.

The Board members were provided with § 2.2-614.1 of the Code of Virginia regarding fees that may be assessed for checks received from accounts with insufficient funds. Mr. Courtney noted that the fee has increased to \$35 in the Code; however, the bad check fee listed in the Board's regulations is \$25, which means there is a discrepancy between the Code and the regulations. Because the bad check fee is established in Code and not determined by the Board, Mr. Courtney suggested removing the reference to bad check fees from the Board's regulations through the fast-track regulatory review process. After discussion, Mr. Fauber moved to authorize staff to initiate the process for fast-track regulations for removal of the bad check fee from the Board's regulations. Mr. Harris seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, De León, Fauber, Harris, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

Mr. Davenport moved to adopt the following meeting dates for 2005:

ARCHITECTS  
Thursday, February 3, 2005

PROFESSIONAL ENGINEERS  
Tuesday, February 8, 2005

**Adoption of Proposed Regulations**

**Mr. De León's Arrival**

**Introduction of Mr. De León**

**Consider Fast-Track Regulations for Removal of Bad Check Fee**

**Set 2005 Meeting Dates**

Wednesday, May 4, 2005  
Thursday, July 28, 2005  
Wednesday, October 26, 2005

Tuesday, May 10, 2005  
Tuesday, August 2, 2005  
Monday, October 31, 2005

LAND SURVEYORS  
Tuesday, February 15, 2005  
Tuesday, May 17, 2005  
Tuesday, August 9, 2005  
Tuesday, November 8, 2005

LANDSCAPE ARCHITECTS  
Thursday, February 10, 2005  
Thursday, May 12, 2005  
Thursday, August 4, 2005  
Thursday, November 3, 2005

INTERIOR DESIGNERS  
Thursday, February 17, 2005  
Thursday, May 19, 2005  
Thursday, August 11, 2005  
Thursday, November 10, 2005

APELSCIDLA BOARD  
Thursday, March 17, 2005  
Thursday, June 16, 2005  
Thursday, September 8, 2005  
Thursday, December 8, 2005

Mr. Fauber seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, De León, Fauber, Harris, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

Ms. O'Neal provided the Board members with training on the roles and responsibilities of members of the Board. Mr. Schwartz asked for clarification of the Board guidelines in regards to communication among members of the Board. Mr. Courtney indicated that this matter would be addressed in the training from the Attorney General's Office at the next Board meeting in December.

**Board Member Training**

The Board members were provided with a comprehensive report of enforcement activity since the last Board meeting.

**Enforcement Activity Report**

The Board members were provided with the Board financial statements from June 2004 for informational purposes.

**Review of Financial Statements**

Mr. Davenport moved to adopt the following resolution for service for David L. May, Jr., which was presented to Mr. May by Mr. Allen:

**Adoption of Resolutions**

**David L. May, Jr.**

WHEREAS, David L. May, Jr., did faithfully and diligently serve as a member of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects from 1996 to 2004;

WHEREAS, David L. May, Jr., did devote generously of his

time, talent and leadership to the Board;

WHEREAS, David L. May, Jr., did endeavor at all times to render decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects this ninth day of September 2004, that David L. May, Jr., be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

Mr. McAden seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, De León, Fauber, Harris, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. Mr. May thanked the Board for the resolution.

Mr. Davenport moved to adopt the following resolution of service for Susan S. Orange:

### **Susan S. Orange**

WHEREAS, Susan S. Orange did faithfully and diligently serve as a member of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects from 2002 to 2004;

WHEREAS, Susan S. Orange did devote generously of her time, talent and leadership to the Board;

WHEREAS, Susan S. Orange did endeavor at all times to render

decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects this ninth day of September 2004, that Susan S. Orange be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to her and be made a part of the official minutes of the Board so that all may know of the high regard in which she is held by this Board.

Mr. Clark seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, De León, Fauber, Harris, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

Mr. Davenport moved to adopt the following resolution for service for Ronald G. Helton:

### **Ronald G. Helton**

WHEREAS, Ronald G. Helton did faithfully and diligently serve as a member of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects from 1997 to 2004;

WHEREAS, Ronald G. Helton did devote generously of his time, talent and leadership to the Board;

WHEREAS, Ronald G. Helton did endeavor at all times to render decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and

Landscape Architects wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects this ninth day of September 2004, that Ronald G. Helton be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

Mr. McAden seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, De León, Fauber, Harris, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles.

Mr. Fauber discussed the status of visitability initiatives by the Department.

**Other Business**

Mr. Davenport discussed the importance of adhering to the regulations and previous Board precedent when making decisions regarding application files that come before the Board. Mr. Davenport stressed that it is the applicant's responsibility to adhere to the regulations and prove they are qualified for licensure or certification.

Mr. Courtney asked the Board to be cautious and aware of other vehicles in the parking areas provided by the Department.

Mr. Courtney also requested that Board members bring in any name tag holders they may have inadvertently taken with them after meetings, as the supply of name tag holders is running low.

To the surprise of Mr. Courtney, Mr. Allen presented a resolution for consideration by the Board. Mr. Fauber moved to adopt the following resolution in recognition of Mr. Courtney's 10-year anniversary with the Board:

**Mark N. Courtney**

WHEREAS, Mark N. Courtney has faithfully and diligently served the Virginia Board for Architects, Professional Engineers,

Land Surveyors, Certified Interior Designers and Landscape Architects from 1994 to 2004;

WHEREAS, Mark N. Courtney has devoted generously of his time, talent and leadership to the Board;

WHEREAS, Mark N. Courtney has endeavored at all times to render assistance and advice to the Board with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects this ninth day of September 2004, that Mark N. Courtney be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

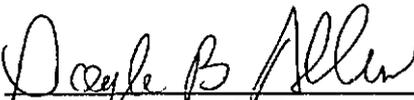
Mr. Davenport seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, De León, Fauber, Harris, McAden, Renmark, Rinner, Schwartz, Spell, Stephenson, and Stiles. Mr. Courtney expressed his sincere thanks to the Board for their thoughtfulness.

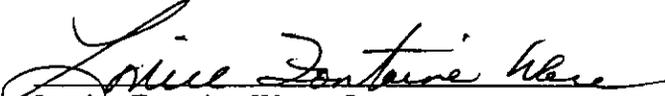
Conflict of Interest forms were completed by all members present.

**Conflict of Interest  
Forms**

There being no further business, the meeting was adjourned at 12:13 p.m.

**Adjourn**

  
\_\_\_\_\_  
Doyle B. Allen, Chair

  
Louise Fontaine Ware, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1. Name: Nico De León
- 2. Title: Member
- 3. Agency: APELSCIDLA Board
- 4. Transaction: Board Meeting on September 9, 2004
- 5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
*None*

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction: \_\_\_\_\_  
*Engineering*

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature *[Handwritten Signature]* \_\_\_\_\_ Date *9/9/04* \_\_\_\_\_

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Doyle B. Allen
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on September 9, 2004
5. Nature of Personal Interest Affected by Transaction: None

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6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Doyle B. Allen  
Signature

\_\_\_\_\_  
Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: W. R. Stephenson, Jr.
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on September 9, 2004
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

SURVEYORS

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

W R Stephenson  
Signature

9/9/04  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

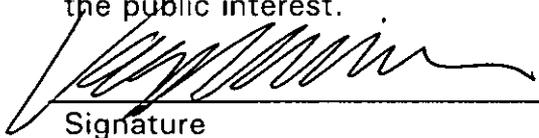
**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Vaughn B. Rinner
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on September 9, 2004
5. Nature of Personal Interest Affected by Transaction:       NONE

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
\_\_\_\_\_  
Signature

      9/9/04        
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Carole Ridings Renmark
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on September 9, 2004
5. Nature of Personal Interest Affected by Transaction: NONE

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6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Carole Renmark 9/10/04  
Signature Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Stanley C. Harris
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on September 9, 2004
5. Nature of Personal Interest Affected by Transaction: NONE

---

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

ASME & VSPE

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

9/9/04  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Richard N. Davenport
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on September 9, 2004
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

NONE

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

USPE, NSPE

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

9 SEPT 04  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: J. Everette "Ebo" Fauber, III
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on September 9, 2004
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

NONE

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

J. E. Fauber, III  
Signature

9-9-04  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: John S. Clark, Jr.
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on September 9, 2004
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

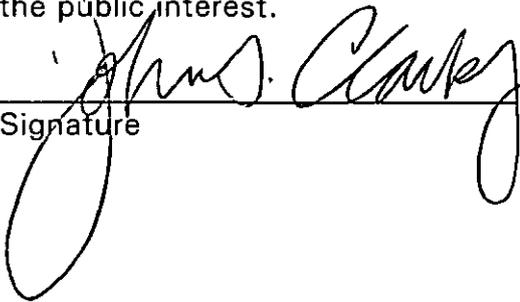
(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

---

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date



9.9.04

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

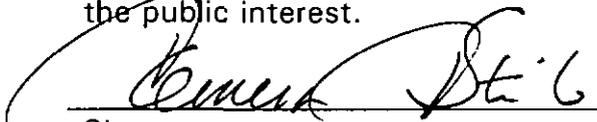
**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Cameron C. Stiles
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on September 9, 2004
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: William H. Spell
  2. Title: Member
  3. Agency: APELSCIDLA Board
  4. Transaction: Board Meeting on September 9, 2004
  5. Nature of Personal Interest Affected by Transaction: NONE
- 

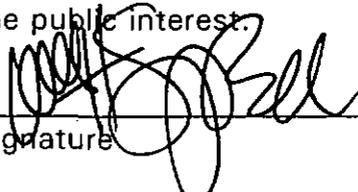
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

---

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature



Date

9/9/04

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

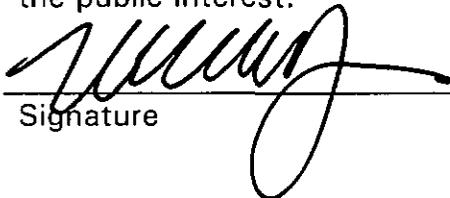
1. Name: Kenneth A. Schwartz
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on September 9, 2004
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

SEP. 9, 2004.  
Date