

## ARCHITECTS SECTION MEETING

### MINUTES

The Architects Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on July 29, 2004, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present:

John S. Clark, Jr.  
J. Everette Fauber, III

Board member Kenneth Schwartz was absent from the meeting.

Staff present for all or part of the meeting were:

Karen W. O'Neal, Deputy Director of Licensing and Regulations Division  
Nick A. Christner, Deputy Director of Compliance and Investigations Division  
Mark N. Courtney, Executive Director  
Wayne Brown, Director of Field Investigations  
Marian H. Brooks, Program Administrator  
Trisha L. Henshaw, Administrative Assistant  
Earlyne Perkins, Legal Assistant

No representative was present from the Office of the Attorney General.

Mr. Fauber, Chair, called the meeting to order at 9:02 a.m.

**Call to Order**

Mr. Clark moved to approve the agenda as written. Mr. Fauber seconded the motion which was unanimously approved by members Clark and Fauber.

**Approval of  
Agenda**

Clifton Strickland, licensed architect, spoke to the Section members regarding structural engineers performing architecture services, and building officials issuing building permits for architectural projects signed and sealed by structural engineers. Mr. Strickland proposed having the law modified to make it clear that architectural drawings submitted for permit must be signed by an architect. Mr. Courtney recommended that Mr. Strickland present his concerns to the Department of Housing and Community Development, as they are the agency that regulates building officials.

**Public Comment**

D.J. Parkhill spoke to the Section members regarding **File Number 2004-01858**. Mr. Parkhill, who signed a pre-**Informal Fact-Finding Conference Consent Order**, requested that the claim against him be dropped by the Board. Mr. Parkhill stated that he thought the monetary penalty was excessive, considering that he does not believe his services as an architect were compromised by his relationship with the contractor. Mr. Parkhill indicated that his relationship with the contractor was very minor, consisting of joint ownership of a storage facility. Mr. Parkhill assured that his relationship with the contractor during the course of this project was professional and did not affect his services as an architect. After Mr. Courtney requested clarification, Mr. Parkhill confirmed that he would like for the **Consent Order** he previously signed be rescinded and the matter move forward to an **Informal Fact-Finding Conference**. As the reviewing Board member, Mr. Clark was not present during the presentation.

**D.J. Parkhill,**  
**File Number**  
**2004-01858**

The Section member reviewed the **Consent Order** in the matter of **File Number 2004-01858, D. J. Parkhill**, as seen and agreed to by Mr. Parkhill. After considering the presentation by Mr. Parkhill, Mr. Fauber directed staff to remand the matter to an **Informal Fact-Finding Conference**. As the reviewing Board member, Mr. Clark was not present during the discussion.

**File Number**  
**2004-01858, D.**  
**J. Parkhill**

Mr. Courtney provided the Section members with a report from the 2004 NCARB Annual Meeting held June 23 through June 26 in Portland, Oregon. Mr. Courtney discussed various resolutions that were presented at the annual meeting, and stated that the major topics of discussion included changes to the model law and scoring changes that will take effect in 2006.

**Report from**  
**NCARB Annual**  
**Meeting**

Mr. Clark moved to adopt the following Section meeting dates for 2005:

**Set 2005**  
**Meeting Dates**

February 3, 2005  
May 4, 2005  
July 28, 2005  
October 26, 2005

Mr. Fauber seconded the motion which was unanimously approved by members Clark and Fauber.

Mr. Courtney provided the Section members with various memorandums and notices received by the Board office from NCARB during the last quarter.

**Quarterly**  
**Information**  
**from NCARB**

Mr. Fauber discussed the October 2004 meeting date. Mr. Fauber stated that the Section meeting date of October 27, 2004, presented a conflict due to an NCARB Committee meeting he has scheduled to attend. Mr. Clark moved to change the October Section meeting date to Monday, October 25, 2004. Mr. Fauber seconded the motion which was unanimously approved by members Clark and Fauber.

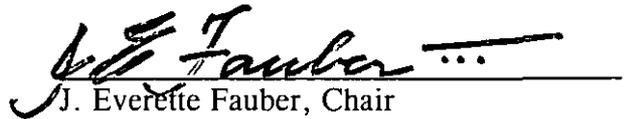
Other Business

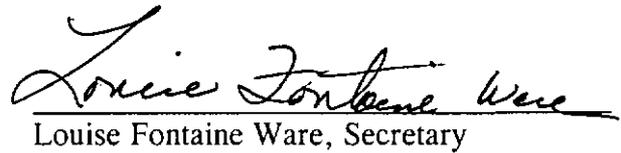
Conflict of Interest forms were completed by all members present.

Conflict of  
Interest Forms

There being no further business, the meeting was adjourned at 9:39 a.m.

Adjourn

  
J. Everette Fauber, Chair

  
Louise Fontaine Ware, Secretary

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: J. Everette "Ebo" Fauber, III
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on July 29, 2004
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

NONE

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

J. E. Fauber, III  
Signature

7-29-4  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: John S. Clark, Jr.
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on July 29, 2004
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

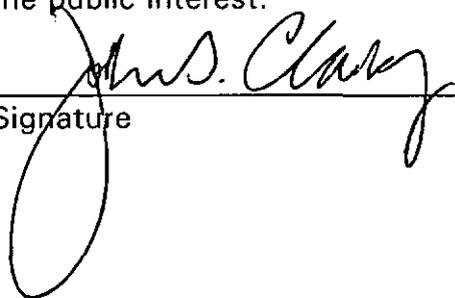
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date



7.29.04