

ARCHITECTS SECTION MEETING

MINUTES

The Architects Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on April 30, 2003, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present

Robert A Boynton
John S Clark, Jr
David L May, Jr

Staff present for all or part of the meeting were

Karen W O'Neal, Deputy Director of Regulatory Programs
Mark N Courtney, Executive Director
Marian H Brooks, Program Administrator
Trisha L Henshaw, Administrative Assistant
Earlyne Perkins, Legal Assistant

No representative was present from the Office of the Attorney General

Mr May, Chair, called the meeting to order at 9 04 a m

Call to Order

Mr Boynton moved to approve the agenda as amended Mr Clark seconded the motion which was unanimously approved by members Boynton, Clark, and May

Approval of
Agenda

Mr Boynton moved to approve the minutes from the January 29, 2003, meeting as amended Mr Clark seconded the motion which was unanimously approved by members Boynton, Clark, and May

Approval of
Minutes

Duncan Abernathy, representative of the Virginia Society of the American Institute of Architects (VSAIA), asked whether the Board would consider contesting advice from the Office of the Attorney General that the Sections have no authority, only the Board has authority in making decisions Further, Mr Abernathy inquired whether the Architects Section, or the Board, would pursue legislation to allow the Sections to have more authority Mr Abernathy stated that VSAIA would support the Board if it pursued legislation to change the statute to designate the Sections as having authority to make decisions The Section members suggested that VSAIA make contact with other professional societies in order to determine their

Public
Comment

views on this issue

Wendell Andrews was present to discuss File Number 2002-02365 regarding his re-application for an architect license by examination. Mr Andrews stated that he understands the concerns that may exist due to the number of times he has taken the graphic portions of the examination. Further, Mr Andrews stated that his problems with these parts of the examination are due to a lack of manual drafting skills. Mr Andrews indicated that he became familiar with, and began utilizing, computer-aided design early in his career, and subsequently became less skilled in manual drafting. Mr Andrews has been involved for 15 years at J Sargeant Reynolds Community College in teaching drafting courses. Additionally, he has completed a full year in a PhD program. Mr Andrews asked that the Section recommend to the Board to accept his 15 years of teaching experience in lieu of the one year of experience working in an architectural firm recommended by the presiding Board member. Additionally, Mr Andrews stated that requiring him to take the entire examination is severe. After questions from the Section members, Mr Andrews stated that while he would try to expedite taking the entire examination, he believes that it would take at least two years to complete the examination. As the presiding Board member at the Informal Fact-Finding Conference, Mr May was not present during the presentation.

Wendell
Andrews, File
Number 2002-
02365

Concerning File Number 2003-02365, Wendell Andrews, the Section members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference, as well as the presentation by Mr Andrews. After discussion, Mr Boynton moved to recommend to the Board to accept the Summary of the Informal Fact-Finding Conference by the presiding Board member which recommends the following:

File Number
2003-02365,
Wendell
Andrews

Approve Mr Andrews' re-application for Architect License by Examination if he agrees to the following stipulations, due to the fact that Mr Andrews failed to meet the requirements of 18 VAC 10-20-140 I of the Board's 1999 regulations, and that he is deficient in meeting the National Council of Architectural Registration Board's Intern Development Program (NCARB-IDP) experience requirements of 18 VAC 10-20-120 A of the Board's 1999 regulations.

Mr Andrews agrees by way of an Agreement for Exam (Agreement) to do the following:

- a Take all nine divisions of the current Architectural Registration Examination within three years of this Agreement being accepted by Mr Andrews and the Board
- b If Mr Andrews does not pass all nine divisions of the ARE within three years of this Agreement being accepted by Mr Andrews and the Board, he must then reapply and meet all current entry requirements at that time

If Mr Andrews does not accept the requirements as set forth in the Agreement within 14 days of receipt of the Agreement, it is recommended that Mr Andrews' re-application for Architect License by Examination be denied due to the fact that Mr Andrews failed to meet the requirements of 18 VAC 10-20-140 I of the Board's 1999 regulations, and that he is deficient in meeting the NCARB-IDP experience requirements of 18 VAC 10-20-120 A of the Board's 1999 regulations

Mr Boynton further moved to amend the Summary of Informal Fact-Finding Conference to replace the two occurrences of "18 VAC 10-12-120 A" with "18 VAC 10-20-120 A " Mr Clark seconded the motion which was unanimously approved by members Boynton and Clark As the presiding Board member at the Informal Fact-Finding Conference, Mr May was not present during the discussion or vote

As requested at the last Section meeting, the Section members were provided with correspondence from an investigator in the Department's Enforcement Division pertaining to interviews held regarding Charles Scott Hughes The Section members previously requested that staff conduct interviews with clients identified by Mr Hughes during his presentation to the Section at its meeting on January 29, 2003 The Section members took no action on the information provided

Review
Conditional
License for
Charles Scott
Hughes

Mr May and Mr Boynton provided a report from the 2003 NCARB Joint Regional meeting held March 13-15, 2003, in Columbus, Ohio The topics of discussion at the meeting included international relationships, barriers to reciprocity, and proposed resolutions for consideration at the Annual Meeting

NCARB
Regional
Meeting Report

The Section members discussed the upcoming NCARB Annual Meeting scheduled to be held in San Antonio, Texas, in June Mr Boynton

NCARB
Annual Meeting

provided the Section members with the resolutions that will be discussed at the Annual Meeting. The Section members reviewed each of the resolutions in order to determine their positions in regards to the resolutions.

The Section members recessed for a break from 10:29 a.m. to 10:39 a.m.

Break

The Section members reviewed the draft regulations prepared by the Regulatory Review Committee. After reviewing the draft regulations document in its entirety, Mr. Courtney indicated that at the APELSCIDLA Board meeting scheduled for June 5, 2003, the Board will decide whether or not to begin the regulatory review process.

Regulations from Regulatory Review Committee

The Section members recessed for lunch from 12:00 to 12:15 p.m.

Lunch

Mr. Courtney provided the Section members with various memorandums and notices received by the Board office from NCARB during the last quarter.

Quarterly Information from NCARB

By acclamation, Mr. Clark was selected to serve as Chair of the Architects Section for the term beginning July 1, 2003, and ending June 30, 2004.

Other Business

Mr. Courtney stated that in the future all Section meeting minutes will be ratified by the Board at the APELSCIDLA Board meetings as opposed to by the Sections at the Section meetings, as the Sections are essentially a committee of the Board and committee meeting minutes are adopted by the Board.

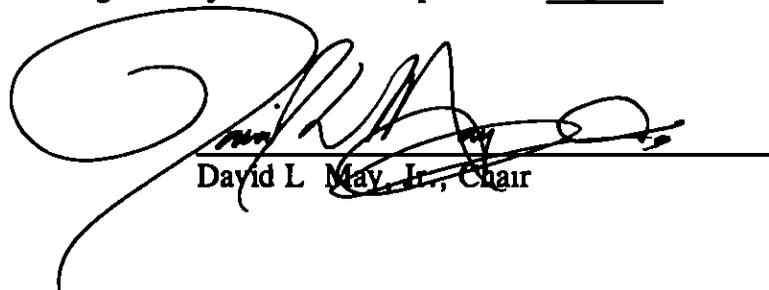
Mr. May discussed the regulant lookup feature on the Department's webpage.

Conflict of Interest forms were completed by all members present.

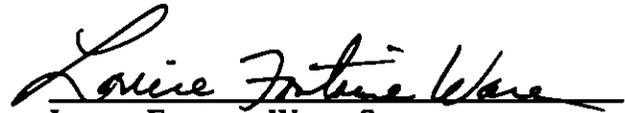
Conflict of Interest Forms

There being no further business, the meeting was adjourned at 1:10 p.m.

Adjourn



David L. May, Jr., Chair


Louise Fontaine Ware, Secretary

COPY TESTE

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1 Name: Robert A Boynton
- 2 Title Member
- 3 Agency APELSCIDLA Board
- 4 Transaction: Board Meeting on April 30, 2003
- 5 Nature of Personal Interest Affected by Transaction: None
-

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction

ADMINISTRATIVE

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Robert A Boynton
Signature

04/30/03
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1 Name: David L May, Jr.
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on April 30, 2003
5. Nature of Personal Interest Affected by Transaction. _____

None

6 I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Architecture

(b) I am able to participate in this transaction fairly, objectively, and in the public interest

Signature

Date

4/30/03

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John S. Clark, Jr.
2. Title: Member
3. Agency: APELSCIDLA Board
4. Transaction: Board Meeting on April 30, 2003
5. Nature of Personal Interest Affected by Transaction _____

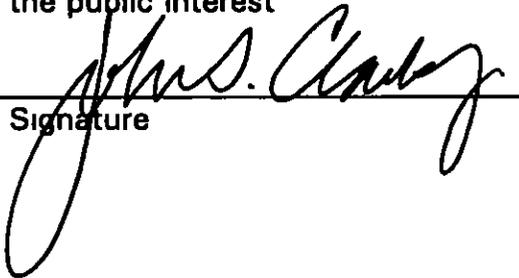
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest

Signature

Date



April 30, 2003