

MINUTES OF MEETING

BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS,  
CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS  
(APELSCIDLA BOARD)

APELSCIDLA BOARD

INFORMAL FACT-FINDING CONFERENCES

FEBRUARY 17, 2004 (11:00 AM)

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

David L. May, Jr., Board Member, Presided. No other Board members were present.

Douglas W. Schroder appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the summaries or Consent Orders are attached unless no decision was made.

Lic=Licensing Application

A=Applicant  
W=Witness

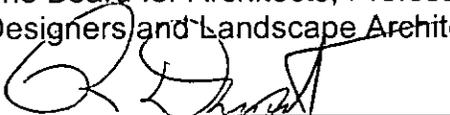
Participants

1. Potesta & Associates, Inc.  
File Number 2004-02718 (Lic)  
**No Decision Made**

Ronald Potesta – A  
Dana Burns – W  
David Mark Kiser – W

The meeting adjourned at 12:20 p.m.

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects

  
Richard N. Davenport, Chairman

  
Louise Fontaine Ware, Secretary



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Custodian of Records



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1. Name: David L. May, Jr.
- 2. Title: Board Member
- 3. Agency: Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects
- 4. Transaction: Informal Fact-Finding Conferences on February 17, 2004
- 5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction: \_\_\_\_\_  
Architecture

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

[Signature] \_\_\_\_\_ Date February 17, 2004