

**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS,
LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS
AND LANDSCAPE ARCHITECTS MEETING**

MINUTES

The Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on December 11, 2003, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present:

Architects

John S. Clark, Jr.
David L. May, Jr. (arrived at 9:25 a.m.)

Landscape Architects

Vaughn B. Rinner
William H. Spell

Professional Engineers

Richard N. Davenport
Ronald G. Helton

Interior Designers

Susan S. Orange
Carole R. Renmark

Land Surveyors

Doyle B. Allen
John R. McAden
W. R. Stephenson, Jr.

Board members J. Everette Fauber, III, and Stanley C. Harris were not present at the meeting.

Staff present for all or part of the meeting were:

Louise Fontaine Ware, Director
Karen W. O'Neal, Deputy Director of Regulatory Programs
Mark N. Courtney, Executive Director
Marian H. Brooks, Program Administrator
Carol Mitchell, Director, Dispute Resolution Section
Earlyne Perkins, Legal Assistant
Trisha L. Henshaw, Administrative Assistant

No representative of the Office of the Attorney General was present during the meeting.

Mr. Davenport, Chair, called the meeting to order at 9:15 a.m.

Call to Order

Carol Mitchell, the administrator of the alternative dispute resolution (ADR) process at the Department, spoke to the Board regarding ADR and how it could benefit the Board. Ms. Mitchell stated that the ADR program started at the Department in order to provide a means for resolving contractor disputes. Because of the success with the Board for Contractors, the

**Discussion of
Alternative
Dispute
Resolution
Process**

Department is seeking to include other boards that could be benefited by the ADR process. Ms. Mitchell stated that the ADR process has successfully resolved a land surveying case. Ms. Mitchell requested that the Board consider whether or not other cases handled by the Board could use the ADR process as a means of resolution. Ms. Mitchell and Ms. Ware indicated that the ADR process is a cost-savings measure for the Department and is encouraged by the Governor's Office.

The Board members were provided with a comprehensive report of enforcement activity since the last Board meeting. Mr. Courtney indicated that the report has been enhanced as requested by the Board to include additional information to aid in the Board's review of the reports.

Comprehensive
Report of
Enforcement
Activity

With Mr. May's arrival at 9:25 a.m., a quorum of the Board was present.

Arrival of Mr.
May

Mr. Allen moved to approve the agenda as written. Ms. Orange seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Helton, May, McAden, Orange, Renmark, Rinner, Spell, and Stephenson.

Approval of
Agenda

Mr. Allen moved to approve the following minutes as written:

Approval of
Minutes

- A. September 10, 2003, APELSCIDLA Board Meeting
- B. October 28, 2003, Architects Section Meeting
- C. November 4, 2003, Professional Engineers Section Meeting
- D. November 10, 2003, Landscape Architects Section Meeting
- E. November 12, 2003, Land Surveyors Section Meeting
- F. November 13, 2003, Interior Designers Section Meeting
- G. September 10, 2003, Informal Fact-Finding Conference (Arch)
- H. September 22, 2003, Informal Fact-Finding Conference (LS)
- I. October 6, 2003, Informal Fact-Finding Conference (ID)
- J. October 9, 2003, Informal Fact-Finding Conference

Mr. McAden seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Helton, May, McAden, Orange, Renmark, Rinner, Spell, and Stephenson.

Wilmer F. Sirine, II, licensed land surveyor, spoke to the Board regarding the results of the photogrammetry study conducted by the Board for Professional and Occupational Regulation (BPOR). Mr. Sirine indicated that part of the recommendation by the BPOR included having an independent facilitator appointed to bring the stakeholders involved in this issue together to reach an amicable solution. Mr. Sirine recommended that

Public Comment
Period

the Board consider appointing the APELSCIDLA Board Administrator, or the Director or Chief Deputy Director as the independent facilitator. Mr. Sirine further stated that he is a member of the Virginia Geographic Information Network (VGIN) Advisory Board. Mr. Sirine stated that he provided the VGIN Advisory Board with the photogrammetry report at a recent meeting and indicated that it was very well received.

John Simmers, State Photogrammetry Engineer at the Virginia Department of Transportation and member of the American Society for Photogrammetry and Remote Sensing (ASPRS), spoke to the Board regarding the photogrammetry study. Mr. Simmers indicated that he concurs with Mr. Sirine's suggestion regarding an independent facilitator from the Department. Mr. Simmers also indicated that there were several places in the report that said examples of harm to the health, safety, and welfare to the public from faulty photogrammetric work were not available; however, Mr. Simmers indicated that he has a report that shows harm to the public has occurred. Further, Mr. Simmers stated that this report is available on the ASPRS website. Mr. Simmers provided a couple of examples where photogrammetrists' errors have harmed the public. Mr. Simmers concluded by stating that he supports the regulation of photogrammetry.

Jeff Kenney, Executive Director of the National Council of Interior Design Qualification (NCIDQ), stated that he was present to introduce himself to the Board members and witness the Board's proceedings. Mr. Kenney stated that he is a licensed architect who was previously with the National Council of Architectural Registration Boards (NCARB) and was responsible for the development of the computerized Architectural Registration Examination.

J. C. Stafford, representative of the Virginia Society of Professional Engineers, introduced himself to the Board members.

Bradford W. Hill, who was scheduled to attend the meeting to speak regarding File Number 2004-00496, left a message that he was unable to attend the meeting.

File Number
2004-00496,
Bradford W.
Hill

In regards to **File Number 2004-00496, Bradford W. Hill**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference. After discussion, Mr. Allen moved to adopt the recommendation of the Section and accept the facts and reject the recommendation of the presiding Board member in part and adopt the following:

Approve Mr. Hill's re-application for Architect License by Examination if he agrees to the following stipulations, due to the fact that Mr. Hill failed to meet the requirements of 18 VAC 10-20-140.I of the Board's 2002 regulations, and that he is deficient in meeting the experience requirements of 18 VAC 10-20-120.A of the Board's 2002 regulations.

Mr. Hill agrees by way of an Agreement for Exam (Agreement) to do the following:

- a. Take all eight remaining divisions of the current Architectural Registration Examination (ARE) within three years of this Agreement being accepted by Mr. Hill and the Board.
- b. If Mr. Hill does not pass all eight remaining divisions of the ARE within three years of this Agreement being accepted by Mr. Hill and the Board, he must then reapply and meet all current entry requirements at that time.

If Mr. Hill does not accept the requirements as set forth in the Agreement within 14 days of receipt of the Agreement, Mr. Hill's re-application for Architect License by Examination will be denied due to the fact that Mr. Hill failed to meet the requirements of 18 VAC 10-20-140.I of the Board's 2002 regulations, and that he is deficient in meeting the experience requirements of 18 VAC 10-20-120.A of the Board's 2002 regulations.

Mr. Clark seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Helton, McAden, Orange, Renmark, Rinner, Spell, and Stephenson. As the presiding Board member at the Informal Fact-Finding Conference, Mr. May was not present during the discussion or vote.

In reference to **File Number 2004-00495, Kellam-Gerwitz Engineering, Inc.**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference by the presiding Board member. After discussion, Mr. Clark moved to accept the recommendation of the presiding Board member and deny Kellam-Gerwitz Engineering, Inc.'s application for registration as a business entity until such time as the name of the firm is brought into compliance with the requirements of 18 VAC 10-20-770 of the Board's 2002 regulations. Mr.

File Number
2004-00495,
Kellam-Gerwitz
Engineering,
Inc.

McAden seconded the motion which was approved by members: Allen, Clark, Orange, Rinner, Spell, and Stephenson. The following members voted in opposition to the motion: Davenport, Helton, McAden, and Renmark. The motion passed with a majority vote. As the presiding Board member at the Informal Fact-Finding Conference, Mr. May was not present during the discussion or vote.

In reference to **File Number 2002-01549, Richard Dale Hodges**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Hodges. Ms. Orange moved to accept the Consent Order wherein Mr. Hodges admits to violations of 18 VAC 10-20-370.C.2.a, 18 VAC 10-20-370.C.2.d, and 18 VAC 10-20-760.B, all of the Board's 1999 regulations, and agrees to the imposition of the following sanctions: \$150 for the violation of 18 VAC 10-20-370.C.2.a; \$250 for the violation of 18 VAC 10-20-370.C.2.d; \$250 for the violation of 18 VAC 10-20-760.B; and \$300 in Board costs. Further, Ms. Orange moved that, in accordance with the terms of the Consent Order, the imposition of the \$250 monetary penalty on Count III be stayed since Mr. Hodges furnished the Board with a copy of the plat which contained the seal, signature, and date from the Carroll County land records office. Ms. Orange further moved that Mr. Hodges' failure to pay the penalty, costs, or to comply with all terms of the Order within the specified time period shall result in the automatic suspension of Mr. Hodges' license until such time as there is compliance with all terms of the Order. Mr. McAden seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Helton, May, McAden, Orange, Renmark, Rinner, Spell, and Stephenson.

File Number
2002-01549,
Richard Dale
Hodges

Regarding **File Number 2002-02786, Monroe Grayson Chew, IV**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference of the presiding Board member. Ms. Orange moved to accept the Summary of the Informal Fact-Finding Conference as to the violations, which are as follows:

File Number
2002-02786,
Monroe Grayson
Chew, IV

Count I: Violation of 18 VAC 10-20-790.A.3 of the 1999 regulations for professional incompetence or negligence.

Count II: Violation of 18 VAC 10-20-740.C of the 1999 regulations for Chew's failure, upon request or demand, to produce to the Board, or any of its agents, any plan, document, book, record, or copy thereof in his possession concerning a transaction covered by this chapter, and failed to cooperate in the investigation of a complaint filed with the Board against a licensee or certificate holder.

Count III: Violation of 18 VAC 10-20-770 of the 1999 regulations for use of letterhead not in compliance with the Board's regulations.

Ms. Orange further moved to amend the sanctions in the Summary of Informal Fact-Finding Conference of the presiding Board member and, due to the severity of Mr. Chew's actions, moved that, in lieu of monetary penalties, Mr. Chew's license be revoked for the violations found in each of Counts I, II, and III. Mr. Stephenson seconded the motion which was unanimously approved by members: Clark, Davenport, Helton, May, McAden, Orange, Renmark, Rinner, Spell, and Stephenson. As the presiding Board member at the Informal Fact-Finding Conference, Mr. Allen was not present during the discussion or vote.

In reference to **File Number 2002-00282, Monroe Grayson Chew, IV**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference of the presiding Board member. Ms. Orange moved to accept the Summary of the Informal Fact-Finding Conference as to the violations, which are as follows:

File Number
2002-00282,
Monroe Grayson
Chew, IV

Count I: Violation of 18 VAC 10-20-790.A.3 of the 1999 regulations for professional incompetence or negligence.

Count II: Violation of 18 VAC 10-20-740.C of the 1999 regulations for Chew's failure, upon request or demand, to produce to the Board, or any of its agents, any plan, document, book, record, or copy thereof in his possession concerning a transaction covered by this chapter, and failed to cooperate in the investigation of a complaint filed with the Board against a licensee or certificate holder.

Ms. Orange further moved to amend the sanctions in the Summary of Informal Fact-Finding Conference of the presiding Board members and, due to the severity of Mr. Chew's actions and for his actions related to the plat and elevation certificate for Nyca in receiving payment for services and then failing to complete those services, that in lieu of monetary penalties, Mr. Chew's license be revoked for the violations found in each of Counts I and II. Mr. May seconded the motion which was unanimously approved by members: Clark, Davenport, Helton, May, McAden, Orange, Renmark, Rinner, Spell, and Stephenson. As the presiding Board member at the Informal Fact-Finding Conference, Mr. Allen was not present during the discussion or vote.

The Board members recessed for a break from 10:08 a.m. to 10:18 a.m.

Break

The Board members were provided with information regarding the National Council of Examiners for Engineering and Surveying (NCEES) National Awards nominations. Mr. Harris was previously awarded the NCEES Distinguished Service Award. After discussion, Mr. Stephenson moved to nominate Wilmer F. ("Bill") Sirine, former Land Surveyors Section member, for the NCEES Distinguished Service Award. Mr. McAden seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Helton, May, McAden, Orange, Renmark, Rinner, Spell, and Stephenson.

**Discussion of
NCEES
Distinguished
Service Awards**

The Board members were also provided with information regarding the NCEES Northeast Zone Awards. Mr. Allen moved to nominate Mr. Sirine for this award as well. Ms. Orange seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Helton, May, McAden, Orange, Renmark, Rinner, Spell, and Stephenson.

Mr. Courtney informed the Board members that several calls had been received regarding whether a professional engineer or architect is needed when replacing roof systems. After discussion, the Board members agreed by consensus that if existing roof cladding was being replaced with like roof cladding, then a professional engineer or architect did not need to be involved; however, if there are any changes, specifically in load or occupancy, or the replacement of roof decking, then a professional engineer or architect would need to be involved in the project.

**Discussion of
Replacement
Roof Systems**

The Board members discussed the report that resulted from the study performed by the Board for Professional and Occupational Regulation regarding photogrammetry. The report states, in part, that ". . . it is recommended that all parties related to the remote sensing industry in Virginia be involved in developing a solution to license remote sensing practitioners who 'determine topography or contours for the purposes of design which will lead to construction, or the location of physical improvements for the purposes of design which will lead to construction' (fully licensed land surveyors would be the only ones authorized to determine the location of physical improvements in relation to internal or external land boundaries) under the licensing provisions of the APELSCIDLA Board." Mr. Allen moved, in accordance with the recommendation in the report, to have the Department facilitate a stakeholders meeting to formulate legislative language and recommendations for regulations pertaining to the regulation of photogrammetrists. Further, Mr. Allen indicated that the involved stakeholders include, but not be limited to, representatives from the following organizations: Virginia Geographic Information Network (VGIN), American Society for Photogrammetry and Remote Sensing (ASPRS), Virginia Department of Transportation (VDOT), Virginia

**Report from
Photogrammetry
Study**

Association of Surveyors (VAS), Virginia Association for Mapping and Land Information Systems (VAMLIS), and the Board. The task force will need to meet a minimum of three times, and should have a proposal completed for the Board to consider at its June 10, 2004, meeting. Mr. Stephenson seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Helton, May, McAden, Orange, Renmark, Rinner, Spell, and Stephenson.

The Board members discussed correspondence that was received regarding confusion among regulants of the Board as to who may prepare a Chesapeake Bay Preservation Act compliance plan. Catherine Harold of the Chesapeake Bay Local Assistance Department was present to answer any questions the Board members had. Ms. Harold was asked if it has been the practice of CBLAD to accept compliance plans prepared by professional engineers or land surveyor "B" licensees and she responded affirmatively. After discussion, the Board members agreed by consensus to defer making a decision on this issue until its next Board meeting scheduled for March 11, 2004. In the interim, each of the Sections will review this issue and Ms. Harold was asked to attend the Section meetings in order to provide clarification on any issues that may arise.

Discussion of
Chesapeake Bay
Preservation Act
Compliance
Plans

The Board members were provided with information pertaining to visitability recommendations made regarding the Virginia Housing Study Commission. Visitability is the extent to which a building is accessible to the disabled for visitation. There are several recommendations included in the Virginia Housing Study Commission's report that would affect Virginia regulants. Specifically, those recommendations include:

- Mandatory continuing education courses related to visitability for architects (linked to Virginia licensure);
- Mandatory courses for Virginia architecture degree program students (linked to diploma) in visitability; and
- Mandatory section on Virginia registration exam for architects regarding visitability.

Discussion of
Visitability

The Board reviewed a memorandum Ms. Ware had sent to Nancy M. Ambler, Executive Director and Counsel for the Virginia Housing Study Commission, expressing some concerns with the recommendation. During discussion, the Board members discussed several additional factors that were potentially problematic. These factors included reciprocity impediments for Virginia regulants posed by requiring an additional examination on visitability; problems with accreditation of programs when courses are added regarding visitability, as well as the limit on the number of credit hours a degree program can include; and the potential of increased housing

costs and the affect on housing designs statewide. After discussion, Mr. May moved that the Board support the memorandum from Ms. Ware to Ms. Ambler. Mr. Clark seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Helton, May, McAden, Orange, Renmark, Rinner, Spell, and Stephenson.

The Board meeting recessed for lunch from 11:40 a.m. to 12:15 p.m.

Lunch

The Board members were provided with the most recent draft of the changes to the regulations, as well as a list of changes recommended by the Sections of the Board and suggestions by Board Counsel. During review of the regulations, Mr. Helton moved to delete the proposed 18 VAC 10-20-740.C, regarding participation in non-qualifications based selection for professional services, of the draft proposed regulations. Ms. Rinner seconded the motion which was approved by members: Allen, Clark, Davenport, Helton, McAden, Orange, Renmark, Rinner, Spell, and Stephenson. Mr. May voted in opposition to the motion. The motion passed with a majority vote.

Consider
Adoption of
Proposed
Regulations

After amending the draft proposed regulations, Ms. Renmark moved to adopt the amended draft as proposed regulations. Further, Ms. Renmark moved to authorize Board staff, in conjunction with the Chair, to make any minor changes as necessary to file the regulations as proposed. Mr. Allen seconded the motion which was unanimously approved by members: Allen, Clark, Davenport, Helton, May, McAden, Orange, Renmark, Rinner, Spell, and Stephenson.

The Board members were provided with the Board financial statements from September 2003 for informational purposes.

Review of Board
Financial
Statements

Mr. Courtney asked for electronic deposit forms for reimbursements from the Board members who had not yet submitted them.

Other Business

The Board members asked that discussion of regulation 18 VAC 10-20-770 be added to the list for consideration during the next regulatory review cycle.

Ms. O'Neal provided a legislative update to the Board members. Ms. O'Neal indicated that three of the legislative items presented by the Department were included in the administration's legislative package.

Conflict of Interest forms were completed by all members present.

Conflict of
Interest Forms

There being no further business, the meeting was adjourned at 1:54 p.m. Adjourn



Richard N. Davenport, Chair



Louise Fontaine Ware, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: David L. May, Jr.
- 2. Title: Member
- 3. Agency: APELSCIDLA Board
- 4. Transaction: Board Meeting on December 11, 2003
- 5. Nature of Personal Interest Affected by Transaction: _____
None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:
_____ *Architecture* _____

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature _____ *David L. May, Jr.* _____ Date *Dec 11, 2003* _____

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

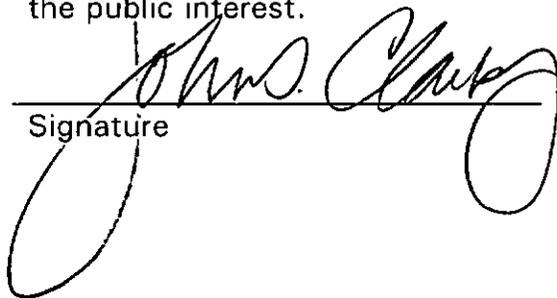
1. Name: John S. Clark, Jr.
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on December 11, 2003
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature



Date

12.11.03

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John R. McAden
 2. Title: Member
 3. Agency: APELSCIDLA Board
 4. Transaction: Board Meeting on December 11, 2003
 5. Nature of Personal Interest Affected by Transaction: Surveying
-

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Land Surveyors

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

John R. McAden
Signature

12-11-03
Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Doyle B. Allen
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on December 11, 2003
5. Nature of Personal Interest Affected by Transaction: _____
None

6. I declare that: .

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Doyle B. Allen 12/11/03
Signature Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: W. R. Stephenson, Jr.
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on December 11, 2003
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

W. R. Stephenson
Signature

12-11-03
Date

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Ronald G. Helton
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on December 11, 2003
5. Nature of Personal Interest Affected by Transaction: N/A

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

ACEC/V VSPE

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

R. G. Helton
Signature

12/11/03
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

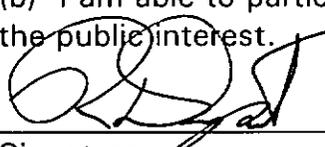
1. Name: Richard N. Davenport
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on December 11, 2003
5. Nature of Personal Interest Affected by Transaction: NONE
-

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VSPB & WSPB

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature 

Date 11 - DEC 03

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Carole Ridings Renmark
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on December 11, 2003
5. Nature of Personal Interest Affected by Transaction: None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Carole Renmark
Signature

12/11/03
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

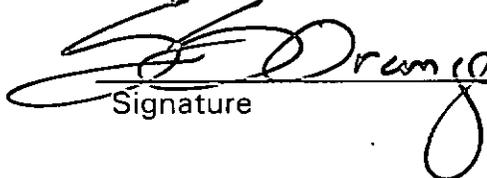
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Susan S. Orange
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on December 11, 2003
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

12.11.03
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

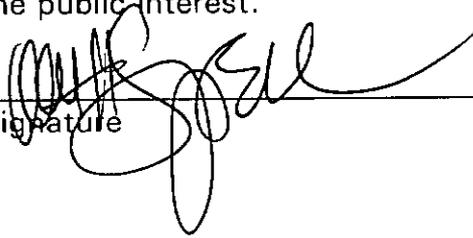
- 1. Name: William H. Spell
- 2. Title: Member
- 3. Agency: APELSCIDLA Board
- 4. Transaction: Board Meeting on December 11, 2003
- 5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature



Date

12/10/03

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

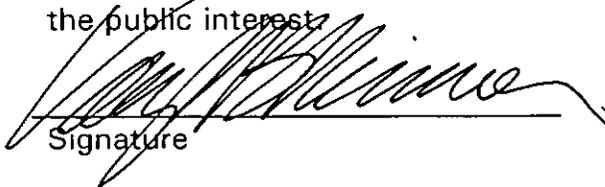
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Vaughn B. Rinner
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on December 11, 2003
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

 _____
Signature

Date

12/11/03